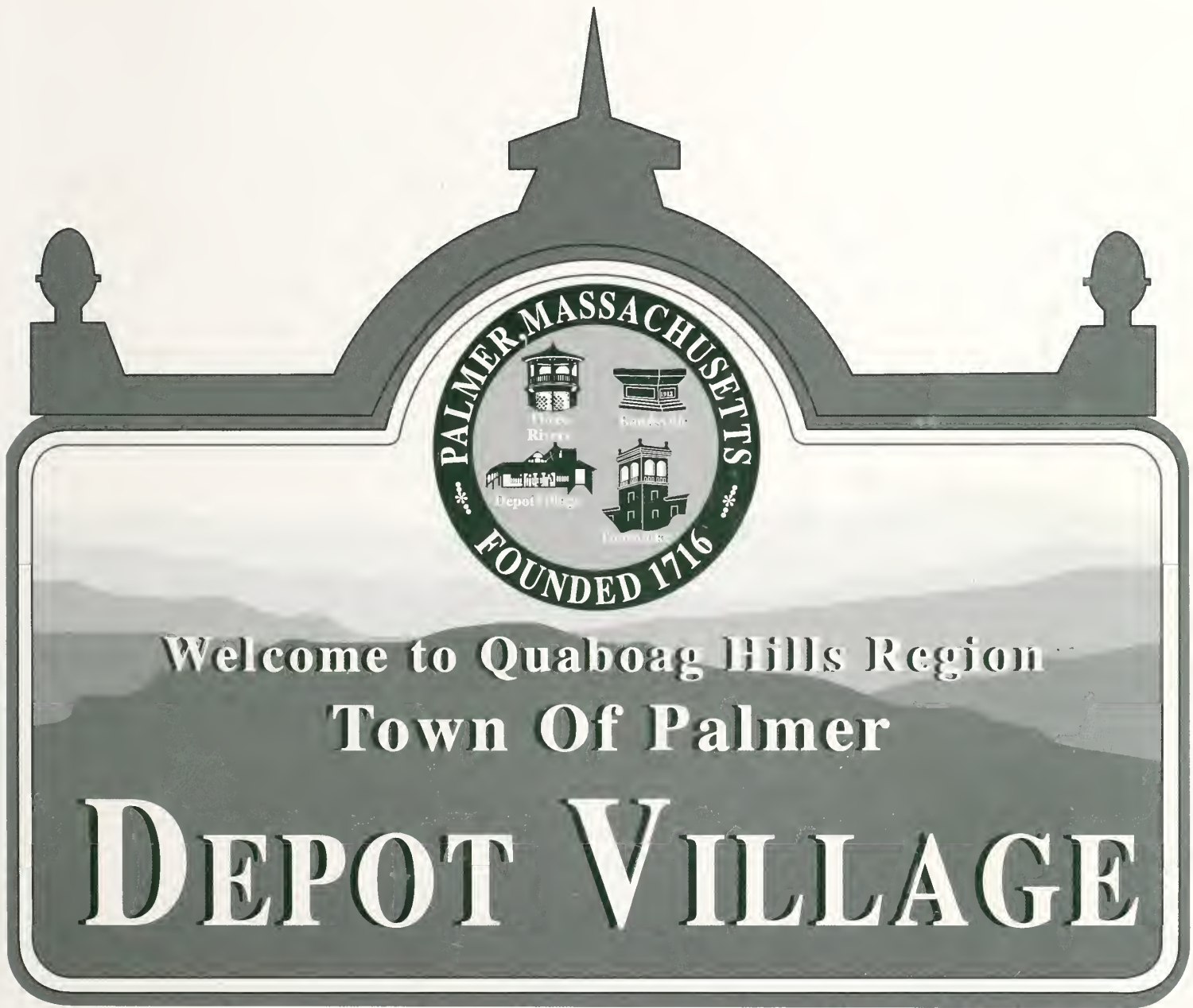


2001 ANNUAL REPORT



PALMER, MASSACHUSETTS

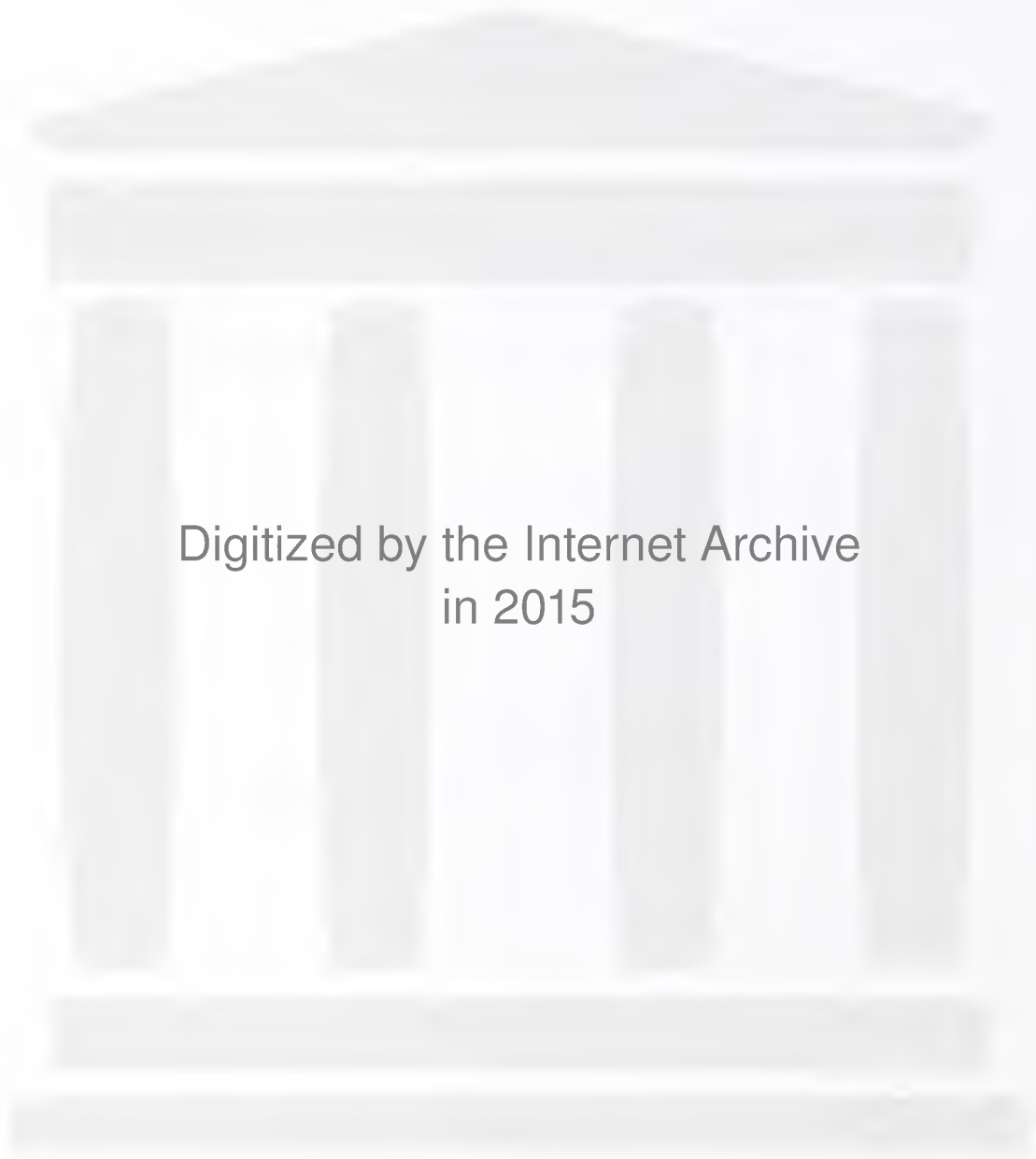


FACTS ABOUT PALMER

SETTLED	1716
INCORPORATED AS A DISTRICT	1752
ACCEPTED AS A TOWN OF PALMER	1776
LOCATION	About 15 miles east of Springfield on Route 20
HIGHEST ELEVATION	Colonel's Mountain 1179 feet
POPULATION	12,546
FORM OF GOVERNMENT	Open Town Meeting
TAX RATE – FY2001	
TOWN	\$18.93 per \$1,000.00 of evaluation
FIRE DISTRICT TAX	
DISTRICT #1	\$1.50 per \$1,000.00 of evaluation
DISTRICT #2	\$1.77 per \$1,000.00 of evaluation
DISTRICT #3	\$2.10 per \$1,000.00 of evaluation
DISTRICT #4	\$1.91 per \$1,000.00 of evaluation
NUMBER OF DWELLINGS	Approximately 3,860
PROPERTY VALUATION	\$535,315,742
AREA	Approximately Land 20,110.00 acres; Water 457.5 acres; Total 20,568.4 acres; Square Miles: 32.14
HOSPITAL	Wing Memorial Hospital
STREETS AND HIGHWAYS	Approximately 150 miles
PUBLIC SCHOOLS	Palmer High School Converse Middle School Old Mill Pond Elementary Pathfinder Regional Technical High School
FIRE PROTECTION	Four fire districts: Palmer: Chief Alan Roy, a full-time captain heads the 33 member call force; Three Rivers: Chief Patrick O'Connor a full-time captain heads the 34 call force; Bondsville: Chief John Sullivan heads the 26 member call force, and the Thorndike Fire District contracts with Palmer District.
TRANSPORTATION	PVTA Village Bus. Peter Pan Bus (Thorndike Street, Palmer), Council on Aging Van for transportation for seniors.
POLICE	Well established 21 member force headed by Chief of Police, Robert P. Frydryk.
RECREATIONAL FACILITIES	Walter (Beebe) Chase Memorial Park, Legion Field. Eager Playground, Palmer, Nick Laviolette Park, Three Rivers, plus playground and recreational equipment at Three Rivers Common, and Endelson Playground, Bondsville.
PUBLIC LIBRARY	North Main Street, Palmer

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**GOVERNMENTAL DISTRICT
AND REPRESENTATIVES FOR THE
TOWN OF PALMER**

UNITED STATES SENATORS

Edward M. Kennedy, Boston

John F. Kerry, Boston

REPRESENTATIVE IN. U.S. CONGRESS

Second Congressional District

Richard E. Neal

EXECUTIVE COUNCIL

Seventh Councilor District

Dennis P. McManus

SENATOR IN GENERAL COURT

Worcester, Hampden, Franklin

and

Hampshire Senatorial District

Stephen M. Brewer

REPRESENTATIVE IN GENERAL COURT

First Hampden Representative District

Reed V. Hillman

HAMPDEN COUNTY DISTRICT ATTORNEY

William M. Bennett, Springfield

TOWN OFFICERS

ELECTED OFFICIALS

BOARD OF ASSESSORS

(Elected for three years)
Jay Mastalerz, Chair (2004)
Michael J. Burns (2002)
Lawrence M. Jasak (2003)

BOARD OF HEALTH

(Elected for three years)
Paul Benard, Chair (2003)
Thomas M. Dranka (2002)
John Lukaskiewicz (2004)

BOARD OF SELECTMEN

(Elected for three years)
Patricia C. Donovan, Chairman (2002)
Todd M. Smola (2003)
Elaine J. Nikodem (2004)

CEMETERY COMMISSIONERS

(Elected for three years)
Robert G. Faulkner, Chair (2002)
Frederick Olson (2003)
Peter E. Pappas (2004)

TOWN CLERK

(Elected for three years)
Patricia C. Donovan (2003)

COLLECTOR OF TAXES

(Elected for three years)
Roger E. Brach (2004)

TOWN TREASURER

(Elected for three years)
Roger E. Brach (2002)

LICENSE COMMISSIONERS

(Elected for three years)
Leon Wlodyka, Chair (2002)
Dennis R. Gaudreau (2003)
John R. Mastalerz (2004)

MODERATOR

(Elected for one year)
John B. DiNuovo (2002)

PALMER HOUSING AUTHORITY

(Elected for five years)
Veronica A. Strzeminski, Chair (2006)
Richard E. Fontaine (2004)
Ronald W. Lemanski (2002)
Robert B. Bishop (2003)
Myrtle F. Davis (2004) State Appointee

PALMER REDEVELOPMENT AUTHORITY

(Elected for five years)
Frank G. Real, Jr. Chair (2005)
Thomas W. Haley (2006)
Blake LaMothe (2003)
Margaret H. Higgins (2002)
Raymond Remillard-State Appointee

PARK COMMISSIONERS

(Elected for one year)
Albin P. Les, Chairman (2002)
William K. Cole (2002)
Matthew Lovell (2002)
Dean McKee (2002)
William F. Gallagher (2002)

PATHFINDER REGIONAL VOCATIONAL TECHNICAL H.S.

(Elected for three years)
David Droz (2003)
Michael J. Cavanaugh (2004)

PLANNING BOARD

(Elected for five years)
Michael S. Marciniak, Chair (2004)
Todd M. Smola (2002)
Thomas S. Skowrya (2006)
Joseph E. Slowick (2003)
James Haley (2005)

SCHOOL COMMITTEE

(Elected for three years)
Christopher L. Geoffrion, Chair (2004)
Maureen R. Gallagher, Vice-Chair (2004)
Cynthia Heffernan (2003)
David M. Lynch (2002)
Mary A. Salzmman (2002)

TOWN OFFICERS

BOARDS & COMMITTEES ESTABLISHED BY TOWN CHARTER

BOARD OF APPEALS

(Elected for three years)
Antonio Andre, Chairman (2002)
Ingrid Thompson (2003)
Norman A. Czech (2004)
Lyle Hislop (2002)
Gary Doane (2004)

ALTERNATES

Florence McCarthy (2002)
Vacant
Vacant

BOARD OF REGISTRARS

(Elected for three years)
Patricia C. Donovan, Permanent
Genevieve G. Janosz (2002)
Robert Canterbury (2002)
Gladys M. Stockwell (2002)

CONSERVATION COMMISSION

(Elected for three years)
Michele Corbeil, Crarford, Chairman
(2002)
David E. Johnson (2004)
Donald R. Duffy (2002)
Peter Izyk (2002)
Harry Johnson (2003)
Jane E. Golas (2003)
Philip Sampson (2002)

COUNCIL ON AGING

(Elected for three years)
Genevieve A. Bates, Chair (2003)
Christine Stockmal (2004)
Edward Bradlenski (2002)
Janice Kucewiz (2002)
Honora McCarthy (2003)
Mary Hubert (2002)
John Kusha (2002)
Margaret Santaw (2003)
Alice J. Smith (2004)
Gladys Stockwell (2004)

FINANCE COMMITTEE

(Appointed for three years)
Barbara A. Barry, Chairman (2004)
Curtis Reeser, Vice-Chair (2003)
Michael Strzeminski (2002)
Margaret Raczka Ferry (2002)
Patricia St. Amour (2003)
Michael Magiera (2004)
Matthew Lovell (2004)
Cynthia Heffernan (2004)
Vacant (2004)
Vacant (2003)
Vacant (2003)
Vacant (2003)
Vacant (2002)
Vacant (2002)

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY

(Appointed for five years)
Vacant
Vacant
Vacant
Vacant
Vacant

PERSONNEL ADVISORY COMMITTEE

(Appointed for three years)
Vacant
Vacant
Vacant
Vacant
Vacant

PALMER INDUSTRIAL & DEVELOPMENT CORPORATION

(Eleven member indefinite term)
Theodore Bonnayer
Gordon Christiansen
Thomas Haley
Elias Pouloupolos
Vacant
Vacant
Vacant
Vacant
Vacant
Vacant

TOWN OFFICERS

PALMER PUBLIC LIBRARY

TRUSTEE

(Appointed for one year)
Alphonse E. Murray (2002)

RECREATION COMMITTEE

(Appointed for five year term)
Diana Strzeminski, Chair (2003)
Norma Santos (2006)
Diane Brennan (2006)
Rhonda Brown (2005)
Donna Corbin (2005)
Patricia Lebida (2005)
Keith Parent (2006)
John Sasur (2004)

BOARDS & COMMITTEES

APPOINTED BY SELECTMEN

AUXILIARY POLICE FORCE

(Appointed for one year)
Mary Lee Frydryk, President
Paul Boissy
Diane Outhuse
Benjamin S. Duby
Jason S. Pare
John A. Banas
Neal R. Byrne
Michael W. Weirbeick

BROWNSFIELD REDEVELOPMENT COMMITTEE

(Appointed for one year)
Beverly Morin
David Johnson
Roger Brach
Alice Davey
Jean Bubon

BUILDING COMMITTEE

(Appointed for one year)
Patricia C. Donovan
Robert P. Frydryk
Kenneth G. White
George Backus
Richard E. Tourville
David Pasquini

BY-LAW COMMITTEE

(Appointed for one year)
John Griffin
Charlann Griswold
Charles Ksieniewicz
Robert P. Frydryk
Richard Rollet
Dennis Fountain

CABLEVISION ADVISORY COMMITTEE

(Appointed for one year)
Michael Chalue
David Backus
Frank G. Real
George Backus

CIVIL DEFENSE COMMITTEE

(Appointed for one year)
Charlann Griswold
Neal Byrne
Officer Kenneth White
Fire Chief Alan Roy
Tammy Piechota
Patrick O'Connor
John Sullivan
Robert Frydryk

COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE

(Appointed for one year)
Frank Real
Veronica Strzeminski
Michael Marciniak
Gladys Stockwell

COMPUTER UPDATE COMMITTEE

(Appointed for one year)
John Griffin
Beverly Morin
Carol Sugrue
Roger Brach
Robert Frydryk
Neal Byrne
Charles F. Ksieniewicz

TOWN OFFICERS

EASTERN VALLEY WATER PROTECTION COMMITTEE

(Appointed for one year)

John Sasur

Harry Johnson

Gary Pierce

ECONOMIC DEVELOPMENT COMMITTEE

(Appointed for one year)

Beverly A. Morin

Frank Real

Carol Sugrue

Philip Sampson

Richard Rollet

Steve Chiacchia

Rober Brach

Jean Bubon

Joseph Slowick, Jr.

FINANCIAL MANAGEMENT TEAM

(Appointed for one year)

John Griffin

Roger Brach

Carol Sugrue

Barbara Barry

Michael Burns

Beverly Morin

GROUNDWATER PROTECTION COMMITTEE

(Appointed for one year)

John Sasur, Chairman

Nicholas Zeo

Jane E. Golas

HAMPDEN COUNTY HOUSING SERVICES ADVISORY COMMITTEE

(Appointed for one year)

Jean Leonard

HANDICAPPED SERVICE COMMITTEE

(Appointed for one year)

Neil Metcalf

Nancy Bauer

Philip Sampson

Richard Rollet

HISTORICAL COMMISSION

(Appointed for one year)

Stephen Nowak, Chairman

Marion P. Lis, Treasurer

Lorraine Novak, Secretary

Jane E. Golas

Harold Olson

Sandra Nichols

Rose Riskalla

HOUSING PARTNERSHIP/FAIR HOUSING COMMITTEE

(Appointed for one year)

Real Estate Broker

Developer

Attorney

Resident-Margaret Higgins

Resident-Jane E. Golas

Planning Board-Joseph Slowick

Housing Authority-Veronica Strzeminski

Housing Authority-Jean Leonard

Finance Committee-Curtis Reeser

School Committee

INSURANCE ADVISORY COMMITTEE

(Appointed for one year)

Melanie Leibold

Debbie Charwick

Deborah Maloney

Nancy Dranka

Robert Young

Harold Olson

John Dyl

LOCAL EMERGENCY PLANNING COMMITTEE

(Appointed for one year)

Todd Smola

Laurie Rocco

David Johnson

Gary Kaczarski

Philip Sampson

Dave Clark

Alan Roy

Patrick O'Connor

John Sullivan

John Sasur

TOWN OFFICERS

LOCAL EMERGENCY PLANNING COMMITTEE (continued)

James Ammann
Robert P. Frydryk
Jeffrey Jambora
David Pranaitis

LOCAL LAW ENFORCEMENT BLOCK GRANT ADVISORY BOARD

(Appointed for one year)
James Lynch
Attorney Timothy J. Rogers
Magistrate E Donald Riddle
Alphonse E. Murray
Norma Santos
Robert P. Frydryk

MILLENNIUM COMMITTEE

(Appointed for one year)
Patricia St. Amour
Peter E. Pappas

OPEN SPACE PLANNING COMMITTEE

(Appointed for one year)
Donald Duffy
Peter Izyk
Harry Johnson
Jane E. Golas
David Johnson

PALMER CULTURAL COUNCIL

(Appointed for five years)
Deborah Queiros
Lynn Plotczik
Tom Arventos
James Athearn
Mary Bernat
Janisca Clark
Chris Miarecki
Lisa Ramsey
Carol Rondeau
Matthew Lovell
Ann Wright
Leah Bigda
Kathleen Hood
Gail Orzechowski

PALMER PUBLIC LIBRARY BUILDING EXPANSION COMMITTEE

Mark Contois
Nancy Bauer
Mary Brodeur
John DiNuovo
Walter Haggerty
Michael Moran
Alphonse Murray
Sandra Nichols
Sandra Noonan
Lois C. Reynolds
Steven Leacock
Eleanor Szlachetka
Stanley Skowyra

PIONEER VALLEY PLANNING COMMISSION

(Appointed for one year)
Michael Marciniak, Commissioner
Jean Bubon, Alt. Commissioner

PIONEER VALLEY PLANNING COMMISSION POLICY ADVISORY REPRESENTATIVE

(Appointed for one year)
Jane E. Golas

PIONEER VALLEY TRANSIT AUTHORITY ADVISORY COUNCIL MEMBER

(Appointed for one year)
James L. St. Amand

QUABOAG VALLEY BUSINESS ASSISTANCE CORPORATION

(Appointed for one year)
Ronald P. Christiansen

RECYCLING COMMITTEE

(Appointed for one year)
Jonathan Murray
Thomas M. Dranka
Thomas Murray
Margaret Higgins
Jayne G. Heede
Patricia C. Donovan

TOWN OFFICERS

SAFETY COMMITTEE

(Appointed for one year)

Ronald Masnicki, Chairman

William Bouthillier

John Sullivan

John Dyl

William Gallagher

Philip Sampson

Howard Case

Robert Frydryk

David Pasquini

TOURISM COMMITTEE

(Appointed for one year)

Todd Smola

Jean M. Bubon

Janisca M. Clark

Michael Marciniak

Barbara A. Ungerland

Alice Davey

APPOINTED OFFICIALS

Town Administrator	John A. Griffin
Town Accountant	Carol A. Sugrue
Assistant Accountant	Susan J. Fontaine
Chief of Police	Robert Frydryk
Town Planner	Jean Bubon
Community Development Director	Alice Davey
Computer Systems Administrator	Neal Byrne
Veteran's Agent/Burial Agent/Graves Officer	Peter E. Pappas
Town Counsel	Charles Ksieniewicz
Associate Town Counsel	Michael Ciota
Town Auctioneer	Kevin Gouvin
Building Inspector	Richard Rollet
Assistant Building Inspector	Leslie Chip Lapointe
Gas Inspector	Gary Stahelski
Wire Inspector	Stanley Pietryka
Assistant Wire Inspector	Arthur Miner
Plumbing Inspector	Gerald Nichols
Highway Superintendent	Philip Sampson
Park Superintendent	Richard Kaczmarczyk
Emergency Management Director	Charlann Griswold
Constable	Norberto Garcia
Constable	Kenneth White
Constable	James Lynch
Constable	William McCarthy
Fence Viewer	Joseph Nietupski
Forest Warden	Alan Roy
Tree Warden	James Chadwick
Animal Inspector/Dog Officer	Frederick Guzik
Asst. Animal Inspector/Asst. Dog Officer	Wanda Guzik
Hazardous Waste Coordinator	Jeffrey Jambora
Recycling Coordinator	Jonathan Murray
Sealer of Weights & Measures	Joseph Serrato
Asst. Sealer of Weights & Measures	Ronald Constantino

BOARD OF SELECTMEN

Patricia C. Donovan, Chair

Todd M. Smola, Vice-Chair

Elaine J. Nikodem, Clerk

2001 proved to be a busy and productive year for the Board of Selectmen. The year began with a budget presentation outlining the anticipated revenues and requested departmental expenditures.

Selectmen Elaine J. Nikodem was elected to a third term at the annual election on Tuesday, April 17th, 2001. At the following Selectmen's meeting, the Board re-organized as follows: Patricia C. Donovan, Chair; Todd M. Smola, Vice-Chair; Elaine J. Nikodem, Clerk.

The Annual Town Meeting was held on Monday, May 14th, 2001. At this meeting, the Town approved funding of \$3.9 million dollars for the library construction project. The Town also approved three proposition 2 ½ override questions: \$500,00 for the school department, \$6.4 million for a new police station and \$3.5 million for an addition or remodeling of the Town Administration Building.

The Selectmen called for a Special Election to be held on Tuesday, September 11, 2001 for the voters to consider the three override questions and a fourth question asking whether the residents of the Town should pursue a pay-as-you-throw trash/recycling program. The Selectmen held an informational meeting regarding the tax impact of the three overrides. All questions failed at the Special Election.

The Selectmen called for a Special Town Meeting to be held on Monday, November 26, 2001. The main order of business was an article to balance the FY02 budget. The State FY02 budget had been finalized on Wednesday, November 21st and the DOR released the final cherry sheet. The Town realized a decrease in Highway funding of 75% resulting in a shortfall of revenue of \$125,000. However, the Town was able to transfer \$236,355 to the stabilization account.

The Town continued to receive several grants including a \$30,000 tourism grant from the Mass. Turnpike Authority as well as recycling and planning grants.

The Board of Selectmen would like to thank all town departments, boards, committees, commissions and authorities for their support and cooperation. We will continue to work to resolve the outstanding issues and to address all issues that are brought before the Board in the ensuing year.

TOWN CLERK
Patricia C. Donovan

The following dog licenses were issued during the year 2001

Males/Females	838
---------------	-----

Spayed/Neutered	147
-----------------	-----

Kennels	13
---------	----

PAID TO TREASURER	\$6,630.00
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The following Vital Statistics were received for recording for the year ending December 31, 2001.

BIRTHS	123
--------	-----

DEATHS	183
--------	-----

MARRIAGES	88
-----------	----

List of Death & Marriages on following page.

Marriages 2001

January

1	William B. Wood		Diane D. Hamilton	
		Palmer		Springfield
6	Richard E. Gilmore	Palmer	Deborah A. Moore	Palmer
11	John K. Mackenzie	Palmer	Antoinette J. O'Connor	Palmer
27	Karl S. Williams	Palmer	Cynthia L. Harman	Palmer

February

17	John N. Pouloupoulos		Judith J. Ratte	
		E. Longmeadow		E. Longmeadow
24	Ian S. Emery	Monson	Heather Lee Clark	Monson
24	Ronald J. Lamb	Palmer	Debra A. Duval	Palmer
24	Ronald C. Zisk	Palmer	Ann Marie Dzedzinski	Palmer

March

17	Theodore N. Bonnayer II	Palmer	Lynn A. Cembura	Palmer
23	Craig A. Bren	Palmer	Rebecca L. Wilkinson	Palmer

April

7	Joseph A. Libera	Palmer	Susan J. Blumberg	Palmer
7	Shawn J. Ross	Palmer	Stacey L. Roberge	Palmer
13	Bryan J. Tiemey	Palmer	Jennifer M. Conde	Palmer
14	Michael J. Cluekey	Brimfield	Nancy M. Jensen	Brimfield
14	Paul D. Santucci	Brimfield	Cheryl M. Nawoj	Brimfield
21	Raymond M. Royer	Palmer	Mary E. Wansick	Ware
21	Walter C. Salisbury	Palmer	Kelly G. Kough	Palmer
28	Michael J. Jacobs	Palmer	Julie-Anne Croft	Palmer
29	Edward W. Sharlow	Palmer	Judith A. Lux	Palmer

May

5	Wayne R. Haas	Palmer	Carrie L. Gadaire	Palmer
12	James E. Clark	Palmer	Lisa A. Heavner	Palmer
19	Norman C. Swanson	Palmer	Debora A. Murphy	Palmer

June

2	Donald O. Berthiaume	Palmer	Deborah J. Premny	Palmer
2	Walter G. Nowak	Palmer	Debra L. LaPalnte	Palmer
2	Miguel Perez	Palmer	Laurel A. Valentin	Palmer
2	John J. Sullivan	Palmer	Evelyn M. Luvera	Palmer
7	Jason A. Wakefield		Sunday M. Moulton	
		Belleville, IL.		Belleville, IL.
8	David E. Greene	Wales	Nancy A. Boudreau	Monson
16	Clifford J. Holt	Monson	Susan R. Staples	Monson
16	Adam J. Silva	Palmer	Kimberly A. Allen	Palmer
23	Jonathan E. Tourville	Palmer	Jennifer M. Farrell	Palmer

30	Bruce E. Adams	Terre Haute, In	Joni K. Toney	Terre Haute, In
30	Roland P. Caplette	Chicopee	Catherine V. Bai	Chicopee
30	John W. Lech	Palmer	Dorothy M. Harkins	Palmer

July

1	Jerry D. Peterson	Palmer	Christine F. Foskit	Palmer
7	Lionel G. Pilon	Palmer	Janice A. Roy	Palmer
14	Brian D. Perry	Palmer	Tammie L. Moore	Palmer
14	Wayne J. Turner	Ware	Rebecca A. Fitzgerald	Ware
20	John A. Majane Jr.	Palmer	Angela M. Capek	Palmer
21	Gary R. Bergeron	Palmer	Susan M. Giggey	Fort Fairfield, Me.
21	Reynaldo Pedraza	Palmer	Sherri L. Steenberg	Palmer
28	Jake M. Delaney	Palmer	Autumn J. Miller	Palmer
28	David J. Dee	Palmer	Michelle L. Langtange	Palmer
28	Richard F. Pascale Jr.	Palmer	Tammy L. Tetreault	Palmer
29	Laurence M. Silber	Palmer	Kelly A. Walker	Palmer

August

4	Michael A. Allegretta	Randolph	Theresa A. Bukowski	Randolph
8	Richard L. Dickinson	Palmer	Dorothy M. Kazemekas	Palmer
18	Marc R. Gagnon	Revere	Karah L. Yorgensen	Milford
24	Eric J. Copson	Agawam	Samantha D. Plato	Palmer
24	Philip S. Roberge	Palmer	Amber Lee Huot	Palmer
25	Glen D. Davis	W. Brookfield	Karen A. Wetnicka	W. Brookfield
25	Frank D. Midolo	Palmer	Karen A. Bacon	Palmer

September

1	Wndell L. Bean	Palmer	Cheryll C. McCollum	Palmer
1	Marc A. Bessette	Palmer	Lisa M. Innarelli	Palmer
8	Robert C. McLean	Palmer	Nan M. McLean	Palmer
8	Robert D. Swain	Palmer	April M. Bates	Palmer
14	Michael S. Germaine	Palmer	Karen M. Fortune	Palmer
14	David M. Martel	Palmer	Marcia M. Singleton	Palmer
15	Dana J. Bryant	Palmer	Elizabeth Anne Rice	Palmer
21	Jeffrey Marciniac	Palmer	Holly Ann McMahon	Palmer
29	Francis A. Foisy	Palmer	Patricia A. Kelley	Palmer
29	Ronald E. Frame	Palmer	Norma M. Brodeur	Palmer
29	Anthony P. Santucci	Palmer	Debra R. Magnani	Palmer
29	Christopher A. Walch	Palmer	Jessicaann F. Irwin	Palmer
30	Colin Coopey	Doncaster, England	Maureen P. France	Doncaster, England

October

6	Dwight S. Decoskey, II	Belchertown	Lisa I. Dudek	Belchertown
6	Stephen J. Gemme	Springfield	Donna J. Allard	Springfield
6	Lonny A. Murphy	Palmer	Sara A. Casavant	Palmer
7	Randy J. Dimitropolis	Palmer	Lisa Marie Laviolette	Palmer
7	Jeffrey M. Turner	Palmer	Brenda J. Wrubel	Palmer
9	Frank Lachowski	Palmer	Sabina T. Bigda	Palmer
13	Richard F. Kelleher, Jr.	Palmer	Tanya M. Lemelin	Palmer
13	Scott A. Roth	Palmer	Nicole J. Marquis	Palmer
13	Kristopher J. Ventura	Palmer	Kathylynn McNally	Monson
19	Jason A. Boyer	Palmer	Kerri-Anne Wolske	Palmer
20	John H. Hassett	Palmer	Judith A. Dion	Palmer
20	Bryan L. Rathbone	Palmer	Nicole H. Gouvin	Palmer
20	Glenn M. Pittsinger	Palmer	Lorrie E. Muir	Palmer
21	Gregory W. Gibb	Palmer	Christine A. Dupuis	Palmer
26	John F. Senosk	Hardwick	Alida L. Thibault	Hardwick
28	Michael C. Preston	Ware	Aimee M. Hebert	Palmer

November

10	Eric P. Taylor	Monson	Amy L. Dupell	Ware
----	----------------	--------	---------------	------

December

1	Jeffrey P. Harris	Palmer	Cynthia R. Carroll	Palmer
8	Jon W. Harris	Palmer	Tracey A. Carron	Palmer
11	John P. Bedinotti	Monson	Lisa M. Wierzbowski	Monson
29	Kenneth J. Dudley, Jr.	Palmer	Tanya M. Lamb	Palmer
29	John D. Gilmore	Palmer	Cynthia M. Orluk	Palmer
29	Lee E. Robbins	Brimfield	Janice C. Gow	Palmer

Deaths 2001

January

1	Douglas Preston Habel	73
1	Claude G. Valliere	63
2	Marion Melinda Conrad	92
2	Lawrence Patrick Kelliher	52
6	Mary A. Morris	91
6	Olive Louise Walsh	75
8	Janet Ann Nordin	56
11	Muriel June Sullivan	81
13	Gladys L. Davis	75
15	Anna Virginia Brown	84
17	Joseph J. Wojtowicz	80
17	Grace Marguerite Pahl	92
21	Kathryn Mary White	94
22	Frances Evelyn Fulton	79
24	John Michael Piechota Sr.	76
25	Joseph J. Waz	54
26	Cecilia D. Wisniewski	90
27	Harriet Lucy Greany	78
30	Gregory Jude Bowler	40
30	Marjorie S. Denver	76
31	Angelo Albert Buttieri	82

February

1	Hazel Hathaway	96
2	Ladislaus Alexander Baldyga	85
3	Virginia Flynt Dean	88
3	James Edwin Flint	68
5	Marie Beatrice Kaplita	84
6	Joseph Fidelis Austin	90
6	Annis May Burgess	90
6	Jean Myrtle Darr	78
6	Dorothy A. Fountain	70
8	Bruce Edward Bates	60
8	Stephen S. Kwasniewski	80
11	Alice Verchot	81
12	Joseph Andrew Gunther	75
14	Edwin Raymond Johnson Jr.	44
14	Ann Jacqueline Vensky	68
15	Kathleen Marie Sullivan	61
16	Mona Helen Bennett	91
17	Palmer Nino Santucci Sr.	89
17	Mary C. Sawicki	74
19	Alan Dale Wilson	26
20	John Elias Anderson	88

22	Ada Edith Dixon	98
23	Robert Carlin Dempsey	87
28	John Dale Bolton sr.	79

March

10	Mary L. Grigas	91
13	James Michael Killela	74
16	James Francis Carter	80
16	Yvonne Ferrara	88
18	Joseph J. Domey	62
18	Stanley W. Opielowski	83
19	Edwin P. Sieczkowski	66
19	Mathew J. Ziembra	77
21	Anthony Francis Eberhard	79
21	William Markham	70
22	Bennet F. Phelan	51
23	Joyce Eleanor Ragno	69
24	Ethel May Bousquet	78
30	Gordon Albert Bren	77
30	Marie Evelyn Roberts	75

April

3	Donald F. Johnston	90
3	Joseph Kempesty	83
4	Joseph F. Mulak	83
5	Earl McKee	74
12	Joeeph Edward Arnault	74
15	Bronislaw Florek	92
15	Lucie Charlotte Moynahan	81
17	Vincent Joseph Kodes Sr.	79
17	Blanche Irene Mackintosh	90
18	Helen Kapolka	94
24	Shirley Bernice Lucia	77
24	Sybil Jeannette Redfern	82
26	Peter Stanley Czepiel Jr.	28

May

3	Irene Mary Styspeck	92
4	James Charles Yelle	72
6	Jennie Sygiel	86
8	Amelia Koczur	92
8	Sophie Kos	88
10	Barbara Helen Branford	74
10	Pearl Louise Cote	69
11	Harold Fairfield Thatcher	90
15	Francis T. Morris	79
15	Kenneth Herbert Mullen	73
18	Mary M. Daley	90

18	Laurie Ann Doyle	41
21	Stephanie M. Hryniewicz	90
22	Ronald Joseph Sablak	57
27	Irma Pauline Drake	72

June

1	Michael John Konarski	46
2	Ethel Frances Russell	78
6	Adelard Donoghue	90
7	Ronald Shepard	43
11	Arthur Albro Palmer	66
12	Mary L. Sammon	87
15	Jean Sabra Bigos	60
24	Rose Deslongchamps	96
29	Arthur A. Rondeau	85
30	Anne E. Bready	89

July

3	Sheila M. Benson	57
3	Stanley Joseph Wostena	70
4	Donald Francis Robbins	70
9	Ruth M. Motherway	91
11	Emilia Maria Nogueira	92
13	Francis William Morris	83
15	Jasper Clifton Atwell	84
17	Dorothy Louise Gallo	75
19	James Theodore	69
20	Charles Roger Smith Jr	45
23	Lorraine M. Chabot	60
25	John L. Aniskiewicz	73
27	William E. Roy	87
28	Clifford Richard Gunther	93

August

1	Stephanie Dougal	84
3	Ingeborg Hugli	70
7	William N. Perry, Jr.	75
10	Kathleen Margaret Barney	78
12	Katheryn Oney	80
14	Amelia C. Jaworek	76
20	Teresa M. Wynzen	92

September

2	Joseph S. Witkowski	79
3	Mary Dorman	83
5	Edwin J. Fila	77
7	Gladys Elizabeth Mott	83
7	Edgar Francis Thomas	95

9	Margaret Kathleen Clark	80
10	Stephen J. Midura	85
10	John Stephen Newton	61
12	Frank W. Sawicki	84
15	John Benjamin Scott	66
16	Virginia Alice Faulkner	89
22	Caroline Luszc	86
23	Albert Hector Laviolette	71
24	Lillian A. Currie	75
25	David J. Wood	28
28	Catherine Frances Smith	82

October

1	Walter L. Barrett	82
1	Francis Lionel Germain	79
1	Kathleen Ellen Hermanson	48
2	Marie Anna Cordiali	90
2	Harry Alexander Dodge	68
3	Rita Brodeur	73
4	Sally Elizabeth Brown	43
4	Eva Comfort	84
4	Frank H. Gladkowski	76
6	Karl E. Demerski	33
6	Robert John Jarosz	54
11	Linda May Malsbury	42
15	Glenn Allen Williams	51
18	James Ruben Lemon, Jr.	66
19	Mary Jane Spear	93
19	Stephen J. Szaban	89
20	Mary Claire Brown	75
22	Jeremy Joseph Rearick	24
27	Rudolph S. Kalita	83
27	Wilma C. Murray	91

November

1	Gordon Clarence Chandler	77
2	Stephanie Steele	88
4	Laurieann Marie Palermo	44
5	Marguerite Albertine Bachand	90
15	Edmund I. Rathiewicz	55
15	David Robert Wilson	52
15	Josephine Beartrice Zins	82
16	Gilbert Crowther	70
17	David William Arsenault	59
17	Marguerite Ellen Picco	71
21	Karen Viola Corbett	71
21	Constantine P. Gralinski	87
26	Ronald R. Mayhew	63

27	Gertrude Auger	62
27	Joseph F. Ketschek	57
30	Florida Alida Bigos	95

December

4	Stanley J. Boduch	88
4	Thomas F. Egan, Jr.	38
5	Henry Stanley Kielbanka	81
7	Mabel Helene LeBlanc	90
7	Mildred Leona Nedeau	90
10	Josephine Mary Roberts	92
11	Sophie V. Martowski	80
15	Ernest Cyril Gay Jr.	93
15	David Richard Opielowski	60
16	Janet Louise Fortune	66
20	Tabitha Jacqueline Daigle	19
21	Stella Wenski	90
22	Walter Roy Chamberlain	94
23	Emma Eleanor Hamilton	93
25	Alex Homer Simmoneau	75
27	Esther Bader	84
27	Lillian May Faille	95
28	Margaretta Horner	97
31	Dennis Michael Harford	52
31	John Welpton Mullen	71

The results of the Annual Town Election. April 17, 2001 are as follows:

TOWN COLLECTOR

Roger E. Brach	754
Blanks	188

SELECTMAN

Elaine J. Dustin-Nikodem	678
Blanks	264

ASSESSOR

Jay J. Mastalerz	705
Blanks	237

SCHOOL COMMITTEE

Maureen R. Gallagher	559
Christopher L. Geoffrion	584
Blanks	243

PLANNING BOARD

Thomas S. Skowrya	696
Blanks	246

PARK COMMISSION

William K. Cole	597
William F. Gallagher	507
Albin P. Les	595
Dean A. McKee	606
Matthew Lovell	470
Joe Storozuk	434

PALMER HOUSING AUTHORITY

Veronica A. Strzeminski	664
Blanks	278

BOARD OF HEALTH

John J. Lukaskiewicz	694
Peter A. Gambaccini	168
Blanks	80

LICENSE COMMISSION

John R. Mastalerz	674
Blanks	268

CEMETERY COMMISSION

Richard E. Johnson	259
Peter E. Pappas	613
Blanks	70

PALMER REDEVELOPMENT AUTHORITY

Thomas W. Haley 701
Blanks 241

MODERATOR

John B. DiNuovo 724
Blanks 218

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The Annual Town Meeting was called to order on May 14, 2001 at 7:05 PM in the Palmer High School Auditorium by the Moderator. A quorum was present. The Annual Town Meeting was recessed and the Special Town Meeting was called to order at 7:08PM. .

Following are the results:

ARTICLE 1. VOTED: To designate the following described land an Economic Opportunity Area (EOA) as provided for under MGL c. 23A, sec. 3A to 3H and to be called the Palmer Foundry EOA for a term of not more than 20 years; to provide property tax relief in the form of a Tax Increment Financing (TIF), 5% Investment Tax Credit and/or 10% Abandoned Building Tax Deduction for certified projects. Said property is located at 22 Mt.Dumplin Road located in Palmer, Massachusetts also identified as parcel 10 of the Palmer Assessors' Map 19.

ARTICLE 2. VOTED: To approve a Certified Project Application submitted by Palmer Foundry located at 22 Mt.Dumplin Road, Palmer, Massachusetts for a facility located within the Palmer Foundry Economic Opportunity Area (EOA) in Palmer, MA and more specifically described on Assessor's Map 19 as Parcel 10. Said approval will provide local and state tax relief to promote economic development in accordance with MGL c.23A, sec. 3A-3H. In addition, the Project Certification Application confirms:

- A. The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project.
- B. The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Palmer by allowing for continued growth and expansion of facilities in the Economic Opportunity Area (EOA).
- C. The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

ARTICLE 3. VOTED: To transfer the sum of \$11,862 from the Cemetery Department Sale of Lots Account (24-000-3257) to the Cemetery New Building Account (03-571-5855); or act in relation thereto

ARTICLE 4. VOTED: To transfer from Free Cash the sum of \$2,310.10 to pay prior fiscal year invoices.

The Special Town Meeting Warrant was dissolved and the Annual Town Meeting was reconvened at 7:15 PM.

ARTICLE 2. VOTED: To fix the compensation of all elected officers of the Town for FY 2002 as follows:

Moderator	229
Selectmen, Members	10,194
Treasurer	7,790
Collector	44,270
Town Clerk	44,270
Board of Assessors, Members	9,711
Board of Health, Members	9,609

ARTICLE 3. NO ACTION To raise and appropriate, transfer or borrow from available funds a sum to pay previous years bills.

ARTICLE 4. VOTED: To transfer from available funds a sum to fund various FY 2001 line items as follows:

<u>TRANSFER:</u>	<u>FROM:</u>	<u>TO:</u>
\$25,000.00	Police Salaries 01.101.5110	Police Overtime 01.101.5111
\$18,000.00	Bond Issuance Fees 01-701.5930	Highway Gas/Oil/Fuel 01.303.5410
\$ 2,100.00	Bond Issuance Fees 01.701.5930	Highway St. Signs Electricity 01.303.5210
\$ 5,000.00	Bond Issuance Fees 01.701.5930	Highway Supply/Repairs 01.303.5530
\$ 66.08	Bond Issuance Fees 01.701.5930	Highway Copier 01.301.5850
\$ 1,950.00	Bond Issuance Fees 01.701.5930	Unemployment Insurance 01.081.5171
\$ 50.24	Bond Issuance Fees 01.701.5930	Memorial Hall Water 01.065.5230
\$ 208.02	Bond Issuance Fees 01.701.5930	Memorial Hall Electric 01.065.5210
\$ 250.00	Bond Issuance Fees 01.701.5930	Memorial Hall Misc. Repairs 01.065.5242
\$ 1,550.00	Bond Issuance Fees 01.701.5930	Memorial Hall Fuel 01.065.5211
\$ 223.45	Bond Issuance Fees 01.701.5930	Memorial Hall Elevator Repairs 01.065.5243

\$ 2,000.00	Bond Issuance Fees 01.701.5930	Palmer Town Bldg General Repairs 01.066.5821
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\$ 3,000.00	Bond Issuance Fees 01.701.5930	Parks Summer Help 01.661.5115
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\$59,397.79

ARTICLE 5. VOTED: To adopt, pursuant to Chapter 5, Article II, Sections 5-6,5-7, and 5-8 of the Code of the Town of Palmer, the following proposed line item budget for fiscal year 2002. This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budgets as requested by the School Committee and provisions for a Reserve Fund administered by the Finance Committee. The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Administrator's detailed budget and all explanatory information is available to the Town Meeting and the general public for inspection in the Selectmen's Office, the public library and the Town Clerk's Office. The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee:

GENERAL GOVERNMENT

MODERATOR

1. Salary	\$ 229.00	\$ 229.00
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BOARD OF SELECTMEN

2. Selectmen's Salaries	\$10,194.00	
3. Town Administrator Salary	\$55,000.00	
4. Clerical	\$41,241.00	
5. Other Expenses	\$15,772.00	
6. Contingent	\$ 76.00	\$122,283.00

TOWN ACCOUNTANT

7. Town Accountant Salary	\$44,570.00	
8. Clerical	\$24,453.00	
9. Other Expenses	\$ 1,240.00	\$ 70,263.00

TREASURER

10. Treasurer Salary	\$ 7,790.00	
11. Clerical	\$47,807.00	
12. Other Expenses	\$ 5,325.00	\$ 60,922.00

COLLECTOR

13. Collector Salary	\$44,270.00	
14. Clerical	\$50,908.00	
15. Tax Title Expense	---	
16. Other Expenses	\$ 8,325.00	
17. Equipment	---	\$103,493.00

TOWN CLERK

18. Town Clerk Salary	\$44,270.00	
19. Clerical	\$28,709.00	
20. Town Clerk Longevity	\$ 300.00	
21. CMMC	\$ ---	
22. Other Expenses	<u>\$ 3,291.00</u>	\$ 76,570.00

ELECTIONS & REGISTRATION

23. Registrars' Salary/Clerk	\$ 4,306.00	
24. Clerical	\$ 13,254.00	
25. Election Officers	\$ 3,144.00	
26. Other Expenses	<u>\$ 7,618.00</u>	\$ 28,322.00

BOARD OF ASSESSORS

27. Assessor's Salaries	\$ 9,711.00	
28. Assistant Assessor	\$37,289.00	
29. Clerical	\$39,916.00	
30. Other Expenses	\$ 8,105.00	
31. Reval. of Properties	\$22,500.00	
32. Map Updating	<u>\$ 1,200.00</u>	\$118,721.00

COMPUTER SYSTEM ADMINIST

33. Computer Analyst Salary	\$10,000.00	
34. Supplies	\$17,215.00	
35. Maintenance Agreement	\$33,594.00	
36. Capital Outlay	<u>\$ -</u>	\$ 60,809.00

LAW & CLAIM

37. Town Counsel Salary	\$20,800.00	
38. Associate Town Counsel Service	\$16,000.00	
39. Labor Counsel Services	\$ 5,143.00	
40. Special Legal Services	<u>\$ 10,000.00</u>	\$51,943.00

LICENSE COMMISSION

41. Clerical	\$ 700.00	
42. Other Expenses	<u>\$ 910.00</u>	\$ 1,610.00

MEMORIAL HALL

43. Custodian Salary	\$ 7,691.00	
44. Other Expenses	<u>\$ 8,510.00</u>	\$16,201.00

PALMER TOWN BUILDING

45. Custodian Salary	\$22,614.00	
46. Other Expenses	<u>\$29,630.00</u>	\$52,244.00

CONSULTING ENGINEER

47. Contract Services	<u>\$ 5,000.00</u>	\$ 5,000.00
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FINANCE COMMITTEE

48. Recording Secretary Salary	\$ 1,545.00	
49. Other Expenses	<u>\$ 675.00</u>	\$ 2,220.00

PLANNING BOARD

50. Town Planer Salary	\$38,700.00	
51. Clerical	\$16,833.00	
52. Court Time Salary	\$ 1,000.00	
53. Other Expenses	<u>\$14,478.00</u>	\$71,011.00

BOARD OF APPEALS

54. Clerical	\$ 3,841.00	
55. Consulting Engineer	\$ 1,000.00	
56. Other Expenses	<u>\$ 112.00</u>	\$ 4,953.00

COUNCIL ON AGING

57. Director's Salary	\$30,000.00	
58. Driver's Salaries	\$28,545.00	
59. Substitute Driver's Salary	\$ 1,040.00	
60. Clerical	\$ 7,696.00	
61. Other Expenses	<u>\$ 2,083.00</u>	\$69,364.00

PALMER REDEVELOPMENT

62. Part-time clerical	\$ -	
63. Expenses	\$ 1,250.00	
64. Professional Consutant	\$ 5,000.00	
65. Legal Expenses	<u>\$ 5,000.00</u>	\$11,250.00
66. Central Purchasing Telephone	<u>\$36,050.00</u>	\$36, 050.00
67. Central Purchasing Postage	<u>\$25,750.00</u>	\$25,750.00
68. Central Purchasing Office Supplies	<u>\$25,000.00</u>	\$25,000.00

TOTAL GENERAL GOVERNMENT**\$1,014,208.00****PROTECTION OF PERSON AND PROPERTY****POLICE DEPARTMENT**

69. Chief of Police Salary	\$ 68,541.00	
70. Full-time Salaries	\$1,148,725.00	
71. Matron's Salary	\$ 2,000.00	
72. Dare Officer	\$ 6,000.00	
73. Overtime	\$ 172,640.00	
74. Other Expenses	\$ 81,024.00	
75. Capital Outlay	<u>\$ 62,500.00</u>	\$1,541,430.00

AUXILIARY POLICE

76. Expenses	\$ 1,170.00	\$ 1,170.00
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CIVIL DEFENSE

77. Director's Salary	\$ 705.00	
78. Other Expenses	\$ 800.00	
79. Capital Outlay	\$ 4,750.00	\$ 6,255.00

FOREST WARDEN

80. Forest Warden Salary	\$ 4,078.00	
81. Other Expenses	\$ 246.00	
82. Mutual Aid	\$ 400.00	\$ 4,724.00

FORESTRY

83. Part-time Salary	\$ 2,202.00	
84. Other Expenses	\$ 16,000.00	
85. Dutch Elm Disease	\$ 2,000.00	\$ 20,202.00

SEALER OF WEIGHTS & MEASURES

86. Salary	\$ 2,497.00	
87. Other Expenses	\$ 50.00	\$ 2,547.00

DOG OFFICER

88. Dog Officer Salary	\$ 17,560.00	
89. Other Expenses	\$ 7,125.00	\$ 24,685.00

GAS INSPECTOR

90. Salary	\$ 3,000.00	
91. Expenses	\$ --	\$ 3,000.00

TOWN FIRE ENGINEERS

92. Part-time Salaries	\$ --	\$ --
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CONSERVATION COMMISSION

93. Conservation Officer	\$ 10,000.00	
94. Clerical	\$ 7,008.00	
95. Other Expenses	\$ 595.00	\$ 17,603.00

WIRE INSPECTOR

96. Salary	\$ 11,500.00	
97. Expenses	\$ 398.00	\$ 11,898.00

HISTORICAL COMMISSION

98. Supplies and Expenses	\$	<u>270.00</u>	\$	270.00
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INSPECTIONS SERVICES

99. Building Inspector Salary	\$	39,193.00		
100. Vacation Replacement Salary	\$	--		
101. Other Expenses	\$	<u>662.00</u>	\$	39,815.00

PARKING CLERK

102. Expenses	\$	-	\$	-
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TOTAL PROTECTION OF PERSONS AND PROPERTY				1,673,799.00
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HEALTH AND SANITATION

BOARD OF HEALTH

103. Board of Health Member's Salaries	\$	9,609.00		
104. Clerical	\$	18,844.00		
105. Other Expenses	\$	9,932.00		
106. Clinics	\$	<u>3,500.00</u>	\$	41,885.00

MILK INSPECTION

107. Salary	\$	448.00		
108. Expenses	\$	<u>63.00</u>	\$	511.00

ANIMAL INSPECTOR

109. Salary	\$	1,406.00		
110. Other Expenses	\$	<u>-</u>	\$	1,406.00

VITAL STATISTICS

111. Expenses	\$	<u>500.00</u>	\$	500.00
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VERMIN CONTROL

112. Salary	\$	734.00		
113. Expenses	\$	<u>446.00</u>	\$	1,180.00

PLUMBING INSPECTOR

114. Salary	\$	9,616.00		
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115.Expenses	\$	<u>200.00</u>	\$	9,816.00
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LANDFILL/RECYCLING

116.Scrap Metal Removal/Recycling	\$	6,000.00		
117.Municipal Solid Waste	\$	<u>10,000.00</u>	\$	16,000.00

GROUNDWATER MONITORING

118.Contract Services	\$	<u>11,500.00</u>	\$	11,500.00
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SEWER MAINTENANCE

119.Sewer Trunkmain Cleaning	\$	5,000.00		
120.General Sewer Maintenance	\$	<u>18,000.00</u>	\$	23,000.00

WASTEWATER TREATMENT PLANT

121.Superintendent's Salary	\$	42,938.00		
122.Full-time Salaries	\$	338,878.00		
123.Overtime	\$	25,000.00		
124.Expenses	\$	418,550.00		
125.Quaboag Co-op Project	\$	2,000.00		
126.State & Federal Mandates	\$	5,000.00		
127.Sludge Disposal	\$	<u>220,000.00</u>		\$1,052,366.00

TOTAL HEALTH AND SANATATION

\$1,130,415.00

HIGHWAYS

HIGHWAY DEPARTMENT

128. Superintendent's Salary	\$	51,184.00		
129.Full-time Salaries	\$	360,907.00		
130.Clerical	\$	19,044.00		
131.Overtime	\$	15,000.00		
132.General Highway Maintenance	\$	102,627.00		
133.Street Signs & Traffic Regulations	\$	11,122.00		
134.General Sidewalk Maintenance	\$	20,000.00		
135.Surface Treatment	\$	14,000.00		
136.Snow Removal	\$	50,000.00		
137.Maintanece of Railroad Crossing	\$	<u>4,000.00</u>		\$647,884.00

STREET LIGHTING

138.Utilities	\$	<u>85,000.00</u>	\$	85,000.00
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TOTAL HIGHWAY

\$732,884.00

VETERANS

VETERANS SERVICES

139. Veterans' Agent Salary	\$	12,001.00	
140. Veterans' Benefits	\$	74,900.00	
141. Other Expenses	\$	<u>1,925.00</u>	\$ 88,826.00

TOTAL FOR VETERANS

\$88,826.00

EDUCATION & LIBRARY

PALMER PUBLIC SCHOOLS

142. Professional Services			
143. Expenses	\$14,263,337.00	\$14,263,337.00	
		*\$ 495,809.00	
		(*amended voted – cont. on	
		2 ½ override)	

PATHFINDER REGIONAL

144. Expenses	\$ <u>784,270.00</u>	\$ 784,270.00
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PALMER PUBLIC LIBRARY

145. Director's Salary	\$	51,914.00	
146. Full-time Salaries	\$	291,858.00	
147. Part-time Salaries	\$	85,624.00	
148. Other Expenses	\$	<u>175,905.00</u>	\$ 605,301.00

TOTAL EDUCATION AND LIBRARY

\$15,652,908.00

*\$ 495,809.00

PARKS, RECREATION AND CELEBRATIONS

PARKS COMMISSION

149. Superintendent's Salary	\$	50,799.00	
150. Full-time Salaries	\$	174,082.00	
151. Clerical	\$	2,899.00	
152. Temporary/Seasonal Help	\$	12,000.00	
153. Overtime	\$	12,000.00	
154. Other Expenses	\$	<u>38,100.00</u>	\$289,880.00

PARK MAINTENANCE

155. Pee Wee Park Maintenance	\$	4,000.00	
156. N. Laviolette Field	\$	4,000.00	
157. Burleigh Park	\$	5,000.00	
158. Bondsville Park	\$	2,000.00	
159. Chase Memorial Park	\$	3,500.00	
160. Maintenance of School Grounds	\$	<u>14,000.00</u>	\$ 32,500.00

RECREATION COMMISSION

161.Salaries	\$	35,030.00	
162.Other Expenses	\$	<u>11,100.00</u>	\$ 46,130.00
163.Memorial Day Parade	\$	<u>2,747.00</u>	\$ 2,747.00

TOTAL PARKS, RECRATION AND CELEBRATIONS \$371,257.00

CEMETERIES

CEMETERY COMMISSION

164.Full-time Salaries	\$	69,228.00	
165.Clerical	\$	3,774.00	
166.Temporary/Seasonal Help	\$	10,000.00	
167.Other Expenses	\$	<u>37,008.00</u>	\$120,010.00

**TOTAL CEMETERIES
PENSIONS**

\$120,010.00

168.County Retirement Assessment – Town	\$371,210.00	
169.County Retirement Assessment – School	\$183,980.00	
170.County Retirement Assessment – Library	<u>\$ 43,960.00</u>	\$599,150.00

TOTAL PENSIONS

\$599,150.00

INSURANCE

171.Unemployment Insurance – Town	\$	2,000.00	
172.Unemployment Insurance – School	\$	36,000.00	
173.Group Life Insurance – Town	\$	5,000.00	
174.Group Life Insurance – School	\$	8,500.00	
175.Group Health Insurance		\$1,765,000.00	
176.General Insurance	\$	200,000.00	
177.Medicare – Town	\$	50,303.00	
178.Medicare – School	\$	75,746.00	
179.Medicare – Library	\$	<u>3,951.00</u>	\$2,146,500.00

TOTAL INSURANCE

\$2,146,500.00

UNCLASSIFIED ACCOUNTS

180.Town Audit	\$14,500.00
181.Town Reports	\$10,000.00
182.Hazardous Waste	\$ 5,000.00

183. Pay Adjustment/Merit Increase	\$ 2,000.00	
184. Reserve Fund	<u>\$50,000.00</u>	\$ 81,500.00

TOTAL UNCLASSIFIED ACCOUNTS		\$ 81,500.00
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DEBT SERVICE

185. Principal School Building Project	\$1,850,000.00	
186. Interest School Building Project	\$1,133,712.00	
187. Principal Multi-Purpose Bond II	\$ 25,000.00	
188. Interest Multi-Purpose Bond II	\$ 1,475.00	
189. Principal Multi-Purpose Bond V	\$ 75,000.00	
190. Interest Multi-Purpose Bond V	\$ 12,578.00	
191. Principal Multi-Purpose Bond VI	\$ 180,000.00	
192. Interest Multi-Purpose Bond VI	\$ 135,266.00	
193. Principal CSO Project	\$ 175,000.00	
194. Interest Short term borrowing	\$ 83,000.00	
195. Interest Chapter 90	\$ 20,000.00	
196. Interest Abated Taxes	<u>\$ --</u>	\$3,691,031.00

TOTAL DEBT SERVICE		\$3,691,031.00
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TOTAL RAISE AND APPROPRIATE UNDER ARTICLE 5		\$27,330,237.00
		*\$ 495,809.00

ARTICLE 6. VOTED: To raise and appropriate \$2,000 for the restoration of Town records.

ARTICLE 7. VOTED: To raise and appropriate the sum of \$6,349 for the funding of services through the Greater Springfield Senior Services, Inc. and The Valley Human Services, Inc.

ARTICLE 8. VOTED: To raise and appropriate the sum of \$1,000 to fund activities of the Palmer Town Millennium Committee.

ARTICLE 9. VOTED: To transfer from Free Cash the amount of \$39,485 to fund outstanding architectural bills related to the Palmer Public Library construction project.

ARTICLE 10. VOTED: To transfer from Free Cash the sum of \$38,000 for the purpose of site-engineering costs associated with the library expansion to be completed in conjunction with the streetscape project and combined sewer overflow project.

ARTICLE 11. VOTED: To accept the preliminary design for the Palmer Public Library building and authorize the Board of Library Trustees and/or the Board of Selectmen to apply for, accept, and expend any federal or state grants that may available for the project.

ARTICLE 12. VOTED: To transfer the sum of \$2,148.09 from the Bondsville School Site Account to the Library Building Fund Account.

ARTICLE 13. VOTED: As amended. Unanimous. To transfer from the Stabilization Account the sum of \$236,770.00 to purchase for the Park Department, a front end loader for \$55,000; for the Highway Department, a dump truck with plow and sander for \$86,270; for the Highway Department, two jackhammers and air compressor for \$15,000; and for the Cemetery Department, a pick-up truck for \$39,000.

ARTICLE 14. VOTED: To raise and appropriate the sum of \$21,000 to fund various sports leagues in the town as follows:

Palmer Midget Baseball League	\$2,200.00
Palmer Cowboy Football Team	\$2,200.00
Palmer Lil' Girls Softball League	\$2,200.00
Palmer Kicker's Soccer Association	\$2,200.00
Palmer Suburban Basketball Association	\$2,200.00
Palmer Pony Baseball League	\$2,200.00
Palmer Stripers Swim Club	\$2,200.00
Palmer Youth Basketball	\$2,200.00
Palmer Suburban/Metro Girls Fast Pitch Softball League	\$2,200.00
Palmer LL Panthers	\$1,200.00
TOTAL	\$21,000.00

ARTICLE 15. VOTED: As Amended. Unanimous. that \$7 million is appropriated for constructing, equipping and furnishing a new police station; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$7 million under G.L. c. 44 se. 7 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59 se.21 C(Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

VOTED: Unanimous. that \$5 million is appropriated for remodeling, reconstructing and making extraordinary repairs to the Town Administration Building; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$5 million under G.L. c.44 sec. 7 or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on taxes imposed by G.L. c.59 sec.21C (Proposition 2 ½) amounts required to pay the principal of and interest on the borrowing authorized by this vote.

ARTICLE 16. VOTED: Unanimous. To borrow up to \$3,889,000 for the capital improvement project for the Palmer Public Library.

ARTICLE 17. VOTED: Indefinite postponement. (Extend public sewer on Springfield Street and New Hampshire Avenue).

ARTICLE 18. VOTED: Unanimous. To transfer the custody, care and control of the Hobbs Property, so-called, to the Palmer Conservation Commission.

ARTICLE 19. VOTED: To continue a Revolving Fund for the purpose of receiving all revenues from Medicaid and all revenues received from health insurance companies for special needs children and make disbursements in connection with the authorized duties of the School Department. The School Superintendent or his/her designee is authorized to expend from this fund, but no more than \$125,000 without further appropriation for special needs education.

ARTICLE 20. VOTED. Unanimous. To amend the Charter of the Town of Palmer in the following manner: ARTICLE III, SECTION C3-3, Position Appointments. TO: Office – TOWN ADMINISTRATOR and to further change thereafter to Town Administrator where Executive Secretary is now written.

ARTICLE 21. VOTED: Unanimous. To amend the Charter of the Town of Palmer in the following manner: ARTICLE VIII, SECTION C8-1, Elective Office. PARK COMMISSIONERS – Length of Term 3 Years.

ARTICLE 22. VOTED. 19 In favor. 70 Opposed. To propose amendments to the Charter (C3-3-A, C8-1, 13-9 ad 12-4) to create an appointed office of Town Collector/Treasurer and to eliminate the elected offices of Town Treasurer and Collector of Taxes and to provide a means for transition.

ARTICLE 23. VOTED: To Accept Chapter 4I, Section 19K and 108P of the Massachusetts General Laws. The sections provide additional compensation of \$1,000 to a town clerk, treasurer, tax collector or treasurer/collector who has complete the necessary courses of study and training to be award a certificate by the Massachusetts Town Clerk's Association or Massachusetts Collectors and Treasurers Association.

ARTICLE 24. VOTED: To amend the Code of the Town of Palmer Chapter 152 Article III entitled "Street and Sidewalks – Snow Removal" by deleting the sections 152-7 and 152-8 and inserting in place thereof the following new sections:

Section 152-7. Required removal.

The owner or person having the care of real property abutting upon any street, land, court or square within the town where there is a sidewalk, shall cause the snow to

be removed therefrom within 24 hours after the end of any snowfall.

Section 152-8. Violations and penalties.

Any person violating the provisions of section 152-7 shall be fined \$20 for each offense. This chapter may be enforceable through the provisions of MGL Chapter 40, Section 21D

ARTICLE 25. VOTED: To amend the Code of the Town of Palmer Chapter 49 entitled “Alcoholic Beverages: by deleting section 49-5 and inserting in place thereof the following new section:

Section 49-5. The violation of any of the provisions of this chapter shall be punishable by a fine of \$50. Each day any violation shall continue shall constitute a separate violation. This chapter may be enforceable through the provisions of MGL Chapter 40, Section 21D.

ARTICLE 26. VOTED: NO ACTION ON THIS ARTICLE. (Amend the Code of the Town of Palmer by deleting Chapter 31 (entitled Personnel By-Law).

ARTICLE 27. VOTED: As amended. To amend the Code of the Town of Palmer Chapter 225 entitled “Tobacco” by inserting at the end thereof the following new section:

A. Statement of Purpose:

Whereas conclusive evidence exists that tobacco smoke causes cancer, respiratory and cardiac diseases, negative birth outcomes, irritations to the eyes, nose, and throat; and whereas the harmful effects of tobacco smoke are not confined to smokers but also cause severe discomfort and illness to nonsmokers; and whereas environmental tobacco smoke (hereafter ETS), which includes both exhaled smoke and the side stream smoke from burning cigarettes, causes the death of 53,000 Americans each year, and whereas in 2000, the Public Health Service’s National Toxicology Program listed environmental tobacco smoke as a known human carcinogen (U.S. DHHS, 2000, citing Cal. EPA, 1997), now, therefore, the Board of Health of the Town of Palmer recognizes the right of those who wish to breathe smokefree air and establishes this regulation to protect and improve the public health and welfare by prohibiting smoking in public places

B. Authority:

This regulation is promulgated under the authority granted to the Palmer Board of Health under Massachusetts General Laws Chapter III, Section 31 that “boards of health may make reasonable health regulations.”

C. Definitions:

For the purposes of this regulation, the following words shall have the meanings respectively ascribed to them by this paragraph:

Board: The Board of Health of the Town of Palmer.

Bar: An establishment whose business is devoted to the serving of food is only incidental to the consumption of such beverages. Revenue generated from the serving of alcoholic beverages must be equal to or greater than

eighty percent (80%) of the total combined revenue generated by the service of such beverages and food. Revenue figures to be considered as evidence for the purpose of this definition shall be those used in calculating the amount filed on Mass. Department of Revenue Form MAB-4, Line 1.

Employee: Any natural person who performs services for an employer.

Employer: A natural person, partnership, association, corporation, trust, or other organized group of individuals, including the Town of Palmer or any agency thereof, which utilizes the services of one (1) or more individual employees.

Health Care Facility: Any office or institution providing care or treatment of diseases, whether physical, mental or emotional, or other medical, physiological conditions including but not limited to rehabilitation hospitals or other clinics, including weight control clinics, nursing homes, homes for the aging or chronically ill, laboratories, offices of any surgeon, chiropractor, physical therapist, physician, dentist and all specialists within these professions.

Indoor Sports Arena: Any sports pavilions, gymnasiums, health spas, boxing arenas, swimming pools, roller and ice rinks, bowling alleys and other similar recreational facilities where members of the general public assemble either to engage in physical exercise, participate in athletic competition, or witness sports events.

Person: Any person, firm, partnership, association, corporation, company or organization of any kind including, but not limited to an owner, operator, manager, proprietor or person in charge of any building, establishment, business, or restaurant or retail store, or the agents or designees of any of the foregoing.

Private Clubs: A not-for-profit establishment with a defined membership.

Public Place: Any building or facility owned, leased, operated or occupied by the municipality, including school buildings or grounds; any area open to the general public including, but not limited to, libraries, museums, theaters, auditoriums, indoor sports arenas and/or recreational facilities, inns, hotel and motel lobbies, staircases, halls, exits, entrances, elevators accessible to the public, and licensed child-care locations.

Public Transportation: Busses, taxis, and other means of transportation available to the general public while such means of transportation is operating within the boundaries of the town including indoor platforms by which such means of transportation may be accessed.

Restaurant: Any coffee shop, cafeteria, sandwich stand, private and public school cafeteria, and other eating establishment which gives or offers food for sale to the public, guests, or employees for on-premises consumption, as well as kitchens in which food is prepared on the premises for serving elsewhere, including catering facilities.

Retail Food Store: Any establishment commonly known as a supermarket, grocery store, bakery, or convenience store in which the primary activity is the sale of food items to the public for off-premises consumption and is required to hold a permit from the Town of Palmer.

Retail Store: Any establishment whose primary purpose is to sell or offer for sale to consumers, but not for resale, any goods, wares, merchandise, articles or other things, including retail food stores. "Retail store" shall not include restaurants as defined herein.

Smoking: Inhaling, exhaling, burning or carrying any lighted cigar, cigarette, or other tobacco product in any form.

Town: Town of Palmer.

D. Posting Notice of Prohibition:

Every person having control of premises upon which smoking is prohibited by and under the authority of this regulation shall conspicuously display upon the premises “No Smoking” signs provided by the Massachusetts Department of Public Health and available from the Palmer Board of Health or the international “No Smoking” symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it) and comparable in size to the sign provided by the Massachusetts Department of Public Health and available from the Palmer Board of Health.

E. Smoking Prohibited:

No person shall smoke not shall any person, employer, or other person having control of the premises upon which smoking is prohibited by this regulation, or the agent or designee of such person, permit a person to smoke in any of the following places as defined herein: health care facilities, public places, public transportation, restaurants, and retail stores except as otherwise provided in Paragraph F of this regulation. Additionally, no person shall smoke in any place in which a sign conforming to the requirements of Paragraph D of this regulation is posted. No person shall remove a sign posted under the authority of Paragraph D of this regulation.

F. Exception:

Notwithstanding the provisions of Paragraph E of this regulation, smoking may be permitted in the following places and/or circumstances.

- (a) Private residences, except those portions used as a child care or health care office when operating as such.
- (b) Hotel and motel rooms rented to guests that are designated as smoking rooms.
- (c) Hotel and motel conference/meeting rooms and private and public assembly rooms while these places are being used for private functions.
- (d) Private or semiprivate rooms of nursing homes and long term care facilities, occupied by one (1) or more patients, which are separately ventilated and all of whom are smokers who have requested in writing to be placed in rooms where smoking is permitted.
- (e) Retail tobacco stores, which are primarily for the sale of tobacco products and paraphernalia, in which the sale of other products is merely incidental, prohibit minors from entering the establishment and are not required to possess a retail food permit.
- (f) Outdoor seating, or sidewalk portions of a food service establishment, provided that such outdoor section may be covered but not otherwise enclosed except for the one side which adjoins the food service establishment.
- (g) Private Clubs, except when the private club is open to the public.
- (h) Bars, where the owner or his agent ensures that persons under the age of eighteen (18) may never enter the premises at any time, and where the owner or is agent conspicuously posts signs approved and supplied by the Board at the entrances stating that persons under the age of eighteen (18) are prohibited.
 - (i) Bingo halls, where the manager or his agent ensures that persons under the age of eighteen (18) may never enter the premises at any time, and where the manager or his agent conspicuously posts

signs approved and supplied by the Board at the entrances stating that persons under the age of eighteen (18) are prohibited.

G. Conflict with Other Laws or Regulations:

Notwithstanding the provisions of the foregoing Paragraph F of this regulation, nothing in this regulation shall be deemed to amend or repeal applicable fire, health or other regulations so as to permit smoking in areas where it is prohibited by such fire, health or other regulations.

H. Violation:

Any person who violates this regulation shall be subject to a fine of one hundred dollars (\$100) for a first offense, two hundred (\$200) for a second offense within one year of the date of the first offense and three hundred dollars (\$300) for a third or subsequent offense within one year of the date of the first offense. Any fines imposed under the provisions of this regulation shall ensure to the Town of Palmer for such use as a town may direct.

I. Enforcement:

Whoever violates any provision of this regulation, the violation of which is subject to a specific penalty, may be penalized by the non-criminal method of disposition as provided in Massachusetts General laws, Chapter 40, Section 21D or by filing a criminal complaint at the appropriate venue.

One method of enforcement may be periodic, unannounced inspections of those establishments subject to this regulation.

Any location manager or business owner of a public place:

who fails to inform any person in a public place who is smoking that (s)he is in violation of Section E of these regulations and that he/she must cease the prohibited conduct or leave the premises and/or fails to take appropriate action (including requesting police assistance) to remove such person, or whose employee, servant, contractor, or agent, fails to inform any patron, employee and/or other person on the premises of the public place who is smoking that (s)he is in violation of Section E of these regulations and that (s)he must cease the prohibited conduct or leave the premises and/or fails to take appropriate action (including requesting police assistance) to remove such person, or

who allows any violation of Section E of these regulations by any person, or

whose agent or employee, allows any violation of Section E of these regulations by any person, or

who hinders or delays any Board enforcement agent in the performance of their duties under these regulations, or refuses to admit or locks out any such agent from any public place in the course of the performance of their duties under these regulations, or

whose agent or employee, hinders or delays any Board enforcement agent in the performance of their duties under these regulations, or refuses to admit or locks out any such agent from any public place in the course of the performance of their duties under these regulations at the discretion of the enforcing officer,

shall be subject to a fine as stated in Section H

Any citizen who desires to register a complaint under this regulation may request that the Board of Health initiate enforcement.

J. Enforcing Persons:

Each instance on which any violation exists shall be deemed to be a separate offense.

Penalty:	\$100 for first offense
	\$200 for second offense
	\$300 for third offense

Enforcing Persons: Palmer Board of Health and its designees

K. Severability:

If any paragraph or provision of this regulation is found to be illegal or against public policy or unconstitutional, it shall not affect the legality of any remaining paragraphs or provisions.

ARTICLE 28. VOTED: That the Town amend the General By-Laws of the Town to add the following By-Law:

HOUSING PARTNERSHIP COMMITTEE

ESTABLISHMENT

The Housing Partnership Committee ("Committee") shall be a committee of the Town of Palmer.

FUNCTION

It shall be the function of the Committee to study the need for affordable and other housing in Palmer and to recommend procedures for the implementation of Palmer's Housing policy. The general housing objectives of the Committee shall be developed in consultation with the Board of Selectmen, Town Administrator, Zoning Board of Appeals, Planning Board, Conservation Commission, Council on Aging and other applicable Town Boards, Committees and Departments.

MEMBERSHIP

The Committee shall consist of nine (9) Palmer residents, five (5) of whom shall be appointed by the Board of Selectmen as follows: (1) Real Estate Broker, (1) Developer, (1) Attorney, and (2) at large residents of Palmer. The remaining four (4) members shall be appointed by the following: (1) by the Planning Board, (1) by the Housing Authority, (1) by the Finance Committee and (1) by the School Committee. The appointments shall be for three (3) years, terms staggered in such a manner as the Board of Selectmen shall determine.

DUTIES AND RESPONSIBILITIES

The Committee will act as the Town's initial contact with developers of proposed affordable housing residential housing developments which are site-specific and for which the developer has indicated an intention

to request relief form Town By-laws or regulations in return for said provision of affordable housing. In this context, the Committee shall serve as a preliminary negotiating agency on behalf of the town.

The Committee May also recommend and/or initiate action intended to create and/or plan for affordable and other residential housing units. In this context the committee will work to create and/or recommend specific actions which are consistent with the Palmer Affordable Housing policy.

The Committee will also perform such other duties as are necessary to achieve its function or as may be prescribed under law.

RULES AND REGULATIONS

The Committee may adopt such rules and regulations as are necessary to carry out its functions, duties and responsibilities. The committee may adopt, pending the approval of the Board of Selectmen, such rules and regulations as are necessary to carry out its function, duties and responsibilities.

ARTICLE 29.VOTED: To amend the Town of Palmer Zoning By-Laws in the following sections:

Article II Page II-8 Insert the following definition in the appropriate location:

ELDERLY HOUSING:
Elderly Housing: The word elderly housing shall include state-aided or federally-aided housing developments for the elderly and/or communities consisting of either a structure or structures constructed expressly for use as housing for persons fifty-five or over or sixty-two or over, on one parcel or on contiguous parcels of land, totaling at least five acres in size or as is consistent with M.G.L. Chapter 151 B Section 4, Subsection 6 as may be amended from time to time.

Article II Page II-15 Outdoor Recreational Use – last sentence delete the word “gold” and insert the word “golf”.

Article II Page II-16 Insert the following definition in the appropriate location:

QUICK VEHICLE SERVICING:
Shall refer to a facility servicing vehicles in a quick manner such as car washes, vehicle lubrication facilities and like businesses.

Article II Page II-19 Use, Accessory. Delete the current definition and insert the following definition:

USE, ACCESSORY:
A use which is customarily incidental, subordinate to, and supporting of the principal use a lot or structure and is located on the same parcel or contiguous parcels as the principal structure or use. A food service establishment

commensurate with the activity shall be considered an accessory use to a permitted outdoor recreational use; for the purpose of this definition, a restaurant or banquet facility associated with or in connection with an outdoor recreational golf facility shall be deemed an accessory use.

Article V	Page V-27	Section 171.27 – <u>Currently states:</u> Zoning Board of Appeals, Variances, and Appeals. <u>Change to read:</u> Zoning Board of Appeals, Variances, Appeals and Findings. Section 171.27 (2) Powers. Insert (e) To hear and decide applications for Findings upon which the board is empowered to act under said ordinance or by-law. Section 171.28 Special Permits, second sentence, delete the word “to” and insert the word “for”. In the third sentence capitalize “Special Permit Granting Authority”.
Article V	Page V-29	Paragraph (h), first sentence delete the word “of” and insert the word “or”.
Article V	Page V-30	Paragraph (3) (b.) there is a semi-colon missing. Insert semi-colon.
Article V	Page V-32	Paragraph (b), first sentence, change driveways to driveway. Paragraph (e) delete stoage (this sentence states storage and storage areas.) Last sentence of that section should be changed to “which it feels”. (Planning Board is singular).
Article VI	Page VI-38 Page VI-41	Insert the following note above the table; NOTE: The following table of Dimensional and Density Regulation shall apply to development within the Town of Palmer, except as these standards may be varied elsewhere in this by-law. Insert the following note below the table on page VI-41: NOTE: NB* Any lot in the NB zone that is being utilized for residential use shall conform to the lot size requirements and setback requirements as specified for the zoning district of the surrounding residential neighborhood. Insert an * next to NB at the Town of Palmer of the chart to alert the reader to the above note.
Article VI	Page VI-42	Section 171.40, first sentence should be changed from “table of Dimensional Requirements” to “Table of Dimensional and Density Regulations”.
Article VI	Page VI-43	Item #6 insert the word “telecommunication towers” after

radio broadcasting towers.

Article VI Page VI-44 Item #9 – end of sentence missing a period. Insert period.

Section 171.45 – Vehicular Egress/Access to Lot and Common Driveways. Currently states (a) “A common driveway shall serve no more than two lots. The driveway shall lie entirely within the lots being served. Change to read as follows” “A common driveway in any “R” District shall serve no more than two lots. The driveway shall lie entirely within the lots being served. In the “I” District, or in the “GB” or “HB” Districts, the Planning Board may grant a special permit to allow a common driveway to serve more than two lots when it can be shown that the sharing of a driveway will result in a benefit to the neighborhood due to decreased curb cuts and traffic flow.

Article VIII Page VIII-49 Section 171.51 Residential Zones, second and third paragraphs, change “In-Town Residential Zones” to “Town Residential Zones”.

Article VIII Page VIII-50 Section 171.52 List of the Residential Zones – change “Suburban Residence” to “Suburban Residential” and change “In-Town Residence” to Town Residential”.

Article VII Page VIII-51 Table of use regulations – Insert the following categories:

ZONING DESIGNATION	RR	SR	TR
Elderly Housing Single Family Housing Community	Y	Y	Y
Elderly Housing -Multi-family units, apartments, and townhouses and condominiums	SP/SPA	SP/SPA	SP/SPA

Article IX Page IX-56
Page IX-57 Section 171.62-Table of Use Regulations – Business Zones:
Commercial Categories: The first category currently reads “Mixed residential/retail, service and commercial uses (All residential uses must be located above the first floor). Change to read:

ZONING DESIGNATION	HB	GB	NB
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Mixed uses consisting of any of the following types of uses: residential, retail, service and commercial uses (All residential uses must be located above the first floor) provided that the proposed uses are allowed in that district.	Y	Y	Y
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Currently the category of Retail establishments selling principally convenience goods listed below contains only a floor limitation of 10,000 square feet. Insert a category with a floor limitation of 5,000 square feet as follows:

ZONING DESIGNATION	HB	GB	NB
Retail Establishments selling principally convenience goods including but not limited to: food, drugs and proprietary goods with a maximum floor area limitation of 5,000 square feet per floor of any single establishment.	SPA	SPA	SP/SPA

Retail Establishments selling principally convenience goods including but not limited to: food, drugs and proprietary goods with a maximum floor area limitation of 10,000 square feet per floor of any single establishment.	SPA	SPA	N
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Currently the category of Retail establishments selling General merchandise listed below contains only a floor limitation of 10,000 square feet.
Insert a category with a floor limitation of 5,000 square feet as follows:

ZONING DESIGNATION	HB	GB	NB
Retail establishment selling general merchandise, including, but not	SPA	SPA	SP/SPA

limited to, dry goods, apparel and accessories, furniture and home furnishings, home equipment, small wares and hardware and including discount and limited price variety stores with a maximum floor area limitation of 5,000 square feet per floor for any single establishment.

Retail establishments selling general merchandise, including, but not limited to, dry goods, apparel and accessories, furniture and home furnishings, home equipment, small wares and hardware and including discount and limited price variety stores with a maximum floor area limitation of 10,000 square feet per floor for any single establishment. SPA SPA NI

Article X	Page 61	IV. Commercial – Delete the words “in existing structures:.
	Page 61	VI. Residential – Insert the following language: “The following uses are permitted by Special Permit from the Planning Board a.) Apartment buildings over 5 units.
	Page 62	VI Residential – Insert the following language: “The following uses are permitted by Special Permit from the Planning Board a.) Apartment buildings over 5 units.
	Page 63	V. Residential – Insert the following language: “The following uses are permitted by Special Permit from the Planning Board a.) Apartment buildings over 5 units.
	Page 64	VI. Residential – Insert the following language: “The following uses are permitted by Special Permit from the Planning Board a.) Apartment buildings over 5 units.
Article XII	Page XII-70	B (k) Currently reads: “Above ground radio and television broadcasting stations, towers and accessory structure. Change to read: “Above ground radio and television broadcasting stations and towers, telecommunication towers and accessory structures.

C. Currently reads: “Uses which may be allowed by Special Permit in Industrial A.” Change to read: “Uses which may be allowed by Special Permit and Site Plan Approval in Industrial A.

D. Insert (h.) As an accessory use to a permitted manufacturing or warehousing use, retail sales shall be permitted but in no case shall retail sales space exceed fifteen (15) percent of the total floor area of the principal building.

Article XV Page XV-85

(c)2. Delete the word “a”.

Article XV Page XV-93

(5) Last sentence should be deleted. This sentence states “There are no density bonuses for Open Space Residential Developments other than through the Residential Incentive Development (Overlay) District.” We did not adopt that section.

Article XV Page XV-97

4) First bullet – should be changed to read “it does not exceed two (2) square feet in area.” This currently states one square foot and is not consistent with the sign by-law.

Page XV-99

A. Objectives (1) first work should be changed from “All” to “Allow”.

Page XV-100

2. Non-Complying Situations. Delete the words not lawfully and replace with the word unlawfully. After the last comma, insert the word “and”.

Page XV-101

F. last sentence – delete the word “closes” and insert the word “closest”.

Page XV-102

Delete the entire Section J. Non Conforming Uses and Replace with a new Section J. One and Two Family Dwellings as follows:

J. One and Two Family Dwellings.

1. Non-Conforming Uses:

An existing non-conforming one-family or two-family owner occupied dwelling or structures accessory thereto which is non-conforming with respect to use may be enlarged or extended for use for the same purposed provided that a *Finding* is issued by the Zoning Board of Appeals (ZBA) that the extension or enlargement is not substantially more detrimental that the existing use to the neighborhood.

2. Non-Conforming Structures:

An existing non-conforming one-family or two-family dwelling or structure accessory thereto which is non-conforming with respect to minimum setback, may be enlarged or extended in any other direction in compliance with this by-law, or in any other direction without encroaching any further than the original non-conforming dwelling which is non-conforming only with respect to a minimum setback and/or density requirements of the Zoning By-Law may not be enlarged or extended in that setback or requirement, except by a

Finding issued by the Zoning Board of appeals (ZBA) that:

- a. The degree of proposed non-conformity is not substantially more detrimental than the existing non-conformity to the neighborhood with particular consideration of abutting properties;
- b. The site coverage of the dwelling within the minimum setback is not increased to an extent so as to be substantially more detrimental than the existing non-conformity to the neighborhood, with particular consideration of abutting properties; and
- c. The Board determines that the extension or enlargement is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties.

Page XV-103

Delete the entire Section K. Non Conforming Buildings and Replace with a new Section K. Other than One and Two Family Dwellings as follows:

K. Other than One and Two Family Dwellings.

1, Non-Conforming Uses:

A non-conforming use may be continued to the same degree and for the same purpose. An existing non-conforming use may be altered, expanded or extended for use for the same purpose or changed for use for a different purpose provided that a *Finding* is issued by the Planning Board as specified below:

The Planning Board may grant a *Finding* for alteration, change, expansion or extension of a non-conforming use provided that the Board determines that the alteration, change, expansion or extension is not substantially more detrimental than the current use.

2. Non-Conforming Structures:

An existing non-conforming building, other than a one-family or two-family dwelling, which is non-conforming with respect to minimum setback may be enlarged or extended in any other direction in compliance with this by-law by the issuance of a building permit, **(and other permits appropriate)** provided all other uses, structures, and activities on the lot comply fully with the requirements of this by-law. That part of an existing non-conforming structure which is non-conforming only with respect to a minimum setback and/or density requirements of the Zoning By-Law may not be enlarged or extended in that setback or requirements, except by a *Finding* issued by the Planning Board that:

- a. The degree of proposed non-conformity is not substantially more detrimental than the existing non-conformity to the neighborhood with particular consideration of abutting properties;
- b. The site coverage of the dwelling within that minimum setback is not increased to an extent so as to be substantially more detrimental than the existing non-conformity to the neighborhood with particular consideration of abutting properties; and
- c. The Board determines that the extension or enlargement is appropriate in scale and mass for the neighborhood, with particular consideration of abutting properties.

An existing non conforming building, other than a one-family or two-family dwelling, which is non-conforming with respect to dimensional and/or density requirements of the Zoning by-law for the district in which said building is located, other than minimum setback, may not be enlarged or extended except by a *Finding* issued by the Planning Board.

Article XV Page XV-105

N. last sentence – insert commas after damage and Change “bay” to “bays”.

Q. first sentence – delete the word “store” and insert the word “storm.”

Article XV Page XV-108

Telecommunication Towers, Antennae and Facilities A. Purpose last paragraph should be changed to read as follows: “Telecommunication towers, antennae and facilities are permitted in all districts as outlined in Table of Use Regulations for Business and Residential

Districts in this by-law and as outlined in the Industrial Sections of this by-law subject to special permit and site plan approval plus the following conditions.” This sentence currently does not make mention of the Industrial Sections.

Article XV	Page XV-111	(f) Last sentence reads “Sign area and location shall be as required in article XVI of these By-Laws for the District in question.” This should be deleted and the following inserted: Sign area and location shall be as required in article XVII of these By-laws for the District in question. Article XVI is landscaping and Article XVII is signs.
Article XV	Page XV-118	G. Site Related Standards (c) currently reads “Signs must meet the regulations for houses.” This should be changed to read as follows: “ c. Signs. Signs must meet the requirements of Article XVII Signs (c) Signs Permitted in any “R” District.” This language is clearer.
Article XV	Page XV-118	H. Site Plan Approval. First sentence has typographical error. Enforcement is misspelled – correct it.
Article XV	Page XV-122	b.) Storage areas. Currently reads: “ <u>b. Storage areas.</u> The maximum size of individual storage areas in HB and IND zones is 500 square feet.” Change to read as follows: <u>b. Storage areas.</u> The maximum size of individual storage areas (each individual storage unit within the building) in HB and IND zones is 500 square feet. This needed clarification.
Article XVII	Page XVII-130	16. Currently reads: “For approved residential subdivisions, townhouse, multi-family, open space and PUD developments.” Change to read as follows: “For approved residential subdivisions, townhouse, multi-family, and open space developments.” PUD Development was never adopted.
Article XVII	Page XVII-130	Last bullet under 16.a) is missing the period at the end. Insert a period.
Article XVII	Page XVII-130	17. <u>Currently reads:</u> “Moving or portable signs, such as those commonly used in conjunction with gasoline or filling station operations and automobile dealers and garage activities, including any sign displayed on a vehicle when such vehicle is being used primarily for the purpose of such display, are prohibited.” <u>Change to read as follows:</u> “Moving or portable signs,

such as those commonly used in conjunction with gasoline or filling station operations an automobile dealers and garage activities, including any banner or flag and any sign displayed on a vehicle when such vehicle is being used primarily for the purpose of such display, are prohibited. The wording banner and flag was in the original draft and was inadvertently deleted in the final copy.

Article XVII Page XVII-131 D. Currently reads: **D. Signs permitted in any “B” or “V” District:** In all “B” Districts, the following exterior accessory signs and no others are permitted.” Change to read as follows: **D. Signs permitted in any “B” or “V” District:** In all “B” and “V” Districts, the following exterior accessory signs and no others are permitted: This is needed to make the by-law consistent.

Article VII Page XVII-132

Article XVII Page XVII-133 Currently reads:

(b.) Ground Signs

(1) **“HB” District** – one ground sign for each lot street frontage of a business establishment in the “HB” District, provided:

- it shall not exceed 50 square feet in surface area, on any one side,
- it shall be set back at least from any street lot line,
- it shall not rise to more than 25 feet from the ground or sidewalk,
- if lighted, it shall be illuminated internally, or by indirect method
- with white light only.
- Where single lot is occupied by more than one business, whether
- in the same structure or not, there shall not be more than one ground
- sign per lot.

2. In particular instances the Planning Board may issue a Special Permit for one ground sign, in addition to wall sign(s) permitted in the Sections above, for each lot frontage of each lot in the Neighborhood Business (NB), General Business (GB) Districts provided that:

1. there must be unique features to the structure, the orientation of the structure, the location or setback of the structure, or the location of establishments in the structure, especially affecting such structure or establishment, but not generally affecting the zoning district in which it is located,

which restrict the visibility of wall sign(s) otherwise allowed by this by-law.

2. Said ground sign shall be located in the same lot as the structure or establishment being advertised.
3. Said ground sign shall not exceed a height of ten (10) feet, nor have a surface area greater than twenty-five (25) square feet in the GB District or greater than 20 square feet in the NB District or the V District, though the Planning Board may require a lesser height or size.

Change to read as follows:

3. Ground Signs

(a.)

(1) **“HB” District** – one ground sign for each lot street frontage of a business “HB” District, provided:

- it shall not exceed 50 square feet in surface area, on any one side,
- it shall be set back at least 15 feet from any street lot line,
- it shall not rise to more than 25 feet from the ground or sidewalk,
- if lighted, it shall be illuminated internally, or by indirect method with white light only.
- Where a single lot is occupied by more than one business, whether in the same structure or not, there shall not be more than one ground sign per lot.

2. In particular instances the Planning Board may issue a Special Permit for one ground sign, in addition to wall sign(s) permitted in the Sections above, for each lot frontage of each lot in the Neighborhood Business (NB), General Business (GB) Districts, and any (V) Village Center District provided that:

1. there must be unique features to the structure, the orientation of the structure, the location or setback of the structure, or the location of establishments in the structure, especially affecting such structure or establishment, but not generally affecting the zoning district in which it is located, which restrict the visibility of wall sign(s) otherwise allowed by this by-law.
2. Said ground sign shall be located in the same lot as the structure or establishment being advertised.
3. Said ground sign shall not exceed a height of ten (10) feet, nor

have a surface area greater than twenty-five (25) square feet in District or greater than 20 square feet in the NB District or the V District, though the Planning Board may require a lesser height or size. GB

Changes are required to clarify the by-law, cover the “V” Districts and correct the numbering.

Article XIX Page XIX-147 **Section 171.100 – Amendment.**

Currently Reads: “This by-law may be amended from time to time in accordance with Section 6 of the Zoning Act. During the amendment procedure, subdivision plans in process or review by the Planning Board under the Subdivision Control Law shall be subject to the provisions of the Zoning Act.”

Change to read: **“Section 171.100 – Amendment.**
This by-law may be amended from time to time in accordance with Section 5 of the Zoning Act. During the amendment procedure, subdivision plans in process or review by the Planning Board under the Subdivision control Law shall be subject to the provisions of the Zoning Act.
This is required to correct the section number.

Article XVII Page XVIII-131 Insert #20 – No sign on which the principal product or service advertised is not regularly produced or available on the premises shall be erected or maintained.

Article VI Page VI-39 Insert – Lot size requirements for townhouse or condominium or multi-family units in the RR zone because we are proposing to allow elderly housing in those zones.

Currently Reads:

Townhouse or Condominium
Or multi-family units (5 or more dwelling Units.)

Minimum Lot Area (Square Feet)	Not Permitted	20,000 per unit or family	20,000 per unit or family
Minimum Lot Frontage & Minimum Lot Width (Feet)	NA	400	400

Minimum Lot Depth (Feet)	NA	500'	500'
Minimum Front Yard (Feet)	NA	500	500
Minimum Side Yard (Feet)	NA	75'	75'
Minimum Rear Yard (Feet)	NA	75'	75'
Maximum Building Coverage (Percentage)	NA	50%	50%

Change to read:

**Townhouse or Condominium
Or multi-family units (5 or more dwelling
Units.)**

Minimum Lot Area (Square Feet)	20,000 per unit or family	20,000 per unit or family	20,000 per unit or family
Minimum Lot Frontage & Minimum Lot Width (Feet)	400	400	400
Minimum Lot Depth (Feet)	500'	500'	500'
Minimum Front Yard (Feet)	500	500	500
Minimum Side Yard (Feet)	75'	75'	75'
Minimum Rear Yard (Feet)	75'	75'	75'
Maximum Building Coverage (Percentage)	50%	50%	50%

The meeting was adjourned and the warrant dissolved at 10:45 PM and so declared by the Moderator.

A true copy:
ATTEST

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Following is the results of the Special Town Election on September 11, 2001.

QUESTION 1	YES	810
	NO	1488

BLANKS	22
--------	----

(Override 2 ½ - \$6.4 million – new police station)

QUESTION 2	YES	468
	NO	1825

BLANKS	27
--------	----

(Override – 2 ½ - \$3.5 million for remodeling, reconstructing and making extraordinary repairs to the Palmer Town building)

QUESTION 3	YES	708
	NO	1590

BLANKS	22
--------	----

(Override 2 ½ - to allow additional assessment of \$495,809 in real estate and personal property taxes for the purpose of funding the Palmer Public School Expenses for the fiscal year beginning July 1, 2001.)

QUESTION 4	YES	834
	NO	1458

BLANKS	28
--------	----

(“Pay As You Throw”)

A True Copy Attest:

Patricia C. Donovan, Town Clerk

The Special Town Meeting of November 26, 2001 was called to order at 7:00 PM by the Moderator, John DiNuovo in the Palmer High School Auditorium and there was a quorum of 162 present.

Article 1. VOTED: Unanimous. To transfer from Free Cash the sum of \$3,742.04 to pay previous year's bills.

Article 2. VOTED: To transfer the sum of \$39,370 from Free Cash to fund various FY2001 budget line items.

01.003.5690	Selectmen-Travel	\$ 1,000.00
01.003.5835	Three Rivers Flood Control	\$25,000.00
01.017.5113	Election Officers	\$ 2,832.00
01.017.5304	Program Card Read	\$ 350.00
01.017.5420	Ballots and Forms	\$ 864.00
01.121.5710	Wire Inspector Travel	\$ 262.00
01.301.5850	Highway Copier	\$ 1,562.00
01.303.5191	Highway Clothing Allowance	\$ 950.00
01.409.5192	WWTP Clothing Allowance	\$ 700.00
01.487.5300	Conservation Comm Consultant	\$ 2,000.00
01.487.5780	ConCom-legal advert	\$ 500.00
01.661.5190	Parks Clothing Allowance	\$ 350.00
01.081.5171	Unemployment Insurance	\$ 3,000.00

Article 3. VOTED: To transfer from Free Cash the sum of \$2,430 as the town's match for the Local Law Enforcement Block Grant.

Article 4. VOTED: To transfer from Free Cash the sum of \$140,000 to purchase a street sweeper.

Article 5. VOTED: To transfer from Free Cash the sum of \$50,000 to purchase and install an office trailer for the police department and to ensure that the Town Administration Building meets all public accommodations.

Article 6. VOTED: To transfer from Free Cash the sum of \$5,095.60 to the Facilities Repair Account.

Article 7. VOTED: To transfer from Free Cash the sum of \$180,000 to upgrade and repair the infrastructure supporting computer technology at Palmer High School and Old Mill Pond Elementary School.

Article 8. VOTED: To transfer from Free Cash the sum of \$165,000 to repair the pool areas exterior wall and to replace the pool filtering system at Palmer High School.

Article 9. VOTED: To transfer from Free Cash the sum of \$35,000 to hire a consultant to assist the town in determining fixed assets as required by GASB 34.

Article 10. VOTED: 81 in Favor; 68 opposed. MOTION FAILED—99 needed to pass.

(To amend the Palmer Zoning Map by rezoning from an SR – Suburban Residential to HB – Highway Business property located on Willis Street (so-called), Palmer, Massachusetts and identified as Assessors Map 65 Lot 14.)

Article 11. VOTED: To amend the Code of the Town of Palmer by deleting the following:

Name of Street	Side	Location
A. Depot Village Central Street	East	From a point 90 feet north of Main Street to a point 110 feet north therefrom
Central Street	West	From a point 120 feet north of Main Street to a point 140 feet north therefrom

And inserting in place thereof the following:

Name of Street	Side	Location
A. Depot Village Main Street	North	At 1327 Main Street

Article 12. VOTED: To amend the Code of the Town of Palmer by deleting Chapter 31 (entitled Personnel By-Law) and inserting in place thereof the following new chapter.

(The text of the new proposed by-law is on file for review at the Office of the Board of Selectmen and the Office of the Town Clerk, Palmer Town Building, 4417 Main Street, Thorndike, MA 01079 and the Palmer Public Library, 1445 N. Main Street, Palmer.)

Article 13. VOTED: To transfer from Free Cash the sum of \$15,000 to hire an architect/consultant to conduct a needs assessment and feasibility study for a new senior center.

Article 14. VOTED: To transfer from Free Cash \$236,355.36 to the town's stabilization account.

Article 15. VOTED: To accept as a gift two parcels of land shown on Assessor's Map 24, Lot 18 and Map 24, Lot 19 from Cascades Energy Thorndike, Inc. and further vote to transfer the custody, care and control of said parcels to the Conservation Commission.

Article 16. VOTED: To transfer from Free Cash the sum of \$336,946.00 to reduce the tax levy for FY2002.

The meeting was adjourned and the warrant dissolved at 8:20 PM and so declared by the Moderator.

COMPUTER SYSTEM ADMINISTRATION

Neal Byrne, Computer System Administrator

The Town of Palmer has made considerable progress toward improving productivity and efficiency in the Town Hall through the use of Computers.

In 2001, The Town saw a 70% completion of implementation of our new Municipal Software Package which integrates many governmental functions and Departments providing for the efficient and accurate flow of data between offices which includes payroll processing, tax bill preparation, accounting and more. We are proceeding on schedule to complete implementation by the end of the Fiscal Year.

Additionally in 2001, all Departments in the Town Hall have gained access to the Internet for on line communication with other agencies as well as E-mail functions and research capability.

The Town Hall currently utilizes a system of integrated Servers with varied platforms and hardware customized to provide the most efficient use of our Technology dollars while allowing us to have a system that is upgradeable as newer advances become affordable.

Our Goals for this year include making Town Government more users friendly for Taxpayers through the use of Public Computer Terminals at appropriate Town Departments for individual research and interaction.

The Public Workstation in the Assessor's Office, for example, which has been in use for more than a year at this point, is constantly in use by taxpayers during regular business hours. Also, our plan includes networking off site departments into the Town's System to provide additional functionality for those departments like Waste Water Treatment, Parks, and Highway Department.

Finally, we have striven to keep pace with Technology as best we can with the available funding. The near future will bring additional challenges driven by new requirements to be handed down from the State Department of Revenue and the Secretary of State. The Town of Palmer is fortunate to have a group of Department Heads who have a high regard for the public trust.

COMMUNITY DEVELOPMENT OFFICE

Alice L. Davey, Director

The Community Development Department is located in Memorial Hall at 1029 Central Street in Depot Village. The office is open Monday – Friday from 9:00am to 4:30pm. The Community Development Department was established in 1991 for the purpose of administering a Community Development Block Grant (CDBG) for the Town of Palmer. Over the years the department has expanded its services by becoming a Local Rehabilitation Agency for the Massachusetts Housing Finance Agency, and by applying for and receiving grants from other agencies.

Community Development Block Grant

The Community Development Block Grant Program is funded under Title I of the Housing and Community Development Act of 1974, as amended. The primary objective of the statute is "*...to develop viable, urban communities by providing decent housing and suitable living environment and expanding economic opportunities principally for low – and moderate-income persons.*"

The Massachusetts Department of Community Development encourages: programs which develop and preserve affordable housing; planning toward both resource protection and sustainable economic activity; downtown revitalization integral to community development; and community-based planning that assess needs and identifies strategies for addressing those needs. Projects eligible for funding under the Massachusetts Community Development Block Grant Program include: planning; housing rehabilitation and creation of affordable housing; economic development projects which create and/or retain jobs; efforts directed toward rehabilitation and stabilization of existing neighborhoods, commercial areas and downtowns; infrastructure; construction and/or rehabilitation of community facilities; and public social service services.

The Community Development Department relies entirely on grant dollars to finance its projects. The Town provides space, heat and electricity for the Community Development Department, all other expenses are funded with grant money.

During 2001 the Community Development Department continued to administer the following Community Development Block Grants:

- FFY97 – grant fully expended and all projects complete. During 2001 \$5,675.74 was expended for Housing Rehabilitation, \$1,859.13 was expended for commercial façade/sign projects, and \$155,833.92 was expended for Phase 3 of the Depot Village Streetscape Project. In total \$600,480.61 was expended on grant activities from August of 1998 through June 2001. The Housing Rehabilitation Program provided assistance to 21 people residing in 13 units. The commercial façade/sign program provided assistance to two buildings in Depot Village. The Streetscape project provided funding to reconstruct 760' of sidewalks in Depot Village. In total this grant leveraged \$16,455.58 in additional private investment.
- FFY98 – grant fully expended and all projects complete. During 2001 \$80,196.77 was expended for grant administration, \$135,815.00 was expended for Housing Rehabilitation, \$100,726.00

was expended for commercial façade/sign projects, and \$222,142.00 was expended for Phase 4 of the Depot Village Streetscape Project. In total \$624,220.21 was expended on grant activities from July of 1999 through December 2001. The Housing Rehabilitation Program provided assistance to 27 people residing in 12 units. The commercial façade/sign program provided assistance to 1 building in Depot Village. The Streetscape project provided funding to reconstruct 440' of sidewalks in Depot Village. In total this grant leveraged \$20,215.00 in additional private investment.

- FFY99 – projects were begun to expend these grant funds. During 2001 \$41,282.39 was expended for grant administration, \$79,558.35 was expended for Housing Rehabilitation, \$72,295.00 was expended for commercial façade/sign projects, and \$10,040.00 was expended for Phase 5 of the Depot Village Streetscape Project. In total \$203,175.74 was expended on grant activities in 2001. To date the Housing Rehabilitation Program has provided assistance to 10 people residing in 8 units. The commercial façade/sign program provided assistance to 3 buildings in Depot Village. Phase 5 of the streetscape project is currently being designed. To date this grant has leveraged \$42,671.25 in additional private investment.

MASSACHUSETTS HOUSING FINANCE AGENCY HOME IMPROVEMENT PROGRAMS

The Massachusetts Housing Finance Agency (MHFA) was created by state legislation to assist in expanding the supply of affordable housing for people who cannot afford a decent and safe place to live. MHFA provides financing at reduced interest rates for the production/rehabilitation of decent housing accessible to those who earn low or moderate incomes.

- Get The Lead Out – Provides low-cost financing to owners of 1-4 family properties to remove lead paint from their homes and reduce the possibilities of lead poisoning in children. During 2001 the Palmer Community Development Department assisted 2 homeowners in applying for and receiving deferred payment 0% interest loans totaling \$20,766.40, to de-lead 3 units.
- Neighborhood Rehabilitation Program – Provides low interest loans to purchase and rehabilitate a home, or make substantial repairs to a home that you already own. Fixed below-market interest rates are available.
- Home Improvement Loan Program – Provides low interest loans to rehabilitate your home.

MASSACHUSETTS TURNPIKE AUTHORITY TOURISM GRANT PROGRAM

- 1999 Program – The Palmer Community Development Department continues to administer this \$95,000 award. These funds were awarded for the re-construction of the intersection at Park and Thorndike Streets and to construct a pedestrian crossing on North Main Street in Depot Village. The engineering work was completed and the project went out to bid 3 times. The bids received exceeded the award amount so the Community Development Department is incorporating this project into Phase 5 of the Depot Village Streetscape Project.
- 2000 Program – The Town of Palmer received an award in the amount of \$80,000 to purchase and install directional signs, banners and street signs throughout town. This award will be used to purchase 25 directional signs, 1 gateway sign, 50 banners and 19 street signs.
- 2001 Program – The Town of Palmer received an award in the amount of \$30,000 to create a Tourist Information Center and a Brochure to promote Palmer.

PLANNING BOARD

Jean Bubon, Town Planner

The Palmer Planning Board, consisting of five elected members, met regularly during the year 2001. It has always been the Board's policy to meet as often as necessary to conduct business deemed appropriate under General Laws and the Charter of the Town of Palmer.

The Planning Board is comprised of the following elected members & staff:

Chairman	Michael S. Marciniac
Vice Chairman	James Haley Jr.
Clerk	Joseph Slowick Jr.
	Thomas Skowyra
	Todd Smola
Town Planner	Jean M. Bubon
Planning Board Secretary	Theresa L. Woods

The Board was fortunate to acquire Theresa Woods as the new secretary in March of this year. Theresa has already proven to be a valuable asset to this department in the daily conduct of her work and the way she interacts with the numerous visitors to our office. It is hoped that Ms. Woods will be with us for many years.

During the year 2001, the Planning Board held 21 regular meetings and 3 on-site meetings as well as numerous special meetings, site inspections and review inspections. In addition to our own meetings, we have also had meetings with other Boards and Committees and have attended seminars and workshops to help better prepare our members for the positions for which they have been elected. During these various meetings, the Board held hearings or acted on 9 Special Permits, 10 Site Plan Approvals, 18 plans meeting zoning requirements and deemed exempt from subdivision regulations, 1 definitive subdivision plan, and 8 Special Permits for Earth Removal and 1 Special Permit for a Waiver of the Earth Removal Rules and Regulations. The Board held Public Hearings on one zone change request, one amendment of the zoning by-laws, one hearing to amend the Earth Removal Regulations and one hearing to adopt Planning Board Rules and Regulations. The Board also approved 15 waivers of site plan review, and conducted numerous reviews of existing sites, accepted 44 reports for earth removal operations and held many informational meetings with prospective applicants.

In February of this past year, the Board received Peer-to-Peer assistance from the Department of Housing and Community Development. As part of this Peer-to-Peer

assistance the Planning Board was paired with Ms. Elisabeth Miley of the DHCD. Ms. Miley came to the office and advised Planning Board staff and Board members on ideas for implementing the Geographic Information System (GIS) in our town. She also provided us with tools to help us begin to conduct an in-house needs analysis to allow us to gain a better understanding of which departments could utilize the GIS and how various departments can work to share data through this system.

The Executive Office of Environmental Affairs (EOEA) and the Pioneer Valley Planning Commission presented the build-out analysis that was prepared for the Town of Palmer. The build-out analysis presented a glimpse at what our community would look like if all the available space in town were developed. This worst-case scenario indicated that if all the space were developed, we would see an increase of 7,281 residential units, almost ten million square feet of commercial and industrial space and 18,385 additional residents. These projections also indicate that if the town did grow at this rate, we would have an additional 3,104 students to educate and another 40 miles of roads to maintain. We of course, need to keep these numbers in perspective. This build-out analysis did just that; it provided us with a glimpse of Palmer at maximum build-out. The town did receive \$30,000.00 in funding for a "Community Development Plan" after this presentation. This plan initially was tied in with Executive Order 418 and is designed to support community efforts in the development of affordable housing as well as sound economic development, transportation and infrastructure improvement and open space and environmental resource protection.

The Planning Board has requested quotations for the "visioning" portion of the Community Plan. The contract was awarded to the Pioneer Valley Planning Commission. A major component of the visioning portion of the plan is a town wide survey that will be distributed to all households in Palmer by the beginning of the year 2002. We are hopeful that we will receive a good response rate on the surveys. The surveys will ask questions about which direction Palmer residents would like to see the town move towards, which services residents think are lacking and which projects residents think the Planning Board should work on or promote. After the survey results are tallied, community workshops will be held. The results of the survey will be used to help the Board determine key target areas for discussion at these workshops. The primary goal of the public workshops will help the Board to develop a community vision statement for Palmer. We encourage as many people as possible to participate in these workshops.

The Board also revised the zoning by-law that was adopted in the year 2000. After using the new zoning by-law for nearly a year, omissions and ambiguities were noted. The Planning Board held a Public Hearing to revise these items in February 2001 and the changes were approved at the Town Meeting on May 14, 2001.

The Earth Removal Operations Advisory Committee completed their charge this past year. The Board used their recommendations to draft an up-dated earth removal

regulation for the Town of Palmer. The Planning Board adopted this revised regulation after a public Hearing on August 27, 2001.

The Planning Board also drafted and adopted Planning Board Regulations this year. These were adopted after a Public Hearing on August 27, 2001. These Rules and Regulations cover all operations of the Planning Board including Planning Board membership, voting requirements and submission of plans. While most of this information is contained in the Massachusetts General Laws and/or the zoning by-law, this document allows anyone to review all of the requirements by referencing one booklet. It is hoped that this document will not only serve as a guide to the Planning Board but to applicants as well.

In August of this year, in an effort to spur economic development in our community, the Board initiated a zone change proposal for property located between Thorndike and Shearer Street. After numerous requests about development on this parcel from various developers, we thought that this would be a sound way to enhance our commercial base in town. This land, which is adjacent to the Massachusetts Turnpike, is prime for commercial development. However, residents in the area were opposed to this change and the Article was narrowly defeated at a special town meeting by a vote of 81 to 68. A 2/3 vote is required for zoning issues. The Planning Board will continue to propose and support discussion on issues of vital interest to the economic health of the community.

During the year 2001, our Town Planner assisted various boards and departments. This assistance included training workshops for the Zoning Board of Appeals and the reparation of a variety of grant applications. These included an Americorp Service Grant for the Palmer Conservation Commission, an Urban Self Help Grant for the Palmer parks Department and a Recreational Trails Grant application for the Conservation Commission. Recently, a Self Help Grant was applied for that would enable the Town to purchase additional land adjacent to the Midura Family Conservation Area. The funding and services that have been received through the grants enables the Town to provide additional open space and recreational opportunities for the residents.

The year 2002 will be a busy year for our department with on-going work on the Housing Certification criteria and the Community Development Plan taking a good portion of the staff's time. In addition to these two projects we hope to begin work on revising our Master Plan and we also want to continue efforts on town-wide implementation of the Geographic Information System.

In closing, the Planning Board would like to thank the citizens of Palmer, Elected Officials, Town Boards and especially the Planning Department staff for assisting us in our planning endeavors. Working together we can implement the communities vision for the future and get Palmer "on Track".

PALMER REDEVELOPMENT AUTHORITY

Frank G. Real, Jr.
Thomas Haley
Blake LaMothe
Margaret Higgins
Raymond Remillard

In 2001 ,the Palmer Redevelopment Authority (PRA) continued its efforts to develop the Holbrook site in downtown Palmer working with a developer who is seeking financial assistance.

If successful, work on the project could begin by mid-2002. Proposed is a three story building that will provide spaces for offices, retail establishments, including a restaurant. The third floor would be devoted to housing.

Efforts to locate potential new industrial sites continued but the downturn in the economy has left little funding for development on a major scale. The 'Big Dig,' the multi-billion dollar highway project in Boston, has effected budgets throughout the state, especially for much needed highway reconstruction like Rte. 32 from Old Warren Road to the Ware Town Line.

The PRA has submitted a budget to the town that it feels is realistic and necessary if it is to continue its mission to seek out and develop industrial sites in town. Voter support is need.

Palmer is at a crossroads for future industrial development. Residents must decide what type of community it will have in the future. Many local business have outgrown their locations and would like to rebuild here. If the town is to keep them and their jobs, it has to provide a place for them to go or they will go...out of town.

ZONING BOARD OF APPEALS

Antonio Andre, Chairman	Russell Brown
Gary Doane, Vice-Chairman	Lyle Hislop
Norman Czech, Clerk	Ingrid Thompson

The Palmer Zoning Board of Appeals received 13 applications for various transactions to meet the dimensional requirements to the Town of Palmer Zoning Bylaws for the year 2000.

The Board held public hearings on all petitions received according to the provisions of Chapter 40-A, Section 11, of the Massachusetts General Laws. As a result of the hearings, 9 variances were filed, four were granted, and four were denied by the board and one was granted due to a default. There was one Administrative Appeal, which was denied, and one extension to a variance which was granted. Two findings were filed and both were approved.

Income from the Board amounted to \$300.00. These fees are collected to cover the expense of the public hearing.

CONSERVATION COMMISSION

Michelle Corbeil-Crawford, Chairperson

David Johnson, Co-Chairperson

Donald Duffy

Jane Golas

Peter Izyk

Harry Johnson

Phil Sampson

Grace Sheehan, Associate

The Palmer Conservation Commission has seven members and one associate member, all of them volunteers who have as their charge the protection of Palmer Township's natural resources. Over the past year the Commission has acted upon or issued:

170 - Site Inspections	2- Certificates of Compliance
7 - Determinations of Applicability	2 - Warning Notices
15 - Notices of Intent	4 - Forest Cutting Plan Reviews
13 - Orders of Conditions	1 - Enforcement Order
1 - Certificate of Emergency	5- Vegetation Management Plans

The Commission has been quite active in other respects as well:

- In early spring a program was continued for regular testing of fecal coliform levels in the Swift, Ware, Quaboag, and Chicopee Rivers.
- The Commission has continued working with the newly formed Opacum Land Trust on acquiring conservation lands.
- Regrettably the Commission lost the services of Conservation Officer Meredith Savage to a full time position elsewhere. The Commission, however was able to acquire the services of Jono Neiger as Conservation Officer.

On the community level:

- The Conservation Commission continued to work with Palmer High School students on special environmental projects. Projects developed and directed by Commission Chair Michelle Corbeil-Crawford included the State Biodiversity Day. This event was actively attended by Mr. Robert Durand, Secretary of The Office of Environmental Affairs, and Mr. Paul Lyons, Team Leader of the Chicopee River Watershed Team.

- AmeriCorps members were again enlisted to help clear trails on Conservation property and with the guidance of Commission member Peter Izyk, involved Palmer Eagle Scout candidates who cleared and marked another trail.
- In early spring, Commission member David Johnson led a bird watching and biodiversity survey hike on the Midura Conservation Land- look for more of these in the year 2002.
- In a joint venture with the Historical Commission, the Conservation Commission is sponsoring a painting of an historical site; Commission member Jane Golas is leading this project.

And finally, for ongoing business:

- The Conservation Commission's petition for a Rivers Protection Act - Densely Developed Area designation for Palmer was completed. The Commission resubmitted its petition in 2001 to the Executive Office of Environmental Affairs.
- Several property gifts made to the Commission in 2000 were approved at town meetings. Commission will continue its work to make other acquisitions final.
- The U. S. Fish and Wildlife Service notified the Commission of potential funds available for acquisition of areas to be protected or restored.

The Commission holds meetings on the 1st and 3rd Tuesdays of each month; the meetings begin at 7pm and are open to the public.

BROWNFIELDS COMMITTEE

Jean M. Bubon, Chairperson
 Alice Davey, Vice-Chairperson
 Roger Brach, Clerk
 David Johnson, Member
 Beverly Morin, Member

A Brownfield is defined as vacant, abandoned, idled, or underutilized industrial or commercial properties where expansion, redevelopment, or improvement is complicated by real or perceived environmental contamination and liability. Currently, there are approximately twelve sites in Palmer that meet this definition. The role of the Palmer Brownfield's Committee is to try to encourage the clean-up, re-use, re-development and/or expansion of these sites whenever possible.

The goal of the Committee for the year 2001 has been to become familiar with what constitutes a Brownfield, where the Brownfields are located in our community, and what Brownfields programs are available to assist in the clean-up and identification of these sites. In this quest for information, we met with representatives of Mass Development and the Pioneer Valley Planning Commission who were very helpful in providing us with guidance.

The Brownfields Committee has been reviewing properties in town that may meet the definition of Brownfields. There are approximately twelve sites in town that the Committee is

aware of that are considered Brownfield sites, however, there may be other sites that would be classified as Brownfields that have not yet been identified. As a way of offering our assistance to these property owners, we have sent a letter of introduction from the Committee and a brochure produced by the Governor's Office for Brownfields Revitalization to every affected property owner detailing programs that they may be eligible for. We have also offered our assistance to these property owners in exploring various options they may have in regards to funding the cleanup and redevelopment of these sites.

In addition, at the recommendation of the Pioneer Valley Planning Commission, we have drafted a proposed Brownfield Redevelopment Bylaw that we submitted to the Board of Selectmen for their consideration. The bylaw is a way to help stimulate cleanup and redevelopment of some of these sites by providing tax incentives to new, innocent purchasers of these properties. It is our understanding that this bylaw would have to be approved by the Board of Selectmen and adopted at Town Meeting. We believe that this bylaw could be a useful tool to stimulate redevelopment of some sites that may otherwise be left underdeveloped and underutilized. Therefore we have asked that they consider placing this proposed bylaw on the 2002 Annual Town Meeting Warrant.

We will continue to try to provide informational materials to affected property owners in the coming year. We will also try to stay aware of the on-going clean-up progress at the affected sites and offer our assistance in any way that we can.

CEMETERY DEPARTMENT

Robert G. Faulkner, Chairman

Frederick C. Olson, Commissioner

Peter E. Pappas, Commissioner

The maintenance of the cemeteries this year took on a whole new set of circumstances. With a severe lack of rainfall, keeping the grounds looking healthy was quite a challenge. Four new maple trees were planted at Three Rivers/Thorndike Cemetery and due to the dry weather conditions they had to be kept watered by hand for most of the growing season. These new trees should add much to the looks of Three Rivers/Thorndike Cemetery.

This year, thanks to the voters, we added a new truck to our equipment inventory. This truck will enable department workers to transport their equipment safely to and from our cemeteries. The last time this Department purchased a new truck was 1989. We also purchased and erected a new metal storage building at Oak Knoll Cemetery. This building will be used for the storage of equipment, maintenance supplies and our new truck. Storage was badly needed for quite some time and this building is a much-needed addition. In 2001, 49 burials were performed, 34 graves were sold and 15 foundations were installed. The restoration of the iron fencing at Oak Knoll cemetery is almost complete. This restoration project adds so much to the appearance of the cemetery. As in every year, vehicles using Oak Knoll as a cut-through is a serious problem.

Other than closing the gates to everyone, there seems to be no answer to this on-going dilemma.

Once again we want to thank our summer worker, Michael Brawn. Mike has been with us for the past 3 summer seasons and is a contributor to the good looks of the cemeteries each summer. We also had the opportunity to hire Charles Robbins as a seasonal/part time employee. Charlie played a large part in the maintenance of the cemeteries from spring until fall. We hope that we will be able to hire these two gentlemen again this coming year. Of course we must express our appreciation for the efforts of the staff of the cemeteries. Michael Skowronek and his co-worker William Bernat have consistently done an excellent job over the years. With their outstanding work skills and their sensitivity and respect in dealing with people who are experiencing a difficult time, they are a tremendous plus to this Department. We would also like to express our appreciation to the Town Administrator, John Griffin and the Board of Selectmen for their continued cooperation and also thank you to Philip Sampson, Highway Superintendent and his crew for helping with the excavation for our new storage building.

The 2001 elections brought about a new Board member. We welcomed Peter E. Pappas on as our newest Cemetery Commissioner. We know that Mr. Pappas will be a tremendous asset to our Board.

The Cemetery office is open in the Town Building on Monday, Wednesday and Friday from 10 AM to 1 PM and our secretary Janet Chaconas has been doing an excellent job and the Board is very pleased with the many favorable comments we have received for her very able and capable handling of cemetery business. The Board of Cemetery Commissioners meets monthly to conduct Commission business. The Board consists of three Commissioners each elected to serve a three-year term.

DEPARTMENT OF VETERAN'S SERVICES

Peter E. Pappas, Director
Veteran Service Officer
Graves Registration Office
Burial Agent

The budget for the Veteran's Services was once again level funded for FY'2002. I appreciate the efforts of the Finance Committee members and would like to thank them for an adequate budget.

Calendar year 2001 has seen increased activity in many areas of the Department of Veterans Services. First, the State Department of Veterans Services, under the direction of Medal of Honor Winner Commissioner Thomas G. Kelley has broadened the scope of Veterans Agents. This has taken the Veterans Agents work to new and exciting heights and changed the Agents title from "Agent" to Veterans Service Officer. Commissioner Kelley has directed that all VSO must be pro active in seeking out and providing support and services to all veterans covered by Mass. General Law Chapter 115. This office has endeavored to do just that. It has always been the mission of this office to support and service all veterans eligible and do it with the

compassion and dignity they deserve. It is no secret that we are losing over 5000 WW2 veterans per week throughout the U.S. and over 1800 per week from the Korean conflict. This has placed a tremendous burden on the VSOs throughout the state to assist, support and provide services to widows and widowers who are left behind. Pending legislation that will also have an impact on the SVO activity is the change in the definition of a veteran. Current language specifies dates and conflicts that must be met in order to qualify for benefits under Chapter 155. However, if the revised legislation is passed, all members of the Armed Forces, (peacetime) will qualify so long as they have served honorably and met certain longevity requirements. It must be understood that this office is not the Department of Veteran's Affairs commonly known and referred to as the VA, but we assist in filing for the various benefits administered by that body, and referring veterans and their dependents to other State and Federal agencies as requested.

Although there are many questions that we can and do answer, there are times when these questions can also be answered by calling the Department of Veteran's Affairs at 1-800-827-1000, which connects the caller directly to the Regional Office in Boston. There is also a VA office in the Federal Building in Springfield and that number is (413) 785-03303 that can be used for medical information and outpatient clinic services and appointments.

In keeping with the previous Annual Reports, I have recorded the following business for FY'2001:

Office Visits	483	Requests for GI Loan Application	2
Telephone Calls	927	Requests for Medals (from WWII to present	13
Requests for Discharge	9	Requests for Bonus Applications:	
		Korean: 4 Vietnam: 8 Persian Gulf: 2	
Applications for new Veterans Cemetery	43		
Applications for Government Headstones	11		

Providing office hours during the day has made it possible for older veterans and widows to have easier access to our service.

In November 2001, the President signed into law a 2.6% COLA for disability compensation and DIC recipients. This increase was reflected in the checks received on or about December 31, 2001. A new system by the DET now has various meetings for Veteran's to meet with the Veterans Employment Representative at Future Works in Springfield, Massachusetts 01105, One Federal Street, Building 103-3. This allows the veteran the opportunity to see exactly what jobs are available and where and when.

With the permission and support of the Board of Selectmen, I submitted an application for the Town of Palmer to be recognized as a Korean War Commemorative Community. This was granted and we are an official Korean 50th Anniversary Commemorative Community. Our official citation is in the entrance to the town hall. In keeping with this we are planning a number of events to take place over the next three years and they will be publicized when they are about to take place.

To pay tribute to our Korean Veterans, we will hold a public ceremony on Sunday, May 26, 2002 in the Palmer High School Auditorium. The program is in the planning stages as of now and the

details are being worked on at this time. Applications for this event are available at present from this office and the Selectmen's office. I am grateful to the Board of Selectmen who are wholeheartedly behind the commemorative celebration.

For the fifth year, a full observance of Veterans Day was held in Three Rivers. In keeping with the 50th Anniversary of the Korean War, our speaker was Mrs. Marilyn Bolaske of Wales a Korean Veteran and she did an excellent job. The Three Rivers Chamber of Commerce provided special refreshments following the ceremonies. I want to once again publicly thank them for this wonderful act of generosity, cooperation and unity.

We would also like to thank Post 130 American Legion and AmVets Post 74 for their participation with their colors and members, and to Police Chief Robert Frydryk and the Fire Chiefs and their men of the Palmer, Three Rivers and Bondsville Fire departments.

Applications for the new Veterans Memorial Cemetery in Agawam are available from this office and can be mailed upon request. It should be noted that once the application has been accepted and the veteran so notified, he/she or their families can change their minds for any reason and not fulfill the obligation of being buried in the Veterans Cemetery. Since the opening of the cemetery on May 21, 2002 there have been over 600 interments. That gives you an idea of the death rate among primarily older veterans.

Legislation passed this year included the bill that will allow widows of those killed in action to keep their special veterans plate just as though their husbands has survived.

In closing, I wish to thank Town Administrator John Griffin and my fellow employees in the Town Administrative Building for their cooperation and, last but not least, the Board of Selectmen, who have given me the opportunity to serve my fellow veterans.

LICENSE COMMISSION

Leon Wlodyka, Chairman

Dennis Gaudreau

John Mastalerz

The following is a summary of the licenses and fees collected for the 2001 calendar year:

All Alcoholic Beverage License:

Inn Holder	1	Fee: \$600.00	=\$ 600.00
Club	5	Fee: \$500.00	=\$2500.00
Retail Package Store	4	Fee: \$500.00	=\$2000.00

The Palmer Historical Commission was saddened to learn that Edgar Thomas, holder of its cane signifying the oldest male resident in Palmer, passed away in September at the age of ninety-five.

In July, in anticipation of the design and construction of the Historical Room at the new Palmer Library, members of the Commission visited libraries in Danvers, Westboro, Groton, Shirley, Lancaster, West Boylston, and Amherst to meet with their staff and view their history rooms.

Donations Received:

1. Bill Rondeau of Peterson Road in Palmer donated his mother’s wedding gown and veil, a First Communion dress, a boy’s christening outfit, several wedding photographs, and three Palmer area advertising maps from the 1950’s.
2. Joyce Sizer of Fairview Street in Palmer donated a small booklet of photographs taken in Three Rivers during the 1955 flood.
3. The Palmer Chamber of Commerce donated Ledger books from Timothy Brainerd’s Store and D. O. Pease Manufacturing Company.
4. Janice Marciniec of Pleasant Street in Thorndike donated a 1962 “Naurison’s” (Jeweler) Calendar Plate.
5. Frances Nowak of Thorndike donated a parade trophy from the Three Rivers Fire Department.

Each year on the Sunday before Memorial Day, members of the Palmer Historical Commission join other Historical Commissions of the Quabbin Valley for a parade and Memorial Service at Quabbin Park Cemetery. This service commemorates the lives of those people who once lived in the four towns now covered by the waters of the Quabbin Reservoir. This year’s ceremony was held on May 27, 2001, and was attended by several members of the Palmer Historical Commission.

We wish to thank the residents of the community for assisting us in preserving Palmer’s history.

PALMER CULTURAL COUNCIL			
James Athearn	Tom Arventos	Mary Bernat	Alice Smith
Janisca Clark	Kathleen Hood	Matthew Lovell	Chris Miarecki
Lynn Lotczik	Deborah Quieros	Lisa Ramsey	Ann Wright

The Palmer Cultural Council added 1 new member this year bringing the total number to 12 voting members. various duties of the Council were divided among the membership.

Palmer continued to qualify for “streamlining” this year. All new Cultural Council members were required to attend a training by the Massachusetts Cultural Council field representative, Dyan Wiley and also be in good standing with the MCC. Through “streamlining” the process of receiving grant money is more expedient. Funds are available to Palmer in January of April. Palmer received from the MCC \$8810.00 for the purpose of regranting.

Twenty-seven applications were received and ten grants were awarded this year:

Converse Middle School Library	Field Trip to Mashantucket Museum
Janice Fountain	Introductory Yoga postures for relaxation
Janisca Clark	2 outdoor arts shows & artist of the month
Palmer Senior Center	Senior Writers: Leave a Legacy
Palmer Public Library	Family Summer Series
Palmer Public Library	National Library Week Programming
Palmer Public Library	Historical Role Playing Program-MaryAntin
John Root	Historical Society Gaslight Era Music
Palmer High Band/Chorus	Broadway Show in New York City
New England Performing Arts	Four show series

PALMER COUNCIL ON AGING

Erin Pincince, Director
 Genevieve Bates, Chairperson
 Nora McCarthy, Secretary
 Margaret Santaw, Secretary
 Janice Kucewicz
 Mary Hubert
 Gladys Stockwell
 Alice Smith
 Christine Stockmal
 Edward Bradlenski

The Council on Aging in 2001 provided a broad range of services to Palmer’s 60+ population. Of the 2,337 Senior Citizen’s, the number of unduplicated elders receiving a direct service from the Council on Aging were 1,757. 53,456 units of service were provided. Those not receiving direct service were made aware of our programs through the Senior Newsletter. Eleven issues were printed and a total of 7,345 were mailed. Total mailing cost was \$1,6679.72. The total received from seniors for this mailing was \$494.00.

To care for the physical needs of our 60+ population, Health screenings, Hearing Screenings, Foot Care and Exercise programs were provided at the Palmer Senior Center. 1,598 unduplicated individuals took advantage of these programs. Eight speakers engaged to discuss health related issues with medical equipment available at the Palmer Senior Center to be loaned at no charge as needed. Seventy-five individuals took advantage of this program.

A congregate meal program was held at the Palmer Senior Center, sponsored through the Greater Springfield Senior Services, Inc. and the Council on Aging. 2,907 meals were served throughout 2001. The Council on Aging continues to provide supportive services to homebound elders. Eighty-one unduplicated elders were contacted by phone on a regular basis through the R-U-O-K program, totaling 4,902 times during 2001. In Home Meals provided 65 frail elders with a hot meal five days a week, totaling 9,724 meals.

A major project continues to be the In and Out of Town Transportation program. In 2001, 219 unduplicated passengers, including 39 passengers under 60 utilized this service 6,081 trips were taken, totaling 17,592 miles. Total cost to operate this program was \$5,522.08 for oil, tires, repairs and extra driver wages. \$5,6005.74 was contributed to this program through rider donations. The balance was paid by the Senior Citizens Club, Inc.

Eight hundred and two unduplicated individuals took advantage of the activities offered at the Senior Center 10,106 times. Eighty-one individuals were helped through the Free Income Tax Program. Tax Assistance, Fuel Assistance, Transportation, Information and referrals were also available to the under 60 low income and disabled population. Three thousand three hundred and seven units of service were provided to this age group. Two hundred forty seven seniors attended the Annual Picnic and Christmas Party held at the Amvets Hall in Three Rivers.

Eight thousand and five signatures were acquired from the Senior Center daily registration sheets. Thirteen thousand three hundred sixty-seven phone calls were taken throughout 2001. Two thousand three hundred and thirty calls were from under the 60 population.

There are 517 Veterans over 60, 101 Palmer residents in area Nursing Homes, and there were 112 deaths during 2001.

GRANT FUNDING

\$12,865.00 in Formula Grant money was awarded to the Palmer Council on Aging from the Executive Office of Elder Affairs in Boston for an Outreach Service Coordinator position. An Outreach Service Coordinator accesses and assesses the 60+ population to all Federal, state and County Programs they may be entitled to. Six hundred eighty-nine unduplicated in-home visits were made during 2001. There were a total of 568 duplicated units of service provided by the Outreach Service Coordinator. There was a total of 2,379 duplicated units of service. This grant also funds the Health Program Coordinator position that is responsible for preparing speakers and relevant health seminars.

\$10,212.80 Title II Grant awarded to the Palmer Council on Aging from Greater Springfield Senior Services to extend our Outreach Position hours by 12 hours/week.

\$950.00 Title IIIB Grant awarded to the Palmer Council on Aging from Greater Springfield Senior Services to provide a Nutrition Program by a Registered Dietician.

\$700.00 Pharmacy Grant awarded to the Palmer Council on Aging from Greater Springfield Senior Services for Pharmacy Program use of Outreach Position.

\$840.00 awarded to the Palmer Council on Aging from the Massachusetts Community Health Connection to provide a Tai-Chi Program at the Senior Center.

\$4,825.00 awarded the Palmer Council on Aging from the Wing Memorial Hospital to purchase exercise equipment for the Senior Center.

36 volunteers continued to assist in various programs and activities. In 2001, a total of 3,883 volunteer hours were donated to the Senior Center. If paid at \$6.75 per hour, they contributed \$26,210.25 worth of service.

PALMER HOUSING AUTHORITY

Veronica Strzeminski, Chairperson
Ronald W. Lemanski, Vice Chairperson
Richard E. Fontaine, Treasurer
Robert B. Bishop, Assistant Treasurer
Myrtle F. Davis, State Appointee

The office and adjacent development known as Laurel Manor, is located at 13 Fletcher Street. Units were first occupied in 1971 and consists of 48 one bedroom units. The Palmer Housing Authority operates under the State Chapter 667 Elderly/Handicapped Program. The rules and regulations are promulgated by the Department of Housing and Community Development, adopted by the Palmer Housing Authority Board of Commissioners and carried out by the housing authority staff.

Applications are available on an ongoing basis. The current net income for eligibility is \$26,900 for one person and \$30,700 for two persons. A preference is given to local residents and veterans of 60 years of age or better. As units become available, they are filled from the waiting list of eligible applicants. Five vacancies were filled in 2001.

The Board of Commissioners consists of 5 members, 4 elected and 1 governor appointed. Each member serves a 5 year term. The Commissioners meet once a month to conduct the authority business.

The goal of the Board of Commissioners is to maintain the properties and to continue to provide clean, safe and affordable housing to those in need.

BURLEIGH PARK SUMMER RECREATIONAL PROGRAM

Kathleen Sawicki, Camp Director

Once again, the Burleigh Park Summer Recreational Program offered fun, affordable, day camp to children in the Town of Palmer. For the third season, Burleigh Park offered two three-week sessions this summer. This allowed a great number of children in the community an opportunity to attend camp. While inclement weather was factor present again this summer, it didn't prevent campers from having a great time at camp. Campers were able to participate in daily events such as arts and crafts, sports, swimming and hiking. each session also included special events, such as a skating field trip, a movie field trip, a carnival and an ice cream sundae party.

On behalf of the entire staff of the Burleigh Park Summer Recreational Program, I would like to thank everyone who contributed to the success of the program. Special thanks go out to the Park Department, the Recreation Committee, and to all the staff at the Palmer Town Hall.

PARK DEPARTMENT

Richard Kaczmarczyk, Park Superintendent

This past year was an extremely busy year for the Park Department. Snow began to fall last December 8, 2000 and continued until late March 2001. The Park Department which plows the schools as well as other areas was called out 49 times to either plow, sand or remove snow.

After the snow melted, Spring arrived and work began on preparing the fields for the upcoming Spring baseball season. Although cold weather and frost did slow down the work the season got under way with no delays. The long awaited lighting project at Legion Field was completed and testing was finished in late April in time for the baseball team to use it for some night games. The lights were used throughout the baseball, football and soccer season as well. Many projects were completed this year. These were projects in areas we had been trying to do for a while but due to funding and time were not able to complete until this year. Some of the projects completed this year were:

- . The entrance areas at Burleigh Park was cleaned of all materials and re-graded
- . A new 6 ft. fence was installed around the wading pool at Eager Field
- . New fabric was installed on one side of the fence at Eager Playground
- . Curb bumpers were installed and painted at Chase Memorial Park and Nick Laviolette Field
- . 200 ft. of 4 ft. fence was installed along the parking lot side of Chase Memorial Park
- . The flagpole from the Memorial in Bondsville was relocated to Chase Memorial Park
- . Playgrounds in Thorndike and Depot Village were resurfaced with soft

- material
- . Paving was completed in front of the new garage at Legion Field
- . New signs were installed at Legion Field and Nick Laviolette Field
- . New rubber-coated benches were installed in Endelson Playground in Bondsville
- . New combination football/soccer goal poles were installed at Legion Field
- . The last remaining 100 ft. of 6 ft. fence was completed at Chase Memorial Park
- . A new 12 ft. gate was installed at the entrance to Eager Playground

Two other projects done this year were done by private individuals and a class from Converse Middle School.

The first project was the replacement of roofs and painting of trim and repair of the cement work to the dugouts at the Pee-Wee fields at Burleigh Park. Mr. Clark Zelazo approached the Park Department in the Spring seeking a project for his Eagle Scout award. As he lived near the fields he asked if he could do some work on the area. Vandals over the year had torn the shingles from the roofs on four dugouts, broken through the plywood and damaged the trim. Clark along with help from other Scouts and relatives completely re-roofed, replaced and painted trim boards and patched the broken cement blocks on all four dugouts. We thank Clark and all his helpers for the fine work. It was greatly appreciated.

The second project by individuals was the restoration of the cannon located at Memorial Walk in depot village. Mrs. Hogan's class at Converse Middle School had noticed the graffiti and vandal markings on the cannon and thought it would be a good community project to clean and restore this piece of Veteran's history. After a short talk to the class on the cost of vandalism and the work involved in cleaning and painting the cannon the class set about it chore. Within four days these fine students washed, scraped, sanded and painted the entire cannon and it's mounts. These children did an outstanding job and should be proud of their work in preserving a piece of American history. Their work did not go unnoticed outside the community either. An article in the paper led to the children's television show Zoom TV coming to film the students at the project and do a story on their work. Again the Department is very thankful to these fine students and the staff of Mrs. Hogan's class and the Administration of Converse Middle School for their help.

Dry was the word again this Summer. Lack of rainfall caused many areas again to scorch and burn. All the areas affected were overseeded in the Fall and should be ready for the Spring season.

Burleigh Park Summer Camp ran for two three-week periods this Summer and as always was well attended. The camp staff did a fine job of running the camp. The wading pool at Burleigh Park as well as the main pavilion is at the point where thought should be given to replacement of these structures if the day camp is to continue at this location. The pool constructed nearly forty years ago is made out of concrete. Time and nature have taken its toll on the pool.

Each year more and more cracks appear. Skimmer lines, return lines as well as several filters have been replaced and it get more difficult every year to stop the pool from leaking. It requires constant attention just to keep the water level up and the filter working. The same goes for the main pavilion at the camp. Built in the early sixties it needs to be replaced with a more modern and up to date structure. The toilet facilities as well as the main building is in need of constant attention and has already been rehabilitated once but should be replaced in the near future.

Field use remains high with all different types of groups and sporting events. For example Legion Field hosted 46 activities from September 8, 2001 until November 16, 2001. This was just a fraction of the use the field encountered during the year.

Voters at the Annual Town Meeting approved the purchase of a new Loader. This machine replaced once purchased by the Town in 1976. With the addition of this piece of equipment the Department is a more modern and efficient fleet.

Two disappointments this year were the inability to receive grant money for the Three Rivers Common Project and the Endelson Playground Project in Bondsville. The grant application for Three Rivers was not funded in this round of grants by the State but we will continue to pursue in the next round. The Endelson Playground was targeted for \$91,000.00 in Community Development funding but when the required number of people in the target area failed to respond to the State survey, the funding for the project as well as others was not allocated.

Much more work needs to be done in the various parks, playgrounds and playing fields throughout the Town and as the years go by we strive to address these issues but all this work requires time and funding which at this time are not at the levels required.

We wish to thank all the residents of the Town for their support and help during the year and the various Booster Clubs, Sport's groups, Finance Committee, Selectmen and other Town officials, Boards, Employees and all who help the Department not only this past year but for the many years they have assisted the department.

BY-LAW COMMITTEE

Charlann Griswold, Chair
Dennis Fountain, Secretary
Charles Ksieniewicz
Robert Frydryk
Richard Rollet

The By-Law Committee met several times during 2001 and reviewed various By-Laws. Recommendations were made to amend the following By-Laws:

Chapter 31 - "Personnel By-Laws"

Chapter 152 - Sections 7 & 8 - "Street & Sidewalks - Snow Removal"

Chapter 49 - Section 5 - "Alcoholic Beverages"

Chapter 225 - "Tobacco"

New By-Law – Housing Partnership Committee

The amendments to the Code of the Town of Palmer were adopted by Town Meeting.

The Committee continues to review the By-Laws of the Town and welcomes your comments.

INSPECTION OF BUILDINGS

Richard Rollet, Building Inspector

The following is a summary of my activities for the year 2001. Permits were approved, specifications reviewed, and construction monitored for:

New Single Family Dwellings	33
New Two Family Dwellings	1
New 6-Unit Condominiums	2
New Commercial Buildings	4
New Storage Garage	1
New Bunk Houses	2
Communications Tower	1
Additions to Residential Buildings	6
Additions to Commercial Buildings	3
Renovations to Residential Buildings	80
Renovations to Commercial Buildings	20
Replace Mobile Homes	5
Barns	1
Carports	2
Decks	41
Demolition	17
Garages	14
Greenhouse	2
Handicap Ramps	5
Replace Existing Handrails	1
Pools – Above Ground	32
Pools – In Ground	2
Porches	17
Roofing, Siding and Window Permits	180
Sheds	62
Signs	19
Temporary Housing Due to Fire	3
Temporary Tent	1
Temporary Industrial Building for 8 mos.	1
Wood Burning Stove Permits	25

Occupancy Permits	88
Inspection for Specified Use Groups	22

WIRE INSPECTOR

Stanley J. Pietryka

To the Honorable Board of Selectmen:

As Wiring Inspector for the Town of Palmer, I hereby submit the following annual report for inspections made by me for the year 2001:

Residential	176
Commercial	45
Industrial	9

PLUMBING INSPECTOR

Gerald Nichols

As Plumbing Inspector for the Town of Palmer, I hereby submit the following annual report for inspections made by me for the year 2001:

New Plumbing Permits	47
Renovations	44
Water heaters	21

I have also investigated complaints of potentially dangerous plumbing work and violations of Chapter 142 of the Massachusetts General Law.

GAS INSPECTOR

Gary Stahelski

As Gas Inspector for the Town of Palmer, I am responsible for the inspection, testing and issuing of permits in accordance with the codes and regulations of the Massachusetts General Laws. In this capacity about sixty-six inspections and permits were made and issued.

The second phase of work done by this department includes investigating complaints of old and potentially dangerous gas fitting installations, violations of the law, and hazardous and defective material.

I would like to thank all the personnel involved with the Building Department for their cooperation during the year.

BOARD OF HEALTH

Paul E. Benard, Chair

Thomas M. Dranka

John Lukaskiewicz

The following is a summary of licenses and permits that were issued by the Board of Health in the year 2001:

Animal	15
Beaver	2
Body Art Establishment	1
Body Art Practitioner	1
Dumpster	2
Food	88
Ice Cream	2
Frozen Dessert	6
Funeral Director	3
Hauler	11
Installer	33
Massage Therapist	3
Mobile Home Park	1
Mobile Food Server	2
Motel	2
Recreational Camp	3
Swimming Pool	1
Tanning	4
Temporary Food	1
Temporary Non-Profit	1
<u>Tobacco</u>	<u>37</u>
Total	219

The Board of Health witnessed, collected fees and issued permits for 70 Percolation Tests during the year 2001. Septic Designs were reviewed and approved by the Board.

Fifty-five Housing Inspections were made by the Board of Health for the health and safety of the occupants. Violations were corrected to meet the standards of the State Sanitary Code. 183 Investigations were made by the Board of Health to comply with Regulations and Laws pertaining to Public Health.

Over 500 preventive Influenza injections were given in 2001. Influenza clinics were spread out this year due to a manufacturing problem and were set up in different areas, as vaccine was available; a shut in clinic was also offered. Four clinics were held. The first clinic was held at the Senior Center; the second at Converse Middle School and the final two were at the Town Administration Building.

Forty-One Reportable Diseases were recorded in 2001.

The Board of Health passed body art regulations due to Massachusetts making tattooing legal as of the end of January 2001.

The Board of Health instituted a Mosquito Control program with cooperation from the Highway Department and The Waste Water Treatment Plant by larviciding catch basins throughout all the Villages. The Board of Health sent 11 dead birds to the State Laboratory for testing with one bird testing positive for the West Nile Virus.

ANIMAL INSPECTOR

Frederick J. Guzik

All inspections ordered by the Division of Livestock Disease Control have been completed and requirements of Section 19, Chapter 129 of the General Laws of Massachusetts have been complied with and reports filed with the Division at 100 Cambridge Street, Boston.

In the year 2001 there were 42 visits made to examine and quarantine dogs and cats known to have bitten people and animals. None showed symptoms or rabies and were released after ten days.

MILK INSPECTOR

Walter J. Swiatlowski

To the Board of Health and the Citizens of Palmer, MA

I respectfully submit my report on the following licenses issued for the year 2001:

48 Milk Store Licenses @ \$5.00

Total.....\$240.00

PALMER POLICE DEPARTMENT

Robert P. Frydryk, Chief of Police

In 2001, the Palmer Police Department answered approximately 11,891 calls for service. From these calls, 2,291 criminal offenses were recorded and investigated. Additionally, 816 individuals were arrested and/or summoned to court. The department responded to 713 various alarm calls. More than 3,569 traffic offenses were recorded and 480 traffic accidents investigated. These accidents resulted in injuries to 193 individuals, including 3 fatalities. A complete statistical report of the year's activity follows this report.

The department is currently comprised of 21 full-time and 6 part-time police officers, who are supported by 6 full-time non-sworn staff. The following personnel changes occurred during the year:

- o In May, Administrative Assistant left the department to take a job in the private sector.
- o A promotional examination for the position of sergeant was held in October. We anticipate that this promotion will be made in the first half of 2002.

The department received the following grants in 2001:

Local Law Enforcement Block Grant (U.S. Department of Justice, Bureau of Justice Assistance) - \$15,871 to be used for equipment, technology and other materials directly related to basic law enforcement functions.

Drug Abuse Resistance Education (D.A.R.E.) Grant (Massachusetts Executive Office of Public Safety) - \$9,700 to assist in funding our very successful and beneficial D.A.R.E. program.

Community Policing Grant (Massachusetts Executive Office of Public Safety) - \$23,000 to aid in the development, implementation, and maintenance of community policing programs and initiatives.

OUI, Speed and Seat Belt Enforcement Grant (Governor's Highway Safety Bureau) - \$3,000 to assist in traffic patrols which focus on drunk driving, speed and seat belt enforcement and education.

In February, the police department, in conjunction with the Eastern Hampden County Narcotics Task Force and the Drug Enforcement Administration (DEA) served arrest warrants on 14 individuals residing in Palmer and the surrounding communities. These arrests resulted from an intensive 6-month investigation involving the Palmer and Wilbraham Police Departments and the DEA. This was the largest drug investigation ever undertaken by the police department to date.

The defendants in these cases are being prosecuted in federal and state courts. As of this writing, many of the defendants have been convicted and are serving prison sentences. I would like to acknowledge the work of Detective Sergeant Scott Haley. His dedication and diligence was responsible, in large part, for the success of this operation. Our thanks, too, to the DEA who provided an unprecedented commitment of their resources to this local problem.

We are in the second year of our federal COPS in Schools grant. Officer James Lynch is assigned full-time to the Palmer High School and Pathfinder Regional Vocational Technical High School as the School Resource Officer. The program has received high ratings from the respective school administrations and the students. My compliments to Officer Lynch for his commitment to this program.

In September, a Special Election was held which asked voters to approve a Debt Exclusion Override of Proposition 2 ½ to fund the construction of a new police station. Unfortunately, for a variety of reasons, the ballot question was defeated. After this vote, the Police Station Building Committee was dissolved by the Board of Selectmen. Shortly thereafter, the Board reorganized the committee, which is now working to prepare another presentation for future consideration by voters. We are hoping to submit this new proposal by later summer 2002, so it may be included on a ballot in the fall. I would like to thank the building committee for their 2 years of dedicated service to this project. The members devoted many hours of their free time toward research, meeting attendance and public education. Their commitment will not be forgotten.

We will continue our quest to acquire a new facility for the Police Department. It should be painfully obvious to everyone by now that a facility is desperately needed and should be the priority capital improvement project for the town. We look forward to the challenge of preparing a proposal that will satisfy both the needs of the department and the ability of the town to fund the project.

In order to satisfy our critical need for space, voters at a special town meeting in the fall appropriated \$50,000 to purchase and install a mobile office trailer for the Police Department. This trailer, which should be installed by late spring of 2002, will provide approximately 800 square feet of additional space. While this will provide some room, for which we are grateful, this is only a temporary solution to our problem. Once we occupy this space, we will have a total of about 2,800 square feet of space in which to operate. This is far short of the 12,000 to 15,000 square feet a police department of our size should have to operate effectively.

In closing, I would like to thank the staff of the police department for their dedication and commitment to their department and to their community. I would also like to thank the residents of the community who continue to support us.

Thanks, too, to the Board of Selectmen, Town Administrator John Griffin, the Finance Committee, the town's fire departments and their chiefs, Highway Superintendent Phil Sampson and his staff, and all the other town offices and departments for their cooperation throughout the year.

Respectfully submitted,

Robert P. Frydryk
Chief of Police

**PALMER POLICE DEPARTMENT
CALLS FOR SERVICE BY TYPE - 2001**

CALL REASON	Calls	UnFounded	Incidents	Accidents	Arrests
209A Request *	25	2	8	0	1
209A Service	35	3	3	0	2
209A Violation *	40	6	14	0	18
9-1-1 Abandoned Call	41	22	2	0	2
9-1-1 Boqus Call	22	21	0	0	0
9-1-1 Hanqup Call	155	97	9	0	6
9-1-1 Misuse	60	29	0	0	1
9-1-1 Silent Call	8	8	0	0	0
Abandoned M/V	24	4	0	0	0
Accident (Hit & Run)	88	1	6	53	8
Accident (Pedest)	24	0	3	13	1
Accident (Pers Inj)	164	2	4	81	18
Accident (Prop Dam)	641	35	14	394	32
Alarm (Burglar)	592	571	4	0	3
Alarm (Fire)	61	53	1	0	0
Alarm (Holdup)	11	11	0	0	0
Alarm (Medical)	7	2	0	0	0
Alarm (other)	19	16	0	0	0
Alarm (Panic/Trouble)	23	22	1	0	0
Alarm (TEST/MAINTENANCE)	20	2	0	0	0
Animal Complaint	179	29	5	0	0
Annoying/Accosting *	15	1	4	0	0
Annoying/Obscene Phone Calls	57	1	15	0	1
Arrest (CHINS)	2	0	0	0	2
Arrest (On sight) *	19	0	1	0	21
Arrest (OUI) *	4	0	0	0	5
Arrest (Unspecified) *	1	0	0	0	1
Arrest (Warrant) *	71	10	0	0	78
Arson *	2	0	2	0	0
Assault/A&B *	90	7	49	0	30
Assist Citizen	392	28	32	0	6
Assist Motorist	143	14	1	1	1
Assist Other Agency	140	20	5	0	3
Assist Other Police Department	181	30	6	2	6
Breaking & Enter (M/V) *	46	2	36	0	5
Breaking & Entering/Burqlary *	114	14	80	0	12
Bylaw Viol (other)	5	0	1	0	0
Bylaw Viol-Public Drinking	1	1	0	0	0
Bylaw Viol-Snow on Sidewalk	20	4	0	0	2
Bylaw Viol-Unreq Veh(s)	22	1	2	0	0
Check Well-being	157	37	20	0	3
Child Abuse *	14	2	5	0	2
Child Neglect *	11	2	2	0	0
Civil Complaint	96	11	6	0	2
Cruiser Transport (Arrest)	5	0	0	0	0
Cruiser Transport (Courtesy)	105	3	0	0	0
Disabled M/V	266	38	2	0	0
Disorderly Conduct	96	26	18	0	14
Disturbance (Domestic) *	243	17	112	0	111
Disturbance (Gathering)	63	8	6	0	15
Disturbance (General)	111	17	24	0	35
Disturbance (Loud Noise)	184	35	4	0	12
Disturbance (Motor Vehicle)	10	2	1	0	0
Disturbance (Neighbor)	67	6	8	0	9
Druq/Narcotics Violation *	24	4	3	0	12
Elder Abuse	1	0	2	0	0
Family Offense (Non violent)	5	0	0	0	0
Fire (Forest/Brush)	41	7	1	0	0
Fire (HAZMAT)	1	0	0	0	0
Fire (Motor Vehicle)	23	2	2	0	0
Fire (Mutual Aid)	12	1	0	0	0
Fire (Other)	32	2	2	0	0
Fire (Outside Burning Complnt)	40	3	1	0	0
Fire (Structure/Dwelling)	30	2	5	0	1
Fire Code Violation	1	0	0	0	0
Fish & Game Violation	1	0	0	0	0
Fraud *	26	0	12	0	3
Gas Leak/Odor	15	2	2	0	0
GENERAL SERVICES	61	3	1	0	0
Harassment	77	6	21	0	3
Hazardous Condition	230	31	2	1	2
HAZMAT Spill/Leak	6	0	1	0	0

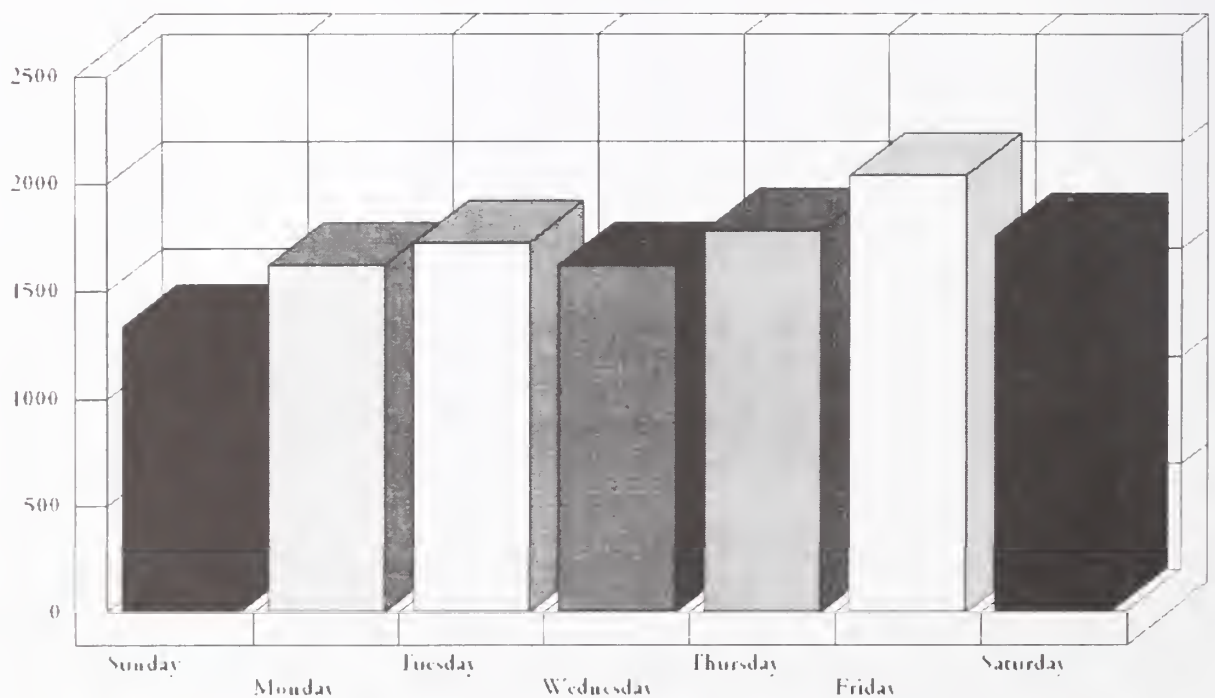
**PALMER POLICE DEPARTMENT
CALLS FOR SERVICE BY TYPE - 2001**

CALL REASON	Calls	UnFounded	Incidents	Accidents	Arrests
Homicide *	1	0	1	0	0
House/Building Check	37	7	1	0	0
Illegal Dumping	31	4	6	0	0
INFO-Abuse/209A Orders	4	0	0	0	0
INFO-Ambulance Service	4	0	0	0	0
INFO-Burning Permits	4	0	0	0	0
INFO-Detainees	5	0	0	0	0
INFO-Directions	16	0	0	0	0
INFO-Extra Duty Details	42	0	0	0	0
INFO-General	347	3	1	0	0
INFO-Pistol Permits/FIDs	3	0	0	0	0
INFO-Police Reports	54	1	0	0	0
INFO-Power Outages	15	0	0	0	0
INFO-Record Checks	2	0	0	0	0
INFO-Road Conditions	27	0	0	0	0
INFO-School Closings	4	0	0	0	0
INFO-Solicitors	1	0	0	0	0
INFO-Town Offices/Depts	8	0	0	0	0
INFO-Warrants	3	0	0	0	0
Intox / Incapacitated Person	63	18	3	1	21
Kidnapping *	3	2	1	0	0
Larceny *	293	13	156	0	29
Liquor Law Violations *	3	0	3	0	0
Loitering	16	8	0	0	0
M/V Recovery *	14	0	5	0	0
M/V Release	2	0	1	0	0
M/V Repossession	17	1	0	0	0
M/V Stop	2301	8	4	3	111
M/V Theft *	34	5	20	1	8
M/V Violations	393	126	10	1	49
Medical Assist (Illness)	41	0	3	0	0
Medical Assist (Injury)	40	2	2	0	0
Medical Assist (Mutual Aid)	18	0	0	0	0
Medical Assist (Psychiatric)	13	1	4	0	0
Medical Assist (unspecif)	7	1	0	0	0
Medical Transport (Emergency)	307	3	20	0	2
Medical Transport (Routine)	18	0	0	0	0
Missing Person *	51	3	18	0	0
Notification/Message Delivery	71	2	0	0	0
Officer Requests Assistance	8	0	1	0	1
Officer Wanted	58	7	9	0	4
Open Door/Window	37	11	1	0	0
Parking Violation	129	24	0	0	0
Power Outage	10	1	0	0	0
Property Return	8	0	0	0	0
Property-Found	83	3	28	0	2
Property-Lost	34	4	3	0	0
Protective Custody *	19	0	2	0	24
Public Service (Other)	25	0	1	0	0
Rape *	5	0	4	0	0
Reported Death *	11	0	10	0	3
Robbery *	3	0	3	0	3
Runaway *	34	2	16	0	2
Sex Offenses *	31	1	23	0	5
Shoplifting *	16	2	3	0	15
Smoke Report (No fire evident)	36	6	1	0	0
Suicide *	3	0	3	0	0
Suicide Attempt/Threat *	24	1	14	0	0
Summons Service	65	19	0	0	0
Suspicious (Other)	145	51	16	0	0
Suspicious Auto(s)	250	53	3	0	7
Suspicious Person(s)	241	86	18	0	15
Threat Report *	118	6	51	0	5
Toll Evasion	1	0	0	0	0
Trespass Complaint	70	17	3	0	8
Unwanted Person(s)	121	29	22	0	21
Vandalism *	316	22	165	1	14
Water Hazard	3	0	0	0	0
Water Leak	16	0	0	0	0
Water Rescue	1	0	0	0	0
Weapons Violations *	38	15	12	0	7
Totals:	11,891	1,904	1,242	552	845

**PALMER POLICE DEPARTMENT
CALL ANALYSIS BY TIME AND DAY OF WEEK FOR 2001**

Hour	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Totals	
	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Tot%
0	74	5.5	44	2.7	54	3.1	46	2.8	42	2.4	53	2.6	87	5.0	400	3.4
1	77	5.8	34	2.1	50	2.9	56	3.4	49	2.8	49	2.4	88	5.0	403	3.4
2	54	4.0	30	1.8	38	2.2	31	1.9	36	2.0	49	2.4	63	3.6	301	2.5
3	24	1.8	22	1.4	19	1.1	22	1.4	20	1.1	46	2.3	44	2.5	197	1.7
4	19	1.4	15	0.9	14	0.8	19	1.2	22	1.2	29	1.4	20	1.1	138	1.2
5	16	1.2	23	1.4	24	1.4	32	2.0	19	1.1	22	1.1	20	1.1	156	1.3
6	29	2.2	52	3.2	90	5.2	77	4.7	92	5.2	90	4.4	26	1.5	456	3.8
7	31	2.3	103	6.3	48	2.8	60	3.7	57	3.2	67	3.3	38	2.2	404	3.4
8	51	3.8	53	3.3	85	4.9	77	4.7	58	3.3	78	3.8	66	3.8	468	3.9
9	43	3.2	57	3.5	58	3.4	79	4.9	78	4.4	118	5.8	92	5.2	525	4.4
10	63	4.7	58	3.6	71	4.1	68	4.2	94	5.3	101	5.0	84	4.8	539	4.5
11	65	4.9	64	3.9	76	4.4	60	3.7	84	4.7	100	4.9	83	4.7	532	4.5
12	67	5.0	65	4.0	81	4.7	82	5.0	79	4.4	83	4.1	98	5.6	555	4.7
13	56	4.2	66	4.1	88	5.1	98	6.0	95	5.3	102	5.0	83	4.7	588	4.9
14	66	4.9	99	6.1	102	5.9	99	6.1	112	6.3	149	7.3	93	5.3	720	6.1
15	58	4.3	104	6.4	88	5.1	91	5.6	104	5.8	102	5.0	82	4.7	629	5.3
16	79	5.9	122	7.5	130	7.5	89	5.5	126	7.1	86	4.2	69	3.9	701	5.9
17	87	6.5	117	7.2	130	7.5	95	5.8	144	8.1	121	5.9	68	3.9	762	6.4
18	85	6.4	113	7.0	114	6.6	80	4.9	119	6.7	88	4.3	90	5.1	689	5.8
19	68	5.1	80	4.9	79	4.6	83	5.1	82	4.6	110	5.4	88	5.0	590	5.0
20	73	5.5	91	5.6	87	5.0	86	5.3	74	4.2	95	4.7	93	5.3	599	5.0
21	62	4.6	96	5.9	82	4.8	83	5.1	73	4.1	92	4.5	100	5.7	588	4.9
22	46	3.4	66	4.1	69	4.0	73	4.5	69	3.9	112	5.5	91	5.2	526	4.4
23	44	3.3	51	3.1	49	2.8	40	2.5	53	3.0	97	4.8	91	5.2	425	3.6
	1337	11.2	1,625	13.7	1726	14.5	1,626	13.7	1,781	15.0	2,039	17.1	1,757	14.8	11,891	100.0

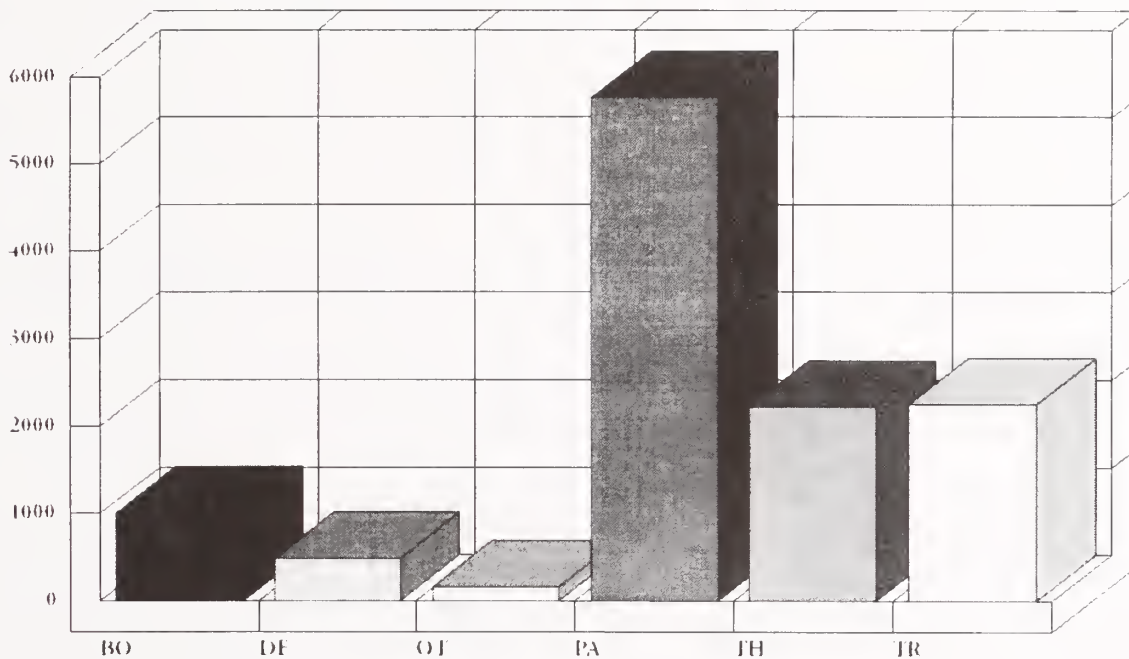
CALLS BY DAY OF WEEK – 2001



**PALMER POLICE DEPARTMENT
CALL ANALYSIS BY ZONE – 2001**

ZONE	CALLS	PERCENT
BONDVILLE	1009	8.5%
DESK	490	4.1%
OTHER CITY/TOWN	164	1.4%
PALMER	5758	48.4%
THORNDIKE	2222	18.7%
THREE RIVERS	2248	18.9%
TOTAL	11,891	

CALL ANALYSIS BY ZONE – 2001



LEGEND

PA - PALMER
DE - DESK

Activity in this zone reflects calls received at the Police Department that did not require the dispatch of a police officer to a specific location. The service was provided at the police station itself or over the telephone, such as providing accident or crime information, directions, referrals to other agencies, etc.

TR - THREE RIVERS
TH - THORNDIKE
BO - BONDVILLE
OT - OTHER CITY/TOWN

Activity in this zone reflects calls received for incidents that occurred in another jurisdiction that required a referral to that jurisdiction or a response to that jurisdiction by this department

**PALMER POLICE DEPARTMENT
OFFENSES REPORTED BY MONTH - 2001**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAFFIC, TOWN BY-LAW OFFENSES	54	36	28	20	19	30	44	46	33	56	25	46	437
ALL OTHER OFFENSES	31	21	14	21	14	18	16	46	19	25	14	18	257
DESTRUCTION / DAMAGE / VANDALISM	12	12	11	26	24	26	18	20	22	32	19	27	249
ASSAULT, SIMPLE	21	15	15	18	11	15	17	34	15	23	19	20	223
DRUNKENNESS	4	3	13	5	6	17	23	12	19	18	18	8	146
ALL OTHER LARCENY	6	6	5	10	10	6	15	21	12	13	14	15	133
BURGLARY / BREAKING AND ENTERING	13	3	7	8	21	14	12	10	3	13	10	6	120
INTIMIDATION	10	6	8	12	9	7	3	4	12	6	5	12	94
DISORDERLY CONDUCT	4	2	11	8	6	9	3	12	13	6	6	14	94
DRUG / NARCOTIC VIOLATIONS	8	14	6	3	4	3	14	1	10	3	2	3	71
ASSAULT, AGGRAVATED	5	9	6	3	3	10	6	11	3	1	4	9	70
THEFT FROM MOTOR VEHICLE	2	1	1	1	2	3	11	16	2	4	6	5	54
THEFT FROM BUILDING	7	3	1	5	4	5	4	8	5	7	1	3	53
TRESPASS OF REAL PROPERTY	2	5	10	6	1	1	1	5	4	8	3	2	48
DRIVING UNDER THE INFLUENCE	2	2	3	4	3	3	4	2	4	5	5	4	41
MOTOR VEHICLE THEFT	2			9	2	1	4	2	2	3	5		30
SHOPLIFTING	1	3	2	3	5	1	1	4	1	3	1	2	27
LIQUOR LAW VIOLATIONS		1			2	4		2	13	1	2		25
WEAPON LAW VIOLATIONS		3	2		1	3	2	2	4	1		1	19
COUNTERFEITING / FORGERY	2	1		3		3		4			1		14
THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1						2	3		2	4	1	13
STOLEN PROPERTY OFFENSES		1		3			1	2		2	1	2	12
SEXUAL ASSAULT WITH AN OBJECT			2	1	4	3				1			11
FORCIBLE RAPE			1	1		3					2		7
FORCIBLE FONDLING	1				1	1	1		1	2			7
ARSON				1		1	1	1		1		1	6
FALSE PRETENSES / SWINDLE / CONFIDENCE GAME				5	1			1					6
BAD CHECKS	2	1	1					1					5
ROBBERY											2	2	4
CREDIT CARD / AUTOMATIC TELLER CRIME				1	2							1	4
PURSE-SNATCHING				1			1			1			3
RUNAWAY			1				2						3
MURDER AND NONNEGLIGENT MANSLAUGHTER										1			1
FORCIBLE SODOMY				1									1
EMBEZZLEMENT		1											1
DRUG EQUIPMENT VIOLATIONS						1							1
FAMILY OFFENSES, NONVIOLENT							1						1
TOTALS	190	149	148	179	155	188	207	269	197	238	169	202	2,291

PALMER POLICE DEPARTMENT
PRIMARY ARRESTING OFFENSE BY MONTH - 2001

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAFFIC, TOWN BY-LAW OFFENSES	18	16	11	7	9	8	16	19	9	18	9	19	159
DRUNKENNESS	4	3	13	5	6	17	23	12	19	18	18	8	146
ALL OTHER OFFENSES	13	15	6	5	10	7	5	21	10	10	8	10	120
ASSAULT, SIMPLE	8	8	9	6	7	7	8	16	9	12	10	16	116
DRUG / NARCOTIC VIOLATIONS	4	9	3	1	1	2	9	2	7	4		2	44
DRIVING UNDER THE INFLUENCE	2	2	3	3	2	2	3	2	4	5	4	3	35
DISORDERLY CONDUCT	2	1	7		1	6	1	1	6	1	3	5	34
ASSAULT, AGGRAVATED	2	2	2	1	1	2	1	3	3		1	2	20
LIQUOR LAW VIOLATIONS		1			1	4			11	1	2		20
DESTRUCTION / DAMAGE / VANDALISM	2			3			2	2	3	2	2	3	19
SHOPLIFTING		4		2	3	1	1	1	1	1	1	2	17
BURGLARY / BREAKING AND ENTERING	4	1		1	5	1		1		1	1		15
TRESPASS OF REAL PROPERTY	1	2	1					1	1	5	1	1	13
ALL OTHER LARCENY	1		1				2	2	1	2	2	1	12
INTIMIDATION	1			1	1	2	1				1		7
WEAPON LAW VIOLATIONS		2			1	1			2			1	7
THEFT FROM BUILDING	1							2		1		1	5
STOLEN PROPERTY OFFENSES				4								1	5
THEFT FROM MOTOR VEHICLE							1	2			1		4
ROBBERY											1	2	3
MOTOR VEHICLE THEFT	2								1				3
CREDIT CARD / AUTOMATIC TELLER CRIME					2								2
BAD CHECKS		1	1										2
FORCIBLE RAPE						1							1
FORCIBLE SODOMY				1									1
SEXUAL ASSAULT WITH AN OBJECT					1								1
FORCIBLE FONDLING										1			1
COUNTERFEITING / FORGERY						1							1
FALSE PRETENSES / SWINDLE / COFIDENCE GAME				1									1
EMBEZZLEMENT			1										1
RUNAWAY							1						1
TOTALS	65	67	58	41	51	62	74	87	87	82	65	77	816

PALMER POLICE DEPARTMENT

OFFENSES (IN ARRESTS) BY AGE GROUP – 2001

	00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
ALL OTHER LARCENY		8	7	3	1		19
ALL OTHER OFFENSES		20	52	52	47	5	176
ARSON		1					1
ASSAULT, AGGRAVATED		6	21	8	21	1	57
ASSAULT, SIMPLE		25	33	41	62	5	166
BAD CHECKS			2	1	1		4
BURGLARY / BREAKING AND ENTERING		6	11	15	1		33
COUNTERFEITING / FORGERY			2	4	1		7
CREDIT CARD / AUTOMATIC TELLER CRIME				2	2		4
DESTRUCTION / DAMAGE / VANDALISM		16	19	13	11		59
DISORDERLY CONDUCT		19	13	11	24		67
DRIVING UNDER THE INFLUENCE			5	10	22	3	40
DRUG / NARCOTIC VIOLATIONS		17	18	15	16		66
DRUNKENNESS		2	36	28	72	8	146
EMBEZZLEMENT					1		1
FALSE PRETENSES/SWINDLE/CONFIDENCE GAME				1	3		4
FORCIBLE FONDLING		2					2
FORCIBLE RAPE				1			1
FORCIBLE SODOMY		1					1
INTIMIDATION		3	18	15	19	2	57
KIDNAPPING / ABDUCTION				1			1
LIQUOR LAW VIOLATIONS		8	18				26
MOTOR VEHICLE THEFT		6	4	2			12
ROBBERY		1	2				3
RUNAWAY		1					1
SEXUAL ASSAULT WITH AN OBJECT		1		1			2
SHOPLIFTING		11	5	1	2		19
STOLEN PROPERTY OFFENSES		4	3	1	2		10
THEFT FROM BUILDING		3	8	9	1		21
THEFT FROM MOTOR VEHICLE	2	1	2				5
TRAFFIC, TOWN BY-LAW OFFENSES		26	159	94	120	7	406
TRESPASS OF REAL PROPERTY		14	11	3	5	1	34
WEAPON LAW VIOLATIONS	2	6	3	2	2		15
TOTALS	4	208	452	334	436	32	1,466

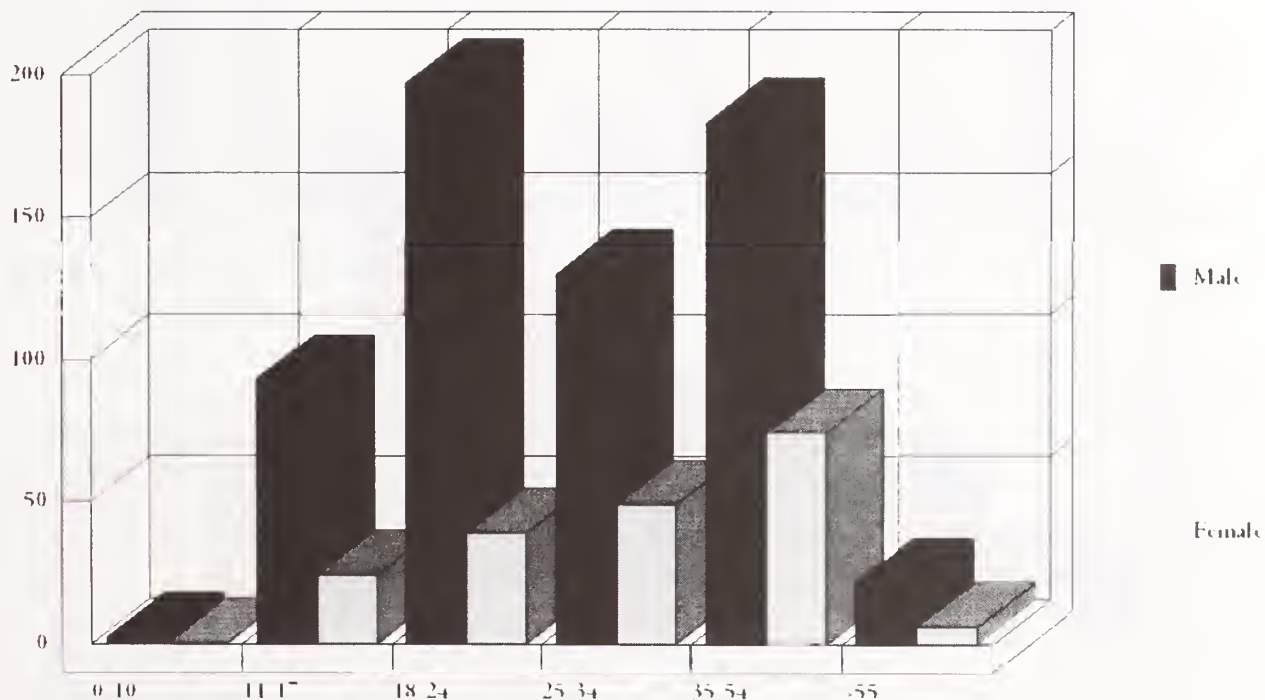
WEAPONS INVOLVED IN OFFENSES – 2001

	Occurrence(s)	Percentage
Firearm (Unspecified)	2	0.10%
Handgun	2	0.10%
Handgun (Automatic)	4	0.20%
Other Firearm	7	0.30%
Knife/Cutting Instrument	28	1.20%
Blunt Object	19	0.80%
Motor Vehicle	5	0.20%
Personal Weapons (Hands/Feet/Etc)	227	9.90%
Drugs/Narcotics/Sleeping Pills	1	0.00%
Other	26	1.10%
Unknown	6	0.30%
None	1967	85.70%
Total Occurrences	2,294	100.00%

**PALMER POLICE DEPARTMENT
ARRESTEE RACE AND SEX BY AGE - 2001**

	00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
White							
Male	2	89	189	121	181	20	602
Female	0	24	39	43	74	5	185
Unknown	0	0	0	0	0	0	0
Black							
Male	0	3	3	2	1	1	10
Female	0	0	0	6	0	1	7
Unknown	0	0	0	0	0	0	0
Asian/Pacific Islander							
Male	0	0	1	3	0	0	4
Female	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0
American Indian/Alaskan Native							
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0
Unknown							
Male	0	1	4	4	1	0	10
Female	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0
TOTALS	2	117	236	179	257	27	818

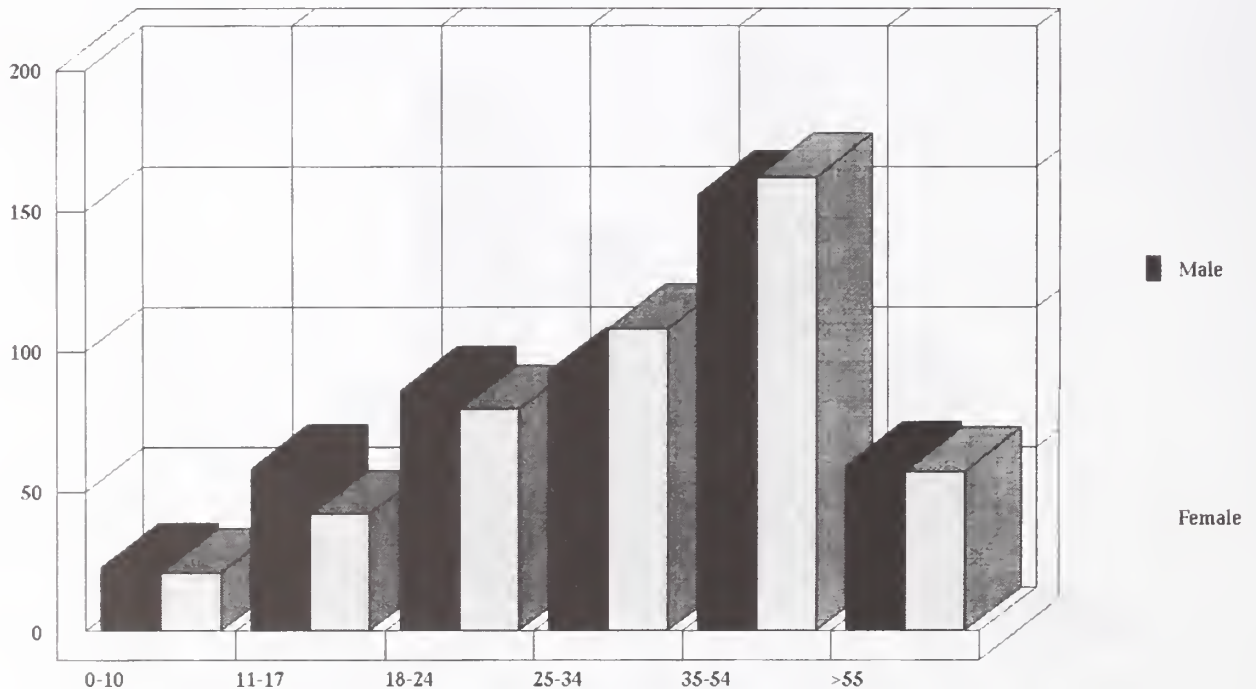
ARRESTEE BY AGE AND SEX - 2001



**PALMER POLICE DEPARTMENT
VICTIM RACE AND SEX BY AGE**

	00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
White							
Male	19	58	83	91	152	53	456
Female	20	38	73	105	159	56	451
Unknown	0	0	0	0	0	0	0
Black							
Male	1	0	2	1	0	3	7
Female	0	2	5	1	1	0	9
Unknown	0	0	0	0	0	0	0
Asian/Pacific Islander							
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0
American Indian/Alaskan Native							
Male	0	0	0	0	0	0	0
Female	0	0	0	0	0	0	0
Unknown	0	0	0	0	0	0	0
Unknown							
Male	3	0	1	1	4	3	12
Female	1	2	1	2	2	1	9
Unknown	0	0	0	0	0	0	0
TOTALS	44	100	165	201	318	116	944

VICTIM BY AGE AND SEX – 2001



PALMER POLICE DEPARTMENT

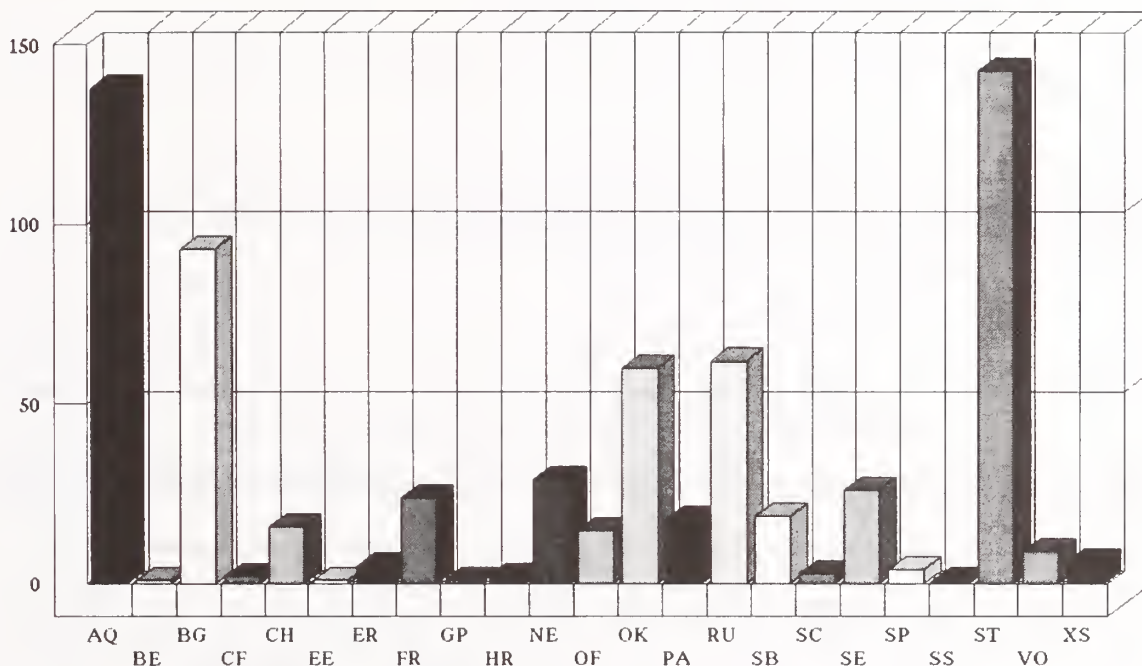
RELATIONSHIP OF VICTIMS TO OFFENDERS – 2001

RELATIONSHIP	CODE	TOTALS	RELATIONSHIP	CODE	TOTALS
Acquaintance	AQ	138	Neighbor	NE	29
Babysittee	BE	1	Other Family Member	OF	15
Boy/Girl Friend	BG	93	Otherwise Known	OK	60
Child of Boy/Girl Friend	CF	2	Parent	PA	18
Child	CH	16	Relationship Unknown	RU	62
Common-Law Spouse	CS		Sibling	SB	19
Employee	EE	1	Stepchild	SC	3
Employer	ER	5	Spouse	SE	26
Friend	FR	24	Stepparent	SP	4
Grandchild	GC		Stepsibling	SS	1
Grandparent	GP	1	Stranger	ST	143
Homosexual Relationship	HR	2	Victim was Offender	VO	9
In-Law	IL		Ex-Spouse	XS	6

TOTAL

678

RELATIONSHIP OF VICTIMS TO OFFENDERS – 2001



VICTIM INJURIES – 2001

	Occurrence(s)	Percentage
Apparent Broken Bones	9	2.60%
Possible Internal Injuries	10	2.90%
Severe Laceration	4	1.10%
Apparent Minor Injury	119	34.00%
None	199	56.90%
Other Major Injury	5	1.40%
Loss of Teeth	1	0.30%
Unconsciousness	3	0.90%
Total Occurrences	350	100.00%

FOREST FIRE WARDEN

Alan J. Roy

The Town of Palmer Forest Fire Department responded to a total of 48 incidents during the year.

- 10 Forest and brush fires in Palmer Fire District No. 1
- 0 Three Rivers Fire District No. 2
- 0 Bondsville Fire District No. 3
- 2 Thorndike Fire District No. 4
- 7 Mutual Aid
- 1 Controlled burning with permit to burn bush
- 28 Unauthorized burning of brush and related materials

At this time I would like thank our Firefighters for their response, neighbors fire departments for providing mutual aid, the Board of Selectmen, Palmer Police Department, and the Central Emergency Dispatch for their assistance and cooperation provided during the year.

LOCAL EMERGENCY PLANNING COMMITTEE

Alan J. Roy, Chairman

The Local Emergency Planning Committee (LEPC) is a federally mandated committee that will help our community protect public health, safety, and the environment from chemical hazards. The LEPC will become the focal point for all activities involved with Title III, Superfund Amendment and Reauthorization Act. The following activities will become the primary responsibility of the LEPC; data collection and information management, development of an emergency response plan, data collection on accidental chemical release, dealing with the public inquiries about the risks of a chemical release, and to increase public awareness about the presence of hazardous materials within the Town of Palmer. By accomplishing these tasks the committee will make the community of Palmer a more knowledgeable and safe place to live.

As of this report, the LEPC is in application to the Commonwealth of Massachusetts for provisional certification; this is the second of three levels of certification. The criteria for this certification is training all response personnel in hazardous materials awareness and

response, develop and maintain a town master plan for hazardous materials response, and conduct a hazardous materials drill for response agencies.

Chemical and biological weapon threats present new dangers to first responders and the public. The Town of Palmer Local Emergency Committee and local emergency response agencies are working to help keep our community safe.

I would like to recognize the private and public agencies that are members of the Local Emergency Planning Committee:

Selectmen's Office, Palmer Police Department, Palmer, Three Rivers and Bondsville Fire Departments, Board of Health, Highway Department, Office of Emergency Management, Conservation Committee, Palmer School Department, UMass/Wing Hospital, Palmer Waste Water Treatment, Palmer, Three Rivers, Bondsville and Thorndike Water Departments, Palmer Ambulance Service, Inc., Palmer Journal/Register, American Brokers, Rathbond Precision Metals, Inc., and community representatives. More agencies will be added to the LEPC throughout the year.

In closing, I thank all the agencies and representatives who have taken their own time to attend meetings held throughout the year.

SAFETY COMMITTEE

Ronald P. Masnicki, Chairman	Police Chief Robert Frydryk
Robert Graveline, Secretary/Consultant	Safety Officer Kenneth White
William Bouthillier	Fire Chief Allen Roy
Howard Case	Fire Chief William Drawec
John Dyl	Fire Chief John Sullivan
Highway Supt. Philip Sampson	

In response to requests, additional street lighting was recommended throughout the Town.

The following items were discussed at length:

Following an accident involving a bicycle on Wright Street, a request was received by the committee to look into safety concerns for Wright and Fairview Streets. Chief Frydryk agreed to monitor with increased patrols. The CEO at Wing Memorial Hospital was contacted who posted notices for employees to use caution and obey speed limits on Wright and Fairview Streets,

An oversized crosswalk was painted on Main Street in Three Rivers in response to a request by Palmer-Monson Network.

The committee recommended that a "Blind Drive" sign be installed at 189 State Street, Bondsville.

It was recommended to Selectmen that temporary "No Parking" signs will be used when major roadways are being swept by the Palmer Highway Department.

A request was received from Senator Brewer to review traffic conditions at State Street and Route 181 in Bondsville. No action recommended at this time. A complete redesign would be needed to improve traffic flow. Funding is not available for such a project.

SEALER OF WEIGHTS AND MEASURES

Joseph Serrato

In the year 2001, 225 food packages were re-weighed. From that amount, 206 were round to be correct, 14 were overweight and 5 were under.

This part year, 347 measuring and weighing devices were tested and sealed. One devise needed adjusting and was sealed thereafter. This was the first year that this department had to perform tests on scanners. The stores that were tested were in compliance with state regulations and a total of 35 scanners were sealed. More testing will be conducted in 2002 on any store with 3 or more scanners.

At the time of this report, a total of \$3278.00 has been turned in to the treasurer's office, with an uncollected balance of \$442.00 bringing this year's receipts to \$3720.00.

REPORT OF THE ANIMAL INSPECTOR

Frederick Guzik

Wanda Guzik

I attended two classes, one in Northampton and the other at the University of Massachusetts. These classes recognize my continuing education in the field of animal health and commitment towards the safety of the citizens and animals in my municipality.

All inspections ordered by the Division of Livestock Disease Control have been completed and requirements of Section 19, Chapter 129 of the General Laws of Massachusetts have been complied with and reports filed with the Division at 100 Cambridge Street, Boston.

There were 46 visits made to examine and quarantine dogs and cats known to have bitten people and animals. None showed symptoms of rabies and were released after ten days.

HIGHWAY DEPARTMENT
Phillip Sampson, Superintendent

The Palmer Highway Department herewith submits its Annual Town report for the year ending December 31, 2001.

The Highway Department continues to maintain highways, sidewalks, sewerlines and drainage throughout the Town.

We answered approximately 95 to 100 calls on clogged sewers. We have also answered approximately 2,000 calls from residents on all sorts of different problems.

Although our State funds have been cut drastically, we were still able to resurface 3,350 feet of Thorndike Street, Palmer at a cost of \$124,300.00. Future road repairs in the Town will be very limited due to lack of funds.

Although we have had a very mild winter thus far, the cost are still there due to increases in material and labor cost; however, not as much as last year.

At this time I would like to thank the Palmer Police Department for their help during snowstorms and snow removal. Once again Chief Frydryk and his men have done an outstanding job. I would like to thank all other Department heads and their staff for all of their help.

FORESTRY DEPARTMENT
James D. Chadwick

The Forestry Department took in many calls regarding dead trees, dead wood and the clearing of branches. The Department had 12 trees removed due to hazardous conditions. The Department also had hangers removed and trimmed various sugar and red maple trees throughout the Town. Several stumps were removed the end of October.

At this time we wish to thank Massachusetts Electric Company and Northern Tree for their help and cooperation in the removal of trees and branches in the past year.

PALMER WASTEWATER TREATMENT PLANT
Gary J. Kuczarski, Superintendent

The Town of Palmer has been under an Administrative Order from the United States Environmental Protection Agency for the abatement of combined sewer overflow (CSO)

discharges to local rivers. The plans and specifications for this approximate \$7.5 million dollar project have been reviewed and approved by the Massachusetts Department of Environmental Protection. Bids were received this past year coming in under estimate and two separate contracts have been awarded. Construction is scheduled to start this spring, 2002.

The United States Environmental Protection Agency (USEPA) has imposed new copper and aluminum limits in the latest National Pollution Elimination Discharge Permit (NPDES) issued to the Town. Presently the staff is testing a new chemical, which should reduce the copper and aluminum limits to insure compliance. This chemical is costly, adding a significant increase in the chemical account.

The wwtp staff will continue to explore more cost-effective methods for copper and aluminum reduction.

In order to comply with the Underground Storage Tank (UST) regulations final specifications and plans are being completed to address the remaining nine underground fuel oil tanks located at the pumping stations. Upon acceptance of the plans, request for bids will be sent out and a contract will be awarded.

Construction should start during Fiscal Year 2003.

Once again I would like to thank the entire Palmer Wastewater Treatment Plant Staff for their efforts and a job well done!

PALMER PUBLIC SCHOOLS

Christopher L. Geoffrion, Chair
Maureen R. Gallagher, Vice-Chair
Mary A. Salzmman, Secretary
David M. Lynch, Member
Cynthia R. Heffernan, Member

The Palmer Public Schools, currently serving 2,200 students of this community in grades PreK-12, continue to take pride in offering these students a comprehensive educational experience that reflects the current standards of teaching and learning as defined by Education Reform within the Commonwealth of Massachusetts. Steady progress is being made in all areas of curriculum, educational programming, technology, professional development, community involvement, maintenance of facilities, policy development/review, and fiscal management.

Overall, the past year has brought considerable change to the Palmer Public Schools, as witnessed primarily in the turnover of key administrative personnel, namely the superintendent, the high school principal, and the director of technology. In March, with the resignation of Dr. Richard McClements as Superintendent of Schools, an extensive search process was conducted under the guidance of MASC (Massachusetts Association of School Committees). A cross-section of the school community participated in this process that included interviews as well as site visits with the candidates. Interviews of

finalists were held during May. During the interim period, extending from April through June, Mr. Robert Janasiwicz, Principal of Converse Middle School, assumed the duties of leading the district as the Interim Superintendent. The School Committee is very grateful to him for his excellent guidance and his extra efforts on behalf of the school district during this difficult transition period. Ultimately, Dr. Linda E. Denault was hired as the new superintendent and Mr. James Conro was appointed high school principal, both with a starting date of July first. In August, Mr. Thomas Barnes was appointed as the new technology director. With these changes in personnel has come a renewed commitment and sense of enthusiasm for moving our school district forward toward a higher degree of academic excellence within an atmosphere of respect and responsibility.

One way that a new direction for our district has been set is through the establishment of a long-term Strategic Plan for the school system. This plan was developed in the fall of 2001 by a team of thirty participants representing a broad cross-section of our school community and the wider community as well. Including administrators, faculty, parents, students, support personnel, members of town government, School Committee members, and community representatives, this team established a mission statement, a vision for our schools, and four major goals for our district to accomplish in the next few years. For each major goal, specific objectives were established that represented actions that could be achieved during the current school year. These goals are as follows: 1) To enhance teaching and learning and improve student achievement; 2) To provide and maintain a current and reliable technological system to support the learning process; 3) To increase community support for the Palmer Public Schools; and 4) To upgrade and maintain the physical plants to provide safe, modern facilities for learning. Annually, the Strategic Plan will be reviewed and progress of the district toward achievement of specific objectives for each of the stated goals will be assessed. It is our hope that this plan will help us to bring a greater degree of excellence to all aspects of school life, K-12.

Academically, the focus at all grade levels was on working toward the alignment of local curriculum with the Massachusetts Curriculum Frameworks and on preparation of students for the MCAS (Massachusetts Curriculum Assessment System). Meeting the challenges and requirements of Education Reform is an ongoing process and one that will continue to be the main focus of administrators, teachers, parents, and students. This work includes analysis of test scores, selection of appropriate materials, incorporating new instructional strategies, integrating technology, varying assessment practices, providing a wide range of professional development opportunities, and strengthening communication with parents. Grant monies are helping to fund our efforts in many of these areas, particularly in offering additional academic support to students who failed or are at-risk of failing MCAS. One major focus is mathematics, where Palmer's MCAS scores indicate low performance. This area will continue to be an academic priority. Coupled with our efforts to improve MCAS scores at all grade levels where testing occurs, there are extra efforts ongoing at the high school to maintain our formal accreditation through NEAS&C (New England Association of Schools and Colleges).

This year also brought some fiscal challenges, because a budget approximately \$500,000 less than the budget recommended by the School Committee was passed at the Annual

Town Meeting. In an attempt to make up that deficit, the School Committee sponsored a Proposition 2 ½ Override vote on September 11, 2001. Unfortunately, the override failed, but given the national tragedy of that day, the budget issue paled by comparison. Substantial grant funding has managed to lessen the impact of the override failure in areas specifically targeted by the grants, however, significant needs remain. These needs must be addressed in future budgets if the district is to provide an appropriate education for our students and keep our community competitive.

In terms of capital projects, the Committee wishes to thank voters for their support of two important items brought forward at the Special Town Meeting in November. Through appropriations from free cash, the infrastructure for the technology system at Palmer High School and at Old Mill Pond will be upgraded to handle today's computer systems. In addition, the pool wall at the high school will also be repaired/replaced. This major project is necessary to correct a build-up of moisture that has been occurring since the school opened. The bidding process has begun already on the technology job, with both projects targeted for completion in the next calendar year.

It is also the responsibility of the School Committee to set policy for the district. Therefore, another ongoing task is the review of the various policies that are in place to guide the operation of our school system. During the year 2001, the following policies were adopted, revised or amended: Student-to-Student Harassment, Bullying, Assault and Application of Justifiable Restraint, Administration of Medications, Procedures for Accidents or Serious Illness, Interscholastic Athletics, and School Councils.

The School Committee pledges their ongoing support to efforts to provide a safe, healthy environment for our students and to efforts to pursue academic excellence and a well-rounded education for all young citizens of Palmer. This obligation will continue to be carried out conscientiously and in a fiscally responsible manner.

OLD MILL POND ELEMENTARY SCHOOL

The staff and students of Old Mill Pond are in the midst of substantial change and academic growth. The catalyst for this has been the BAYSTATE READERS' GRANT that we received from the Department of Education. This is a three-year Grant to address Literacy Needs within the school. The first year we received \$130,000, and this year's Grant was in the amount of \$160,000. The main objective in procuring these funds was to provide for the students and staff the means to make Old Mill Pond truly a "Literacy Centered School." The funding has enabled us to have available to every child books for academic reading, research, and enjoyment. Most importantly it has enabled us to procure books at a wide range of reading abilities so that all children regardless of their reading level can be reading about a variety of topics. It has also provided the staff with in-depth professional development in strategies and testing methods to identify a struggling student as early as possible. Through the mandated testing that is part of the grant, we can identify students as early as kindergarten that may eventually have

difficulty learning to read. This then enables us to develop a plan to meet the needs of that particular student and help to develop his literacy skills. The dedication of the staff to this cause was demonstrated when 85% of the staff devoted two full weeks during the summer to attend an intensive training program developed by the Department of Education. The training has enabled staff to do more grouping, differentiated instruction, and use a wide range of resources to address the needs of the students. Using grant funds we were able to hire a full-time Literacy Coordinator, and the services of a Literacy Consultant. Beyond support and organization of the program, these two services have provided additional opportunities for staff professional development and some direct instruction in the classroom. We also have access to the newest developments in the field of literacy as well as technology programs that are being used to assist in reading development.

At the conclusion of the Summer Institute and as part of the Grant's requirements, the staff of Old Mill Pond Elementary School developed the following Action Plan. This plan directs all of our literacy activities at Old Mill Pond:

1. PARENT/COMMUNITY COMPONENT

A Literacy Committee will be established made up of parents, staff and community representatives. The purpose of this group is to integrate activities at Old Mill Pond with and into the community.

2. LITERACY BLOCK

Each grade level will have an extended period of time during the course of the school day in which Literacy activities will occur. This will be standardized in each classroom.

3. PRE/POST ASSESSMENTS

Literacy Aides (funded through the Grant) will be provided to work with small groups of students so that teachers may administer the required pre and post assessments. All testing materials for each grade level will be coordinated into classroom kits by the literacy Coordinator.

4. PROFESSIONAL DEVELOPMENT

Continued Professional Development will be offered through Grant funding as well as that provided by the District. Emphasis will be placed on training staff in literacy strategies as well as addressing the needs of all children and their learning styles.

5. SCHOOL CLIMATE

To maintain a climate of collegiality and continued instructional improvement by:

- Increasing communication within the entire school family, throughout the grade level, with parents, and with the community in general.
- Ensuring the consistency of instruction throughout the school as well as throughout the grade level.
- Developing a sense of shared responsibility for the education of all children.
- Fostering a climate of teachers "sharing" their ideas with each other.

The support of the School Committee and Superintendent were vital in this initiative, and we thank them for their support.

The BAYSTATE GRANT is closely tied to the curriculum coordination that has been ongoing in grades K-7 for the past several years. Mrs. Pat Carbone (Language Arts) and Mrs. Sue Brown (Math) have worked very closely with teachers at Old Mill Pond to align the State Frameworks with Palmer's Curriculum. The results of this work have started to show in the improved MCAS scores this past year. The purchase of grade 2 language arts books this school year completes the coordination of text materials between Old Mill Pond and Converse Middle School. This enhances the continuity of subject material being taught in grades K-7. This work will continue throughout the year and when completed staff will begin to address the needs in science and social studies. All curricula work is coordinated with courses at Palmer High School.

Another area that the staff has worked on during the past year is to examine the system of report cards being used in grades K-4. The results of the parent survey done last year by the School Council and the feelings of the teachers clearly supported a change in the reporting system. It was felt that a system needed to be designed that reflected the changes in instruction brought about by the changes in curriculum and instruction. A committee of teachers started meeting in February of 2001 to examine and review the present system and make recommendations. They decided a new system was needed and that they would start with kindergarten. Working through the remainder of the last school year, through the summer and the start of this school year, we were able to put into effect a new report card for kindergarten. A parent meeting to explain the new card was held prior to issuing the first new card, and a survey for parental input was sent home with the new card. The results from both parents and staff were overwhelmingly in favor of the new report card. The Committee is presently working on a grade 1 card that would follow the same format, and be ready for use in the next school year. A new reporting system was one of the goals of the School Improvement Plan, and compliments the curriculum revision work being done.

As stated in the opening of this report, Old Mill Pond is in the midst of change and academic growth. These elements require the hard work and cooperation of many individuals, and for these we are grateful and would like to acknowledge:

- The townspeople for their continued support,
- The Police and Fire Departments as well as other civic organizations in Palmer for their continued support,
- The parents for their input and cooperative spirit, as well as their hard work to raise additional funds for the school,
- The School Committee for their support and determination,
- The Superintendent for her vision and leadership,
- And most importantly to the staff and students of Old Mill Pond. To the staff for their tireless efforts and unfailing spirit to always seek that one new thing that will turn a child's frown into a smile. To the students we thank them for their spirit of cooperation and always putting forth the good effort.

It is for the children that we continue to strive and work to provide the skills and knowledge necessary to become the leaders of our world.

CONVERSE MIDDLE SCHOOL

The 2000-2001 school year marked the end of the first decade for the Converse Middle School. It proved to be a year of changes and challenges for staff and students.

The 2000-2001 school year marked the first year of testing for the Massachusetts Comprehensive Assessment System (MCAS) at Converse. Testing was done in math at the sixth grade level while the English/language arts testing was administered at the seventh grade level. Science and social studies were administered on a trial basis in grade 5. In-house testing continued in grades 5 and 6 to provide practical experience for students with regards to the writing prompts of MCAS. These trial tests, along with modifications within the curriculum, should ensure that students will be well prepared for upcoming MCAS testing.

Technology continues to be upgraded as needed. The major change occurred with regards to our administrative software. Our new program will allow us to track efficiently demographic information, attendance, and discipline as well as to generate various reports for in-house use. Other reports will allow us to conform to the new state electronic reporting requirements.

Curriculum work continues to align our curriculum with the frameworks and the requirements of MCAS testing. Math has been identified as the primary area in need of revision and will be the focus of study during the upcoming school year. English and reading were upgraded with the addition of needed supplemental materials.

The Converse Middle School, in conjunction with the Hampshire Educational Collaborative (HEC), was successful in securing a 21st Century Federal Grant for an after-school program. HEC was awarded \$168,000 per year for each of the next three years to implement and oversee the after-school program at Converse. This program will provide a variety of activities of an educational and recreational nature to our students. We are very excited about this opportunity and anticipate a program that will be well received by students, staff and our community.

Our library continues to expand services and programs, helping to make it the hub of educational activity at Converse. Working in conjunction with the Palmer Public Library, we have been able to expand our services to secure a grant that will allow for the posting of assignments online. The Palmer Public Library also opened a Homework Help Center to service our students. Mark Contois and his hardworking, dedicated staff have proven to be a great asset to the staff and students at Converse. Their efforts are truly appreciated.

The PTO continues to play a vital role in the Converse Middle School program and the Palmer community. The PTO provides funding for field trips and cultural programs. The

volunteer efforts of PTO members allow for social activities, yearbook (thanks Mrs. Conti), book fairs, decorations and chairpersons for various activities. The role of the PTO cannot be minimized. Its members are critical to the overall efforts at Converse and a sincere thank you is extended to all the members for their hard work.

The Converse Middle School continues to strive for excellence. The challenge of working with adolescents, while preparing them for life and academic excellence, is no small task. With a dedicated staff working cooperatively with parents and community groups and agencies, we will accept these challenges and ensure that our children are given the educational opportunities and guidance to achieve success.

PALMER HIGH SCHOOL

The students and staff of Palmer High School had an enjoyable and successful year in 2001.

The Class of 2001 graduated 121 students in June. Seventy-seven percent of the graduates will be attending thirty-five various post-secondary educational institutions. Five percent will enter the military, and the remaining eighteen percent will enter the world of work.

The new principal, Mr. James Conro, assumed his duties in July, and several new teachers were hired in the English, foreign language, health, math, physical education, social studies and science departments. The new staff has adjusted well to the high school.

In October, Palmer High School filed its Two Year Report with the New England Association of Schools and Colleges, the institution which accredits high schools in New England. The Two Year Report provides the NEAS&C with a status report on the recommendations that were made during the recent evaluation. Most of the recommendations dealt with the need to provide additional funding in all budget categories. The administration and faculty continue working to meet recommendations which involve non-budgetary items.

Curriculum work has focused on the English and math area at all grade levels in the district to ensure that our curriculum is aligned with the state's frameworks. Palmer High School has also established an after school MCAS assistance program to help prepare students for the state testing.

SPECIAL EDUCATION

The Department of Special Services includes all special education programs, Title I programs, home and hospital tutoring, and Chapter 622 (discrimination). The department is also responsible for the screening of all youngsters entering kindergarten as well as three and four year-olds for possible special needs and early intervention programs. We are also responsible for writing many of the school system's state and federal grants.

For the Department of Special Services, the 2001 school year was one of continued program growth and development. As of June 2001, we showed a slight decrease in the number of children receiving special education services, with an enrollment of 438 students (or -1%) as opposed to 441 in 2000. This decrease is the result of a significant effort on the part of each of the schools to meet children's needs within the classroom, as required by both state and federal law.

State and federal grants written and supervised by the department continue to assist in defraying some of the costs of special education. The \$292,740 federal 94-142 Special Education Grant (an increase of \$39,450 over last year) continues to fully fund the cost of one of our Early Childhood Programs as well as a number of paraprofessional instructional assistant positions. The \$25,672 state 94-262 Early Childhood Grant provides speech assistance and screening services to children enrolled in private preschool programs and other early childhood age groups. The \$189,694 federal Title I Grant (increased by \$27,456 this year) continues to provide remedial math services to eligible youngsters in grades 3-7, as well as reading and study skills. The entire grant is committed to staff salaries to support program services to approximately 225 youngsters in the schools.

The Drug Free Schools Grant continues to provide drug awareness information to staff, parents and students as well as to assist in the funding of the D.A.R.E. program. This grant is also used to provide some short-term counseling to students and families.

Thanks to the efforts of the Superintendent, the School Committee, the Town Officials and the community, we were able to continue a revolving Medicaid Account for medical type services. This account allows us to channel monies generated by current children enrolled in programs who receive Mass Health Insurance into the contracted service account, thus freeing up funds for general education. A similar practice was established for handling tuition from special needs youngsters served by the Palmer Public Schools on a tuitioned-in basis.

This year we have continued our integration of the Early Childhood Program. Both of our early childhood programs at Old Mill Pond School have received national accreditation by the National Association for the Education of Young Children (NAEYC). A nominal fee is charged for the non-special needs children in the program. An evaluation of this program has shown tremendous support from the parents as well as a great benefit to the children.

The inclusion of special education students continues to be an area of emphasis. This year we have been able to integrate a number of children through the use of one-to-one paraprofessionals, and have received tremendous cooperation and assistance from school administrators and staff.

This past year we have continued our Parent Advisory Council for Special Education. This group of parents and professionals meets three to four times per year and addresses

current topics of interest to parents. For more information on these meetings call Neil Metcalf, Director of Special Education at (413) 283-2651.

This year the Department of Special Services, in conjunction with the Palmer High School, has continued the development of the alternative education program for Palmer High School students. This program, located in Three Rivers, increases options to high school students who are at risk of dropping out of school and helps direct them through a more goal-oriented program. The program also provides the option of returning some students, currently placed in out-of-district programs, to a local program. Hopefully, this will help to avoid the placement of students out-of-district in order to meet their needs.

The Department of Special Services continues to advocate for the education of all children in the least restrictive environment and to the maximum degree possible.

FACILITIES

The Facilities Department oversees the work performance of maintenance and custodial members in the school buildings, school bus transportation services, facility rentals, central purchasing, grounds upkeep and facility maintenance and improvements.

The facilities are in use virtually seven days a week and well into the late evening by many civic and private groups in addition to the school programs. Due to the extreme high use of the buildings and their age, our primary focus this past year has been to use monies to provide much needed and anticipated replacement parts that have outlived their life expectancy. The technology and parts required to maintain these state of the art facilities is phenomenal. Planning and scheduled maintenance are operational items that cannot be overlooked or under funded. These buildings are an investment and should be treated as such.

We are extremely fortunate and very grateful to the other town departments who have played a vital role in the safe and healthy operation of the schools. Special thanks to the Parks Department for keeping the grounds in pristine condition year round.

PATHFINDER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

Michael J. Cavanaugh, Chairman

Judith D. Dudek

Michael A. Roncolato

Elizabeth Desrochers

Harry T. Comerford

Barbara L. Beaulieu

Geraldine A. Reavey

David Droz

M. Barbara Ray

Gerald L. Paist, Superintendent

The Pathfinder Regional Vocational Technical High School District Committee presents this report to the citizens of the District. The Committee continued to consist of nine members – two each from Belchertown and Palmer – and one from each of the communities of Granby, Hardwick, Monson, New Braintree, and Ware. Because the November 2000 election failed to produce a representative from Granby, the Board of Selectmen and School Committee--acting jointly-- appointed Elizabeth Desrochers to serve until the next election.

Pathfinder's School Council—consisting of three parents, two teachers, two students, a community member, and a college representative and co-chaired by Pathfinder's Assistant Superintendent—has continued to provide guidance and direction to the administration in its efforts to improve the educational experience of students attending Pathfinder.

CURRICULUM

Superintendent Gerald Paist and Assistant Superintendent David Andersen identified a number of curriculum initiatives undertaken during the year:

- The staff developed and implemented a variety of creative steps to help students improve their performance on the MCAS tests. These included Saturday classes, remedial classes for writing skills during the students' vocational week, practice answering open-ended questions in all classes, and use of staff published activities in English and mathematics.
- After a year of intensive preparation, the Auto Body/Collision Repair Program was awarded full certification by the National Automotive Technical Education Foundation (NATEF). Possession of this certification has enabled Pathfinder to upgrade its curriculum and better meet the needs of students as well as area employers.
- A faculty team consisting of one teacher each from mathematics, language arts, carpentry, and computers, has initiated research on better integrating vocational and academic instruction and learning. This research will lead to

joint projects between shops and a better understanding on the students' part of the need for better academic preparation.

- Staff members continued the rigorous self-evaluation in preparation for the April 2002 accreditation visit by the New England Association of Schools and Colleges.
- Students in the Carpentry, Electrical, Heating/Air Conditioning, and Horticulture programs are currently working on construction of a Cape style home with an attached garage in Palmer.

In late October, Pathfinder's administrators received the scores from the April MCAS administration for the Class of 2003. The results were outstanding. Eighty percent of the 147 students who took the test passed the English portion, and 69% passed the mathematics portion. These results compared favorably with the state-wide averages of 82% and 75%, respectively.

This dramatic improvement was widely recognized and publicized throughout the Commonwealth. Of the 1800 schools involved in MCAS testing, Pathfinder ranked in the top ten for showing the most improvement from the previous year's results. For this accomplishment, Pathfinder received an award of \$10,000 from the Edgerly Foundation of Cambridge. The presentation of this award was conducted with considerable fanfare. Chairman William Edgerly of the Foundation, Commissioner of Education David Driscoll, area legislators, and school committee members attended the ceremony on December 7th. A portion of this event was recorded and broadcast on Channel 40 News. Dr. Paist and David Andersen, along with school officials from other Edgerly Foundation winners, attended a reception given by Acting Governor Jane Swift in her office at the State House.

Municipal and community service projects continued to be important components of the Pathfinder curriculum for upper class students. A sample of such efforts during the past year include the following:

- Electrical students completed temporary electric service for the holiday display at Hymniewicz Park in Three Rivers. Horticulture students cleared trees and branches to allow better access to the work site.
- Students in Auto Body and Collision Repair restored a utility truck for the State Police and completed vehicle repairs for both the Bondsville and Three Rivers Fire and Water Departments.
- Cosmetology students provided services to the Monson Senior Center and the Hawthorn Adult Health Centers. Additionally, they provided hair and make-up services to the Granby Arts Council and the Monson Theatre for their performances.
- Students in Carpentry built and installed cabinets for the Assessors' Office in Ware.
- Building Services students cleaned the Quaboag Valley Chamber of Commerce offices on a bi-weekly basis.

- Students in the Office Business Program printed and assembled large quantities of municipal reports for the town of New Braintree and completed various projects for the Chamber of Commerce.
- Machine students fabricated and repaired a number of pieces of equipment for the State Police.
- Students in Health Occupations -- in conjunction with the Student Council -- organized and conducted a blood drive for the American Red Cross.
- Students in the Electronics Program repaired computers and other electronic equipment for area schools and municipal departments.

Over 50 students qualified for and took part in the Cooperative Education Program. A variety of local employers, who deal directly with the public, continued to seek students with good basic job skills and a strong work ethic.

STUDENT BODY

Pathfinder's October 1st enrollment included 671 students, including the following numbers from member towns: Belchertown 107; Granby 53; Hardwick 22; Monson 88; New Braintree 11; Palmer 125; and Ware 95. The remaining 170 students were residents out-of-district communities.

During this past year, the Guidance Office—which also serves as the Admissions Office—received 399 applications for admission in September. Pathfinder once again offered a wide variety of opportunities for area parents and their children to learn about and visit the school. There were two Open House Programs—one in the fall and another in the spring. The Summer Career/Sports Camp and the Afternoon Exploratory Program for 7th and 8th grade students continued to attract large numbers of enthusiastic participants.

Director of Guidance Mark Condon reported that, of the applications received for the 2001-02 school year, 345 were for the 175 available 9th grade openings. Once again, transfer opportunities into the 10th and 11th grades were limited, and there was a waiting list for space in grades 9, 10, and 11.

The Pathfinder Chapter of the National Vocational-Technical Honor Society inducted a deserving group of new and existing members in an impressive ceremony. The Chapter continued the practice of inviting Renaissance Award-winners who demonstrated potential for eventual selection into the Society as guests. The induction was moved to an earlier time in the school year so that senior inductees could include this recognition on college, scholarship, and work applications in a more timely manner.

Pathfinder's selection to represent the school at the Annual Vocational Student Awards Program sponsored by the Massachusetts Vocational Association and the Massachusetts Association of Vocational Administrators was Palmer resident Russell Bukowski, a student in the Computer Information Program. Russell earned a 3.86 grade point average, was a member of the National Vocational Technical Honor Society for two

years, participated in varsity football, and graduated as the valedictorian of his class. Russell filmed, directed, and edited a senior class video production, which was reviewed by local television personality Cy Becker. He not only gave it a rousing 4 stars, but he also appeared in a cameo role for the film that was enthusiastically endorsed by the entire student body.

In June 2001, the graduating class of 113 students received diplomas and technical certificates at commencement exercises. Approximately 71% of the graduates were working or had plans to continue their education at the post-secondary level, while another 8% made commitments to serving in the military. Articulation agreements with local colleges continued to have a positive effect on Pathfinder seniors, encouraging them to continue their education with advanced credit. Interest in four-year colleges also continued to be a popular option for graduating seniors.

The Scholarship Committee awarded approximately \$25,000 in scholarships to members of the Class of 2001. Once again, state and local organizations—as well as individuals—continued to recognize the ability and potential of Pathfinder graduates in the form of generous donations. The school committee, administration, and the graduates themselves are grateful for this support, and they are especially proud of the number of awards that have been made to honor the memory of former Pathfinder students and friends.

STUDENT AFFAIRS AND ATHLETICS

Several special presentations and community outreach programs showcased our students' talents and caring for the community:

- A blood drive was held in January during which faculty and students contributed 72 pints, resulting in a commendation from the Red Cross.
- A benefit that raised over \$2,000 for a former Pathfinder student was held in February.
- The annual talent show was expanded to two performances.
- The Drama Club continued their production schedule with two plays: *The Dance of the Hunger of Kaa* and *The Bear of Bluestone*.
- The Peer Education group invited Jennifer Putnam from the Ronald McDonald House to discuss their work.
- The Student Council-- in collaboration with the peer educators--sponsored a "Toys for Tots" drive, which collected over 300 toys and over \$500 in cash donations. A Thanksgiving food drive was also held which collected over 25 turkeys. The food was distributed with the assistance of Valley Human Services of Ware.
- Pathfinder's highly successful Renaissance Program rewarded students with many incentives for improving performance, maintaining regular attendance, and demonstrating excellence in their vocational and academic activities.
- The mentoring program proved significant in the retention of larger numbers of freshman students and in the training of juniors.

Director of Athletics Donald Irzyk reported another successful year, which saw four varsity teams qualify for post-season tournaments. Approximately 200 students—some 22 percent of the student body-- participated in athletics, including a substantial number of freshmen.

In the spring, the varsity baseball team qualified for the Western Mass. Tournament for the seventh consecutive year. The girls' softball team qualified for both the Western Mass. Tournament and the state vocational schools tournament.

The varsity football team concluded its best record to date, finishing with a 7-2 record. The first annual Thanksgiving game with Belchertown took place with an impressive 48-24 win. Four members of the football team were selected as members of the Springfield *Sunday Republican's* All Western Mass. Team, including Jesse Allen and Cory Goulet as first team choices. The Springfield Newspapers also honored Jesse Allen as an "Athlete of the Week."

Both boys' and girls' soccer teams qualified for the Western Mass. Tournament. The girls' team also played in the state vocational schools tournament where they lost in the semi-finals.

Seasonal awards programs took place at the conclusion of each sports season. Brian Chapin, Derek Pereira, and Jen Smith were selected as the outstanding senior athletes for the 2000-01 school year.

SPECIAL SERVICES

During 2001, the Special Education Department continued to provide high quality services for all eligible special education students. In addition to the excellent staff already in place, the Department selected a new Vocational Modifier to work with students in the shop areas as well as a new aide who will assist in the transition that will occur as a result of a pending retirement.

The Department continued to provide academic and vocational instruction to students in grades 9-12 and to students attending the Modified Vocational Instruction Program (MVIP). The Department will be working to comply with new regulations that align Massachusetts with federal special education law.

The IEP Planner/Liaison and TEAM teacher for the MVIP Program conducted TEAM evaluations, annual reviews, and diagnostic reviews for 59 students in the MVIP Program and 120 students in grades 9-12. These numbers represent a slight increase over the previous year. Twenty-six additional re-evaluations were conducted.

The Department currently includes 17 professional teachers, 8 teacher aides, and one oral interpreter for a deaf student. Among the professionals are a Speech Therapist, School Psychologist, and Occupational Therapist. The Speech Therapist provided services in both small group settings and individual speech and language therapy to

approximately 63 students. The School Psychologist provided individual and small group counseling to approximately 100 students on a regular or intermittent basis. She also maintained contact with area probation and mental health agencies in matters affecting Pathfinder students. The Occupational Therapist worked with 37 students in adaptive physical education classes, health and life skills, and in occupational therapy services.

Pathfinder provided Resource Room instruction for all major courses offered in grades 9-12. World History and American Centuries courses were aligned with the Curriculum Frameworks and MCAS tests. Resource Mathematics featured an integrated approach to algebra and geometry, and higher grade mathematics emphasized consumer-oriented concepts, including payroll, budgeting, shopping, insurance, financing/credit, mortgages, and taxes.

Resource English included a variety of novels, short stories, and vocabulary exercises, with special emphasis placed on responding to open-ended questions. Finally, Resource Science focused on general science, biology, and environmental curricula with activities that included oral and written assignments and informative field trips.

The MVIP Program continued to operate at full capacity with 59 students, 26 of which reside in member communities. Components of the program included:

- Office Business. Students work on printing, duplicating, and collating brochures and mailings for member communities and non-profit groups.
- Building Services. Students learn care of interior surfaces and coverings, building exteriors and grounds, and the use of some hand and power tools necessary in this line of work.
- Life Skills. Developmentally delayed students learn individual self-sufficiency and job skills.
- Horticulture. Students learn maintenance of greenhouse and vegetable gardens, landscape maintenance, and floral design.
- Auto Reconditioning. Students learn the basics of cleaning and polishing cars along with professional workmanship, and they provide this service to the public.
- Food Services. Students learn the basics of food preparation and service and assist in the preparation and production of the daily school lunch.

This past year, the MVIP program graduated 13 students, 12 of which are currently employed.

GRANTS AND CONTRACTS

Utilizing the Department of Education's Unified Request for Proposals, Pathfinder submitted and received grants for the following programs and/or purposes:

Fund Code	<u>Program Name</u>	Allocation
240	IDEA Special Education These funds were used to support an Alternative Drop-out	\$132,323

	Prevention Program, provide in-service training, professional development and supplies for the shop and academic classrooms.	
274	SPED Access to the Curriculum This project provided support for study groups to modify the general curriculum to better suit the needs of special education students.	\$6,000
302	Title VI This program provided funds to the school library to continue membership in the Newsbank Computer Network.	\$3,450
303	Eisenhower Math and Science These monies supported professional development for mathematics and science teachers.	\$2,703
305	Title I This funding provided for a full- time teacher aide who assists in the reading and writing labs. It also supported a teacher who worked with small groups of students in mathematics and language arts.	\$53,302
331	Safe and Drug Free Schools These funds supported two mentors who worked with student groups and also organized relevant activities to acquaint local elementary school students with the dangers associated with drug and alcohol use.	\$2,525
400	Carl Perkins Vocational Education The grant from this federal program enabled the school to offer professional development and to purchase equipment and supplies for shops that enrolled high percentages of special populations.	\$69,342
651	Class Size Reduction These monies utilized a part-time staff member to reduce the size of specific classes.	\$13,078
346/349	Health Protection Allocation These monies provided outside counseling for specialized groups, primarily emphasizing the elimination of tobacco use.	\$14,015
626	Academic Support Services Program This grant was used to provide a Saturday morning program	\$22,800

for students who did not score well on their 8th grade MCAS tests.

Department of Youth Services	\$5,616
The Summer DYS program served Gandara students for a period of four weeks.	

Summer Youth Employment Program	\$79,439
These funds provided paid employment and academic enhancement for indistrict and out- of- school youth for 4 weeks in the summer and all school year.	

TOTAL	\$404,593
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SPECIAL PROGRAMS

The school committee wishes to give recognition to the following special programs and activities, which took place during the year.

In cooperation with the Quaboag Valley Chamber of Commerce and area school systems, Pathfinder continued to play a leadership role in the implementation of the federal School-to-Work Opportunities Act. Among the activities sponsored by this program were:

- ◆ Teacher/mentor training at business work sites
- ◆ Improvement in curriculum to better meet the needs of area businesses
- ◆ Job shadowing and internships for students in grades 11-12
- ◆ Utilization of an updated version of "Expan," a college/career search program
- ◆ Career interest and exploratory program for seventh and selected eighth grade students.

Pathfinder conducted its Career/Sports Camp again during the summer months. A total of 189 youngsters between the ages of 9 and 13 attended one of four one-week sessions, each of which lasted for 5 days. Those areas offered were carpentry, cosmetology, computers, computer-assisted drafting, food services, electronics, and environmental explorers. Career instruction took place in the morning, followed by sporting events: volleyball, soccer, basketball, and archery. The last hour of each day was spent in the pool at Palmer High School.

Two hundred thirty youngsters took part in Pathfinder's Afternoon Youth Program during the school year. The program operated one day each week and included nine career areas: automotive, carpentry, cosmetology, computers, CAD, culinary arts, horticulture, and electronics. The classes ran for eight weeks for two hours each day. Parent and student satisfaction with this program has been extraordinary, and it has served as an excellent introduction to the school and its environment.

Pathfinder once again received a grant from the Regional Employment Board under the Work Investment Act. During the summer, twenty-five in-school youths and seven out-of-school youths from Hampden County were placed at various non-profit job sites for the morning, then returned to the school for academic and vocational enrichment.

One hundred forty-four students from 14 different area schools took advantage of the 2001 Summer School Program. Twelve academic courses, a Related Workshop, and a Shop Hour Workshop were offered. The program attempted to assist students to change or modify poor work habits and to provide them with strategies for becoming more successful in the ensuing school year.

Under the direction of Kenneth Heim, the Evening School experienced a gradual increase both in course offerings and in enrollment. In the fall of 2001, there were 225 students from 16 communities in 22 courses ranging from self-improvement to vocational training and computer concepts. A greater investment in marketing and advertising resulted in an attractive and informative brochure that was mailed to all residents of the District.

FACULTY AND STAFF

Currently the staff includes 38 vocational and related teachers, 18 professionals in special education, 25 academic teachers, 2 guidance counselors, and 10 teacher aides. The Committee welcomed new faculty members in carpentry, English and special education. It also acknowledged, with thanks, the long time service of Assistant Superintendent David LaPierre, who assumed the superintendency of a neighboring vocational high school, and Janet Sullivan, who retired from the position of secretary to the Assistant Director.

With the departure of Mr. LaPierre, the school committee approved Dr. Paist's recommendation to promote David Andersen to that position effective July 1, 2001. Mr. Andersen had served Pathfinder for the previous 12 years, first as a special education teacher, and most recently as the Area Coordinator of Occupational & Special Education. In addition, the committee approved the re-institution of the position of Vocational Coordinator, to which Dr. Paist named Carpentry Instructor Jeffrey Upton.

Superintendent Gerald L. Paist continued to serve on the Board of Directors of the Massachusetts Association of Vocational Administrators and on the Board of Directors of the Quaboag Valley Chamber of Commerce. He continued to serve as Chairman of the Professional and Legal Services Committee for the Mass. Association of School Superintendents. In May of last year, he was honored by that body as one of the 3 recipients of the President's Award for his service to the organization and the membership.

Committee Chairman Michael Cavanaugh continued to serve as Chairman of the Vocational-Technical Division of the Massachusetts Association of School Committees, and by virtue of that position serves on the Association's Board of Directors. He

completed his term on the Board of the Regional Education & Business Alliance, of which Pathfinder is an original member.

BUDGET AND FINANCE

The School Committee initially adopted a FY02 gross budget of \$8,842,701. This figure was subsequently modified to \$8,712,269. Of this amount, \$7,710,477 was for net school spending purposes. The District expected to receive \$2,264,790 in Chapter 70 funds, \$367,525 in regional school transportation reimbursement, \$346,794 in school building assistance, leaving a remainder of \$5,733,160 to be raised through assessments to the member communities, school choice monies, and non-resident tuition income.

Once again, the Committee adopted a budget in excess of the minimum contribution required from each of the member communities. These additional costs resulted primarily from the MVIP Program as well as from the second year of the District's Five-Year Capital Improvement Plan. The School Committee was pleased to receive the support of each of the seven member towns during their respective annual town meetings.

PATHFINDER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT ASSESSMENTS 2001-2002

TOWN	MINIMUM CONTRIBUTION	SHARE MVIP PROGRAM	ADDITION- AL CONTRIBUTION	SHARE OF CAP (1 YR)	TRANSPORTATION	CAPITAL ASSESS- MENT	TOTAL
BELCHER-TOWN	744118	17550	118175	32854	11698	24702	949097
GRANBY	377892	35100	45282	12589	4482	9643	484988
HARDWICK	77260	8775	19880	5527	1968	5035	118445
MONSON	502636	52649	89459	24871	8856	15192	693663
N. BRAINTREE	39995	8774	8836	2456	875	2062	62998
PALMER	567844	26325	121489	33775	12026	22811	784270
WARE	501331	96524	103818	28863	10277	16911	757724
TOTAL	2811076	245697	506939	140935	50182	96356	3851185

CONCLUDING STATEMENT

The School Committee is justly proud of the staff and students and of the contributions they have made to the economic health of our District. The committee recognizes that in this era of accountability and high expectations, many changes need to be made. The increased emphasis on academic skills needs to be maintained without

diminishing the quality of students' technical studies. In light of this challenge, the School Committee is enormously proud of the Edgerly Foundation recognition last year.

The Committee looks forward to the continuing implementation of educational reform with the hope and expectation that the eventual reauthorization of the school finance formula will offer more advantages to regional school districts. In addition, the Committee anticipates that the new formula will provide more than the minimum per-pupil aid to districts such as Pathfinder. It is committed to providing the best possible educational opportunities for workforce development within the District, and to that end, respectfully invites the continued support of town officials, parents, and citizens in all of our seven communities.

PALMER PUBLIC LIBRARY

Mark J. Contois, Director

The introduction of exciting new services, programming, grants, technologies and collaborative initiatives highlighted a very successful 2001 at the Palmer Public Library.

Dramatic progress to renovate and expand the library building was realized throughout the year as Town support, fundraising, foundation grants and a Massachusetts Board of Library Commissioner's (MBLC) construction grant propelled the project forward. On May 16th, at the Town's Annual Meeting, voters unanimously supported a warrant article to bond for the portion of the renovation and expansion not funded by the MBLC. Library staff, trustees and patrons are most appreciative of the Board of Selectmen, Finance Committee and Town Meeting voters for their support of the project, underscoring the important role the Library has in the educational, cultural, and economic development of the Town of Palmer.

On June 7th, the Board of Library Commissioners announced its 2000-2001 construction grant recipients. Fifty-nine libraries across the Commonwealth had applied for funding and we were proud and exhilarated to be one of 10 public libraries in Massachusetts to receive a construction grant. Our grant for \$1,663,800 was received after a comprehensive application process that included a review of our planning, building program, project design, financial condition, site and exterior design, library services and the size and financial need of our community. While library staff, trustees and Building Expansion Committee members are credited for submitting the grant - the credit for the success of the application rests squarely with the citizens and government of the Town of Palmer. In the application, we told the true story of a community that values, supports, donates to and volunteers for its public library, better than any other community in the Commonwealth. A renovated and expanded library will make room for many, as yet unwritten chapters, to be added to that "story".

Grants totaling nearly \$100,000 for the building renovation and expansion project were secured through the generosity of the Irene E. and George A. Davis Foundation and

the Community Foundation of Western Massachusetts. The Osterman family of Palmer, owners of E. Osterman Gas service, donated \$75,000 to the expansion project. Country Bank made a second contribution of \$50,000, bringing the total donated for the project by this civic-minded organization to \$75,000. Neighboring Monson Bank for Savings made a generous contribution of \$5000. *Operation Book Bag*, organized by Palmer Boy Scout Matt Hudson, delivered plastic bags containing Building Expansion information and contribution opportunities to every household (4700) in Palmer on a Saturday in November. To date over \$12,000 has been contributed due to his hard work and that of the dozens of volunteers assisting him! Well supported events such as the Giant Town Tag-Sale, Annual Palmer Bike Race, Friends Book and Bake Sale, Hand-crafted Furniture Raffle, Cat's Meow memorabilia sales, author book signings, etc. realized an additional \$25,000 for the building project. All of these events were made possible through the ideas, ingenuity, and hard work of patrons, Friends of the Library, Inc., trustees, staff, local businesspersons and volunteers. We thank them all! In 2002, all their hard work and generosity will be rewarded when we break ground for the "new" Palmer Public Library!

In addition to construction grants, the Library administered and secured several service grants bringing exciting new programs to library patrons. A *Homework Center* grant for \$10,000 and an *Electronic Information Literacy* for \$17,000 both awarded by the Massachusetts Board of Library Commissioners were successfully implemented. Computer labs and furnishings and print materials and databases supported instructional classes that have been attended by hundreds of children and their parents. Two new grants were awarded this year, also by the Board of Library Commissioners. A *Homework Zone* grant for \$40,000 will involve working with the Palmer Public Schools to make information for homework requiring library research available on the Internet so that students, family members, or others helping with an assignment, will have access to the information. The second award from the MBLC is a \$1,000 *Preservation Survey* grant that will help determine the storage and conservation needs of our historical records. Many of these records are irreplaceable and we must ensure that they are available for future generations. The above grants, along with three grants secured from the MBLC by Palmer's school libraries totaling \$31,500, demonstrate that all the effort invested in our formalized cooperative organization named - the Palmer Affiliated Library Services - or PALS for short, is reaping dividends for the Town of Palmer. Edward Bertorelli, Chairman of the Massachusetts Board of Library Commissioners said this about our efforts - "In Palmer, the Library is one of the most integrated parts of the community, more so than any other community in the State".

The Library continued in 2001 to be committed to providing exceptional services to young people through children's programming, playgroup activities, storyhours and school vacation programs. Attendance at all these events surpassed all previous records. Professional performers at several programs were made possible through the generosity of the Palmer Arts Lottery Council. Grant money was used to establish a "Super Software Station" in the Children's Area where parents join their children in discovering the latest in CD-ROM software. The 2001 Summer Reading Program solidified Palmer's reputation for having the best program in the Commonwealth. Over 1,000 young people

joined the Summer Reading Club (a new record) joined by over 200 "older" readers (a new record) in the "Adult Summer Reading Club". As in previous years, the Library was able to provide, free-of-charge, a Summer Reading T-shirt to all participants due to the financial contributions of 25 very generous businesses and civic organizations.

The Library continued to partner with organizations to improve or create new services for our patrons. Western New England College will be assisting us in implementing the *Homework Zone* project. We will receive at no cost, access to WNEC's world class distance learning software, server space and technical and software support, in exchange for Palmer being a K-12 test pilot site for WNEC in promoting its open source software to secondary education systems. Also in 2001, the Library collaborated with the Town's Community Development Department and Board of Selectmen to secure \$30,000 from the Massachusetts Turnpike Authority to establish a tourism center in the Library. Cooperative programming also continued with dynamic organizations such as the Palmer Senior Center, Quaboag Valley Chamber of Commerce, Palmer Monson Family Network, Palmer Art Connection and the Literacy Volunteers of the Quaboag Valley.

The Friends of the Library, Inc. had a very active year, leading many fundraising events in addition to their annual *Festival of Lights* and *Travel Series* programs. The Library Loft (the only Friends used book store in the State) raised thousands of dollars for the Building Expansion Fund.

And finally, in 2001, design and construction documents began to take shape soon after we were notified of our grant award by the Board of Library Commissioners. Our architects, Alfred and Raymond Casella, have been working diligently with the Building Expansion Committee, Board of Selectmen, Palmer Planning Board, Building Department, Community Development Department, Palmer Fire Department and Water District Number 1 to ready plans for a groundbreaking day in 2002. What an exciting day it will be for YOUR new Library!

Circulation for FY00 - 198,966

Circulation for FY01 - 188,343

ANNUAL REPORT OF THE BOARD OF ASSESSORS

Michael J. Burns, Chairman

Lawrence M. Jasak

Jay J. Mastalerz

LOCAL EXPENDITURES

Appropriations	\$28,617,803.03
Offsets	215,790.00
Deferral of Teacher's Pay	420,221.00

Lower Pioneer Valley Reg Plan Commission	1,808.10
Snow & Ice Deficits	48,047.00
State & County Charges	134,165.00
Overlay	159,600.90
TOTAL AMOUNT TO BE RAISED	\$29,597,435.03

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

Cherry Sheet Estimated Receipts	\$13,741,013.00
Local Estimated Receipts	2,884,369.00
Other Available Funds	469,314.85
Free Cash	1,987,192.18
Teacher's Pay Deferral	382,019.00
AL ESTIMATED RECEIPTS	\$19,463,908.03

NET AMOUNT TO BE RAISED	\$10,133,527.00
--------------------------------	------------------------

$$\frac{\text{NET AMOUNT TO BE RAISED / TOTAL VALUATION}}{\text{FY2000}} = \text{TAX RATE}$$

$$\frac{\$10,133,527.00}{535,315,742} = \$18.93$$

CLASSIFIED PERCENTAGES

	LEVY PERCENTAGE	LEVY BY CLASS
RESIDENTIAL	77.5690	\$7,860,479.95
OPEN SPACE	0	0
COMMERCIAL	9.4252	955,105.58
INDUSTRIAL	6.6122	670,044.39
PERSONAL PROPERTY	6.3936	647,897.08
		\$10,133,527.00

VALUATION BY CLASS

RESIDENTIAL	415,239,300
OPEN SPACE	0
COMMERCIAL	50,454,600
INDUSTRIAL	35,395,900
PERSONAL PROPERTY	34,225,942
TOTAL VALUATION	535,315,742

TOWN TREASURER
Roger E. Brach – Treasurer

I hereby submit my report for the fiscal year July 1, 2000 through June 30,2001.

Cash Balance July 1,2000	7,115,593.10
Receipts	36,114,181.65
Payments per Warrants	(35,066,834.75)
Audit Adjustment	(10,855.92)

Cash Balance June 30,2001	8,152,084.08
	=====
 Cash on Hand:	 883,743.76
Interest Bearing Checking Accounts:	
Fleet Bank Payroll Account	10,306.48
Fleet Bank Operating Account	644,103.13
Century Payroll Account	0
Country Bank for Savings	128,231.76
Boston Safe Vendor	(394,542.34)
Fleet Premium	312,337.49
Liquid Investments:	
State Street Bank and Trust	882,575.69
Boston Safe	47,886.14
M.M.D.T.	3,063,020.41
UNIBANK	186,488.55
Trust Funds:	
Fleet	39,235.49
Century Bank	102,509.43
Century Financial T-Bonds	272,845.73
M.M.D.T.	1,559,977.34
UNIBANK	294,213.88
Certificates of Deposit:	
Bank of Western Mass	119,151.14

	8,152,084.08
	=====

Total interest income during fiscal year 2001 was \$208,429.36

TOWN COLLECTOR

I hereby submit my report for the fiscal year July 1,2000 through June 30,2001

Roger Brach, Town Collector

Account of 1990

Outstanding July 1,2000	\$4,429.79
Paid Treasurer	.00
Abatements	<u>236.61</u>
Outstanding June 30,2001	\$4,193.18

Account of 1991

Outstanding July 1,2000	\$6,937.21
Paid Treasurer	.00
Abatements	<u>252.15</u>
Outstanding June 30,2001	\$6,685.06

Account of 1992

Outstanding July 1,2000	\$22,930.27	
Interest	5,208.09	28,138.36
Paid Treasurer	9,437.41	
Abatements	<u>288.47</u>	<u>9,725.88</u>
Outstanding June 30,2001		\$ 18,412.48

Account of 1993

Outstanding July 1,2000	\$ 33,883.97	
Interest	<u>5,332.97</u>	<u>\$ 39,216.94</u>
Paid Treasurer	\$ 10,160.63	
Abatements	<u>320.08</u>	<u>10,480.71</u>
Outstanding June 30,2001		\$ 28,736.23

Account of 1994

Outstanding July 1,2000	\$ 89,161.92	
Interest	<u>17,237.34</u>	<u>\$106,399.26</u>
Paid Treasurer	\$ 35,618.07	
Abatements	<u>9,950.35</u>	<u>45,568.42</u>
Outstanding June 30,2001		\$ 60,830.84

Account of 1995

Outstanding July 1,2000	\$111,762.88	
Interest	<u>18,956.58</u>	<u>\$130,719.46</u>
Paid Treasurer	\$41,655.85	
Abatements	<u>332.88</u>	<u>41,988.73</u>
Outstanding June 30,2001		\$88,730.73

	Account of 1996	
Outstanding July 1,2000	\$131,536.09	
Interest	<u>16,113.93</u>	\$147,650.02
Paid Treasurer	\$39,176.49	
Abatements	<u>339.25</u>	39,515.74
Outstanding June 30,2001		\$108,134.28

	Account of 1997	
Outstanding July 1,2000	\$157,637.09	
Interest	<u>15,335.43</u>	\$172,972.52
Paid Treasurer	\$43,606.23	
Abatements	<u>477.36</u>	\$ 44,083.59
Outstanding June 30,2001		\$128,888.93

	Account of 1998	
Outstanding July 1,2000	\$218,082.92	
Additional assessors warrants to be collected	47.92	
Interest	<u>14,870.23</u>	\$233,001.07
Paid Treasurer	\$53,293.66	
Abatements	<u>358.59</u>	\$ 53,652.25
Outstanding June 30,2001		\$179,348.82

	Account of 1999	
Outstanding July 1,2000	\$282,639.45	
Additional assessors warrants to be collected	16,481.89	
Motor Vehicle Excise Tax abated after payment	511.33	
Real Estate Tax abated after payment	240.76	
Interest	<u>17,509.23</u>	\$317,382.66
Paid Treasurer	\$103,944.23	
Abatements	<u>1,593.68</u>	\$105,537.91
Outstanding June 30,2001		\$211,844.75

	Account of 2000	
Outstanding July 1,2000	\$534,356.39	
Assessor's warrant to be collected	213,994.78	
Motor vehicle Excise tax abated after payment	8,432.66	
Real Estate tax abated after payment	3,404.22	
Interest	<u>27,568.34</u>	\$ 787,756.39
Paid Treasurer	\$ 495,212.97	
Abatements	<u>15,197.71</u>	\$ 510,410.68
Outstanding June 30,2001		\$ 277,345.71

Account of 2001		
Balance July 1,2000		0
Assessor's warrant to be collected	\$10,965,594.63	
Motor Vehicle Excise Tax abated after payment	4,029.75	
Real Estate Tax abated after payment	3,847.96	
Interest	<u>8,395.59</u>	<u>\$10,981,867.93</u>
Paid Treasurer	\$10,104,277.75	
Abatements	<u>150,739.85</u>	<u>\$10,255,017.60</u>
Outstanding June 30,2001		\$ 726,850.33

Mobile Home Park fees July 1,2000-June 30,2001	\$9,770.00
Paid Treasurer	\$9,770.00
Demands Received July 1,2000-June 30,2001	\$19,663.30
Paid Treasurer	\$19,663.30
Motor Vehicle Mark Fees July 1,2000-June 30,2001	\$13,660.00
Paid Treasurer	\$13,660.00

Sewer User Charge

Account of 1990		
Outstanding July 1,2000		\$114.00
Paid Treasurer		<u>0.00</u>
Outstanding June 30,2001		\$114.00
Account of 1991		
Outstanding July 1,2000		\$432.00
Paid Treasurer		<u>0.00</u>
Outstanding June 30,2001		\$432.00
Account of 1992		
Outstanding July 1,2000		\$580.00
Paid Treasurer		<u>0.00</u>
Outstanding June 30,2001		\$580.00
Account of 1993		
Outstanding July 1,2000		\$1,303.28
Paid Treasurer		<u>590.00</u>
Outstanding June 30,2001		\$ 713.28

	Account of 1994	
Outstanding July 1,2000		\$28,928.59
Paid Treasurer		\$26,214.59
Outstanding June 30,2001		\$ 2,714.00
	Account of 1995	
Outstanding July 1,2000		\$ 5,715.31
Paid Treasurer		<u>557.31</u>
Outstanding June 30,2001		\$ 5,158.00
	Account of 1996	
Outstanding July 1,2000		\$ 6,972.50
Paid Treasurer		<u>134.50</u>
Outstanding June 30,2001		\$ 6,838.00
	Account of 1997	
Outstanding July 1,2000		\$ 9,581.00
Paid Treasurer		<u>1,576.24</u>
Outstanding June 30,2001		\$ 8,004.76
	Account of 1998	
Outstanding July 1,2000		\$14,677.88
Paid Treasurer		\$ 2,429.00
Outstanding June 30,2001		\$12,248.88
	Account of 1999	
Outstanding July 1,2000		\$180,901.85
Paid Treasurer		<u>23,534.07</u>
Outstanding June 30,2001		\$157,367.78
	Account of 2000	
Outstanding July 1,2000		\$209,418.00
Additional Warrants		62,624.55
Sewer charges abated after payment		2,286.00
Interest		1,186.58
Committed Interest		<u>3,644.00</u>
Sub Total		\$279,159.13
Paid Treasurer		245,313.13
Abatements		<u>4,488.00</u>
Outstanding June 30,2001		\$29,358.00

Account of 2001

Warrants to be collected	\$1,267,508.27
Sewer Charges abated after payment	3,786.00
Interest	<u>103.88</u>
Sub total	\$1,271,398.15
Paid Treasurer	1,072,092.87
Abatements	<u>40,235.12</u>
Outstanding June 30,2001	\$ 159,070.16

BALANCE SHEET - GENERAL FUND

June 30, 2001

ASSETS:

CASH

ACCOUNTS RECEIVABLE

TAXES

Personal Property Tax

FY-2001	10,801.13
FY-2000	4,124.49
FY-1999	5,536.76
FY-1998	4,633.49
FY-1997	4,393.82
FY-1996	6,094.93
FY-1995	5,939.77
FY-1994	4,426.56
FY-1993	4,266.84
FY-1992	1,615.83
FY-1991	1,258.52
FY-1990	298.52

4,419,843.10

LIABILITIES AND RESERVES

OVERLAYS RESERVED FOR ABATEMENTS

FY-1999 Levy	7,089.64
FY-1990 Levy	18,031.38
FY-1991 Levy	43,947.07
FY-1992 Levy	25,162.49
FY-1993 Levy	46,576.37
FY-1994 Levy	30,425.60
FY-1995 Levy	16,923.14
FY-1996 Levy	67,418.43
FY-1997 Levy	27,150.43
FY-1998 Levy	29,595.17
FY-1999 Levy	5,964.86
FY-2000 Levy	38,969.23
FY-2001 Levy	29,315.76

386,569.57

TAX TITLE REDEMPTIONS DUE DISTRICT

5,751.65

DEFERRED REVENUE

Tax Title Revenue-Town	47,440.96
Tax Title Revenue-District	1,292.58
Tax Title Foreclosure Revenue	57,646.10
Real Estate and Personal	
Property Tax Revenue	1,266,350.63
Deferred Taxes Revenue-Town	12,762.24
Deferred Taxes Revenue-District	1,114.81
Motor Vehicle Excise	
Tax Revenue	178,252.81
Farm Animal Excise Tax	
Revenue	109.57
Forest Products Tax Revenue	405.20
Sewer User Charge Revenue	382,598.86
Departmental Revenue	15,442.49

1,963,416.25

BALANCE SHEET - GENERAL FUND

ASSETS

LIABILITIES AND RESERVES

[illegible]

BALANCE SHEET - GENERAL FUND

June 30, 2001

ASSETS		LIABILITIES AND RESERVES
FY-1996 Taxes	4,807.00	
FY-1997 Taxes	6,422.00	
FY-1998 Taxes	7,491.76	
FY-1999 Taxes	11,541.88	
FY-2000 Taxes	18,972.00	
FY-2001 Taxes	28,358.00	
Committed Sewer Int. Added to Taxes		
FY-1991 Taxes	14.00	
FY-1992 Taxes	32.00	
FY-1993 Taxes	311.00	
FY-1994 Taxes	104.00	
FY-1995 Taxes	282.00	
FY-1996 Taxes	351.00	
FY-1997 Taxes	416.00	
FY-1998 Taxes	513.00	
FY-1999 Taxes	707.00	
FY-2000 Taxes	891.00	
FY-2001 Taxes	1,000.00	
	382,598.86	
DEPARTMENTAL		
Veterans	15,442.49	
DUE FROM COMMONWEALTH (School Transportation)	133,829.00	
TOTAL ASSETS	6,903,657.92	TOTAL LIABILITIES AND FUND EQUITY
		6,903,657.92

TOWN OF PALMER, MASSACHUSETTS
BALANCE SHEET - SPECIAL REVENUE FUNDS

June 30, 2001

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
CASH	1,314,612.26	CASH-HIGHWAY FUND	6,759.99
STATE AID TO HIGHWAYS	680,385.26	WARRANTS PAYABLE	20,026.75
DUE FROM COMMONWEALTH- Small Cities Grants	2,054,903.65	SCHOOL LUNCH	83,614.88
State Aid to Highway Construction- Chapter 113 A & B	7,167.14	HIGHWAY REVENUE	
Cops in Schools	1,847.23	Aid to Highway Revenue	525,280.71
Septic System Repairs Loan Program	7,726.10	Chapter 90 Public Works	
		Economic Development	
		Program-Chapter 811	
		Int. Income-407.15)	9,809.78
		Anticipation of State Highway Aid Loan	145,701.92
		Deferred Revenue	
		Small Cities Grants	2,054,903.65
		REVOLVING FUNDS	
		School Lost Textbook	3,604.63
		School Athletics	1,861.51
		Use of Facilities	9,360.45
		School Tuition	11,343.25
		Medicaid Reimbursement	88,222.20
		Right to Know Law	876.66
		Summer School	1,429.96
		Student Activity Fund	87,948.95
		School Choice Tuition	8,170.53
		Board of Health Perc Tests	9,300.00
		Conservation Commission Wetlands	
		By-Law Filing Fee	4235.27
			226,353.41

BALANCE SHEET - SPECIAL REVENUE FUNDS

June 30, 2001

ASSETSLIABILITIES AND RESERVES

AGENCY

Police Off-Duty Work Detail

62,189.61

SALE OF REAL ESTATE

136,428.25

RESERVED FOR APPROPRIATION

Sale of Cemetery Lots

5,629.00

ESCROW

Towing Performance Bond

1,000.00

Street Entrance Bonds

25,275.00

Street Excavation Bonds

12,856.00

Sanitary Landfill

200.00

Board of Appeals Bond

11,500.00

Commonwealth Reimbursement to

Ambulance Service

303.75

Bid Bond Escrow

8,010.00

59,143.75

FEDERAL AND STATE GRANTS

Chapter II Block Grant

428.35

School Breakfast Demonstration Grant

2,897.21

Title I

57,323.39

FY-2001 Title VI

392.81

Enhanced School Health Grant

3.27

FY-2001 SPED Allocation

107,239.87

FY-2001 Enhanced School Health Grant

11,462.25

Technical Literacy Challenge-608

1,371.54

Technical Literacy Challenge-614

1,201.45

Mass. Early Literacy Grant

2,392.62

FY-2000 Smoking Cessation

796.77

Drug Free Schools

13,063.59

FY-2001 Smoking Cessation

16,802.65

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - SPECIAL REVENUE FUND

June 30, 2001

ASSETSLIABILITIES AND RESERVES

FY-2001 SPED Curriculum Frameworks	16,854.00
FY-2001 Teacher Training Math/Science	6,077.18
FY-2001 SPED Early Childhood	750.43
Mass. Board of Libraries-Converse	
Book Club	696.24
FY-2001 Class Size Reduction-651	1,152.72
FY-2001 Bay State Readers Piolet	
Program	80,100.12
FY-2001 Academic Support Service	33,742.16
FY-1995 Library Incentive Grant	109.84
FY-1999 Municipal Equalization Grant	114.15
FY-1999 Non-Resident Circulation Offset	
Grant	183.35
FY-2000 Library Incentive Grant	102.86
FY-2000 Municipal Equalization Grant	34.30
FY-2000 Non-Resident Circulation Grant	4,543.63
Library Literacy Grant	5,269.05
Library Homework Center Grant	18.10
FY-2001 Library Incentive Grant	8,893.50
FY-2001 Municipal Equalization Grant	8,521.42
FY-2001 Non-Resident Circulation Grant	9,501.19
State Grants-Dept of Elder Affairs-	
Transportation	74.03
Community Program	334.40
Kitchen Equipment	207.87
Outreach	3,542.96
FY94 Forumua Grant	58.54
FY95 Formula Grant	259.74
Greater Springfield Senior	
Services Title IIIB	4,220.99
Greater Springfield Senior	
Pharmacy Grant	2,200.00

BALANCE SHEET - SPECIAL REVENUE FUND

June 30, 2001

ASSETS

LIABILITIES AND RESERVES

Veterans Services-	
Graves Repair	880.00
UCR/NIBRS Computer Grant	1.32
Bicycle Safety Grant	6.00
Narcotics Task Force	0.01
1998 Narcotics Task Force Grant	181.93
FY-2001 Community Policing Grant	8,861.24
FY-2000 Law Enforcement Block Grant	21,871.00
FY-1999 Task Force Grant	4,625.09
FY-1999 Law Enforcement Grant	29,546.60
Police DARE Grant	0.01
FY-2001 DARE Grant	1,925.09
Municipal Recycling Incentive Program	4,648.00
MRF Advisory Board Grant	354.45
Small Cities Grants	146,487.88
	622,327.16
GIFTS AND BEQUESTS	
School Department	1,653.90
Council on Aging	72.48
Historical Commission	25,548.48
Local Arts Lottery	8,263.03
Police Department	480.00
Park Department	22.95
Memorial Hall	10.42
Town Hall	100.75
Dog Officer	155.57
Accountant's Office	0.52
DARE	3,401.42
Palmer Middle School	700.00
Street Light-River Road Gift	1,000.00
Bondsville School Site Development	204.50

TOWN OF PALMER, MASSACHUSETTS
BALANCE SHEET - SPECIAL REVENUE FUND
June 30, 2001

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
		Compost Bins Gift	952.50
		School & Town Computer Gift	343.45
		INSURANCE REIMBURSEMENTS FOR DAMAGE TO TOWN PROPERTY	11,084.52
		REIMBURSEMENT FOR DAMAGE TO COMPUTER SOFTWARE	453.75
		TAILINGS	
		Unclaimed Checks	5,417.77
		PREMIUM ON NOTES	495.75
		BOND ISSUE-ACCRUED INTEREST	9,365.26
		PLANNING BOARD-APPLICATION REVIEW FEES	28,396.82
		CONSERVATION COMMISSION SPECIAL MAINTENANCE ACCOUNT	10,348.94
TOTAL ASSETS	4,066,641.64	TOTAL LIABILITIES	4,066,641.64

BALANCE SHEET - CAPITAL PROJECTS FUND

June 30, 2001

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
CASH		WARRANTS PAYABLE	6,057.22
LOANS AUTHORIZED		LOANS AUTHORIZED AND UNISSUED	
Construction of Septic Systems	100,000.00	Water Pollution Control Project	235,150.00
Quaboag Valley Co-op Sewer Project	685,000.00	Reconstruction of Sewers and Sewer System	331,536.00
Street Sewer Improvements-New Schools	16,000.00	Purchase of Park Land	90,000.00
Street Sewer Improvements-Main St.	27,000.00	Street Sewer Improvement Project-New Schools	16,000.00
Purchase of Park Land	90,000.00	Street Sewer Improvement Project-Main St.	27,000.00
Construction of Sewerage System & Sewerage Treatment Facilities	235,150.00	Sanitary Sewer Project-Quaboag Valley Co-op	685,000.00
Reconstruction of Sewers & Sewer System	331,536.00	Construction of Septic Systems	100,000.00
Construction/Re-Const. of Sewer & Sewerage System CSO	670,000.00	Land Purchase Mt. Dumplin Construction/Reconstruction of Sewerage System-CSO	73,152.00
Land Purchase Mt. Dumplin	73,152.00	Installation of Lights-Legion Field	128,000.00
Sewer Line Repairs-Monet St.	58,000.00	WWTP Removal/Replacement	4,000.00
Roof Repair/Replacement- WWTP Pump Stations	134,000.00	Underground Storage Tanks	230,000.00
Installation of Lights-Legion Field	250,000.00	Construction/Reconstruction of Sewerage System-CSO	7,585,000.00
WWTP Removal/Replacement			9,504,838.00
Underground Storage Tanks	230,000.00	ANTICIPATION OF SERIAL LOANS	
Construction/Re-const. Sewer and Sewerage System CSO	7,585,000.00	Bond Anticipation Note-Multi-Purpose Bond VIII	244,000.00
		Multi-Purpose Bond IX	736,000.00
			960,000.00
		FUND BALANCE	953,857.91
TOTAL ASSETS	11,444,753.13	TOTAL LIABILITIES	11,444,753.13

TOWN OF PALMER

BALANCE SHEET - CAPITAL PROJECTS FUND

June 30, 2001

Municipal Computer Software	130,265.00
StreetScape Improvements	30,000.00
StreetScape Improvements	30,000.00
Voting Machines	7,000.00
Voting Booths	2,120.00
Palmer Town Building Parking Lot	50,000.00
Town Hall Ventilation	1,660.00
School Building Project	146,988.41
Old Mill Pond Playground	13,809.73
Legion Field Lights	(4,000.00)
Monet St. Sewer Line	54,969.44
Highway Dept.-Syd. Dump Truck	13,477.00
Highway Dept 3/4 Ton Pickup	1,538.03
Sanitary Landfill Phase I Closeout	1,392.04
Sanitary Landfill Closeout	3,802.15
Emery St. Landfill Closing	252,415.23
Purchase/Eminent Domain Taking- Emery Street	45,000.00
State St. Landfill Closing	5,713.42
Aeration System Improvements	3,884.51
WWTP-Phase II CSO	4.59
WWTP CSO Project	39,283.41
Reconstruction of Sewers and Sewer System	41,385.56
Sewer Overflow Facility	5,158.89
Public Library-Roof, Trim and Gutter Repair	55.00
Palmer Town Building Roof	140.00
Dewatering System Improvements	35,244.84
Industrial Pretreatment	135.90
WWTP-Three Belt Press	7,424.45
WWTP 4X4 Pickup Truck	687.00
WWTP Removal/Replacement	
Underground Storage Tank	12,533.89
WWTP Roof Replacement	2,059.53
WWTP 3/4 Ton 4X4 Truck	173.97
Cemetery Dept.-Storage Building	9,333.00
Cemetery Dept.-Tractor/Loader	5,227.44
Palmer Public Library Roof	607.60
Park Dept. 3/4 Ton Truck	962.08
Park Dept. Batwing Mower	3,395.80

TOTAL

963,857.91

BALANCE SHEET - TRUST FUNDS

June 30, 2001

ASSETS LIABILITIES

Cash	1,932,928.96	WARRANTS PAYABLE	1,500.00
		STABILIZATION FUND	1,559,977.34
		CONSERVATION FUND	8,287.69
		THOMPSON FUND	1,206.46
		MERRICK FUND	1,084.72
		CEMETERY PERPETUAL CARE FUND	283,859.67
		INTEREST-FULLER FUND-SCHOOLS	1,584.84
		INTEREST-FULLER FUND-PARK	2,980.50
		LAW ENFORCEMENT TRUST FUND	14,851.44
		MABEL SLESINSKI FUND	6,263.96
		WIBACK/CALKINS/GRIMALDI FUND	50,128.60
		JOSEPH NIKODEM MEMORIAL FUND	1,203.74
TOTAL ASSETS	<u>1,932,928.96</u>	TOTAL LIABILITIES	<u>1,932,928.96</u>

TOWN OF PALMER, MASSACHUSETTS
BALANCE SHEET - OUTSTANDING DEBT

June 30, 2001

<u>ASSETS</u>		<u>LIABILITIES</u>	
NET FUNDED DEBT - INSIDE	2,631,000.00	MULTI-PURPOSE BOND ISSUE II	3,550,000.00
NET FUNDED DEBT - OUTSIDE	21,609,000.00	MULTI-PURPOSE BOND ISSUE V	215,000.00
		SCHOOL REFUNDING BONDS	18,180,000.00
		MULTI-PURPOSE BOND ISSUE VI	2,295,000.00
TOTAL ASSETS	<u>24,240,000.00</u>	TOTAL LIABILITIES	<u>24,240,000.00</u>

BALANCE SHEET - OUTSTANDING DEBT

June 30, 2001

BONDED INDEBTEDNESS
Fiscal Year Ending June 30, 2001

Maturity Fiscal Year	1992	1997	2000	1990	<u>Total</u>
	Multi-Purpose II Bond <u>Issue</u>	Multi-Purpose V Bond <u>Issue</u>	Multi-Purpose VI Bond <u>Issue</u>	Palmer School Building Project	
2002	25,000	75,000	180,000	1,850,000	2,130,000
2003		75,000	180,000	1,945,000	2,200,000
2004		65,000	180,000	2,050,000	2,295,000
2005			165,000	2,145,000	2,310,000
2006			165,000	2,245,000	2,410,000
2007			160,000	2,345,000	2,505,000
2008			160,000	2,470,000	2,630,000
2009			160,000	2,595,000	2,755,000
2010			160,000	2,735,000	2,895,000
2011			160,000	1,325,000	1,485,000
2012			150,000		150,000
2013			145,000		145,000
2014			145,000		145,000
2015			145,000		145,000
2016			145,000		145,000
2017			145,000		145,000
2018			130,000		130,000
2019			130,000		130,000
2020			100,000		100,000
	25,000	215,000	2,905,000	21,705,000.00	24,850,000

STATEMENT OF CASH DISBURSEMENTS

GENERAL FUND

Year Ending June 30, 2001

GENERAL GOVERNMENT

SELECTMEN:

Board Salaries	9,897.00	
Executive Secretary Salary	48,499.88	
Selectmen's Clerical	37,554.99	
Selectmen Travel Salary	1,133.00	
Pay Adjustment Account	21,809.02	
Procurement Officer	2,600.00	
Travel & Conference	3,039.29	
Education	330.00	
Town Meeting Expenses	608.39	
Copier Rental	3,057.62	
Dues	2,109.50	
Service Contracts/Maintenance	3,105.25	
Contract Negotiations	4,929.45	
Miscellaneous/Legal Advertising	398.54	
Subscriptions	135.00	
Drug & Alcohol Testing	335.00	
Green Thumb In-Kind Donation	300.00	139,841.93
Maintenance Three Rivers Flood Control		39,350.00
Audit of Municipal Accounts		14,500.00
Matching Funds-1999 Transportation Demand Management Grant Program		19,100.00
Architect/Consultant Police Station & Town Building		45,100.00
Unpaid Bills of a Prior Year		146.00
Purchase of Vostek Properties		85,000.00
Purchase of Shea Property		2,000.00
Topographical Survey/Design- Three Rivers Park		6,911.12

TOWN ACCOUNTANT:

Salary	42,866.68	
Clerical	22,109.75	
Travel/Conference/School	897.90	
Dues	<u>60.00</u>	65,934.33

COMPUTER SYSTEM ADMINISTRATION:

Part-time Computer Maintenance Salary	9,401.00	
Maintenance Agreement	27,621.00	
Supplies	<u>11,022.53</u>	48,044.53

Computer Supplies FY00 Encumbered
Expense

538.00

Computer Upgrade/Training

12,349.62

Computer Equipment/GIS System

759.32

Computer Equipment

9,849.50

TOWN TREASURER:

Salary	7,490.00	
Clerical	43,126.69	
Office Expense & Supplies	2,110.90	
Travel/Dues	572.40	
Postage	57.25	
Certification Fees	305.00	
Bank Service Charge	<u>2,592.98</u>	56,255.22

TAX COLLECTOR:

Salary	42,567.00	
Clerical	41,966.96	
Office Expense & Supplies	1,407.47	
Travel/Dues/Miscellaneous	345.47	
Postage/Meter/Scale	427.78	
Printing Tax Bills	<u>2,499.89</u>	89,214.57

TOWN CLERK:

Salary	42,567.00	
Longevity	300.00	
Clerical	26,272.77	
Office Expense & Supplies	1,013.48	
Postage	11.65	
Travel/Dues	1,233.69	
Binding Records	200.00	
Out-of-State Travel	481.31	
Dog Licenses	<u>265.87</u>	72,345.77

Restoration of Town Records		4,000.00
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ELECTION & REGISTRATION:

Registrar's Salaries/Clerk	4,294.60	
Clerical	12,200.78	
Election Officers	9,454.97	
Ballots/Supplies/Forms	860.50	
Postage	1,279.37	
Travel	592.93	
Program Card Reader	1,516.00	
Repairs	83.99	
Maintenance Contract	85.00	
Bookbinding	542.01	
Registration and Listing	<u>1,247.60</u>	32,157.75

Election & Registration FY00

Encumbered Expense		3,291.94
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ASSESSORS:

Board Salaries	9,427.00	
Assistant Assessor Salary	37,288.04	
Clerical	36,537.09	
Photostats	938.46	
Office Expenses/Supplies/Postage	2,289.79	
Travel/Dues	2,642.48	
Binding	<u>375.00</u>	89,497.86

Re-valuation Services		12,263.00
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Map Updating		1,837.00
Assessors Other Expense-FY00		
Encumbered Expense		351.43
LAW & CLAIMS:		
Salary of Town Counsel	20,800.00	
Special Legal Services	<u>2,405.25</u>	23,205.25
Associate Town Counsel		8997.16
MCAD Litigation		90,000.00
H. Case Retirement Settlement		8,000.00
Unpaid Bills of a Prior Year		2,230.30
LICENSE COMMISSION:		
Clerical	500.00	
Travel Salary	909.99	
Office Supplies	<u>121.30</u>	1,531.29
MEMORIAL HALL:		
Custodian's Salary	7,025.29	
Electricity/Water/Sewer Fee	2,320.30	
Fuel	4,447.04	
Repairs	<u>2,062.28</u>	15,854.91
PALMER TOWN BUILDING:		
Custodian	20,483.20	
Lights/Heat/Water/Sewer Fee	17,147.89	
Repairs	<u>6,562.09</u>	44,193.18
Palmer Town Building Maint. Fund		5,448.56
CONSULTING ENGINEER:		0.00

FINANCE COMMITTEE:

Salary of Recording Secretary	220.28	
Seminars	172.85	
Dues	235.00	
Miscellaneous	<u>12.00</u>	640.13

PLANNING BOARD:

Planner Salary	38,699.76	
Clerical	9,468.47	
Court Time Salary	54.00	
Legal Notices	592.45	
Travel/Dues	169.57	
Miscellaneous	551.64	
Seminars	<u>297.44</u>	49,833.33

Planning Board-Consulting Engineer

FY00 Encumbered Expense		5,368.14
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BOARD OF APPEALS:

Recording Secretary		3767.23
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COUNCIL ON AGING:

Salary of Director	27,046.71	
Salary of Drivers	25,696.40	
Substitute Drivers	392.00	
Clerical	6,603.89	
Equipment Repair	450.84	
Travel/Dues	899.39	
Miscellaneous	<u>325.08</u>	61,414.31

Greater Springfield Senior Services		1,349.00
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CENTRAL PURCHASING:		13,673.42
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CENTRAL PURCHASING-TELEPHONE:		34,705.99
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CENTRAL PURCHASING - POSTAGE:		19,333.70
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TOWN MODERATOR:		222.00
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PALMER REDEVELOPMENT AUTHORITY:

Clerical	125.00	
Professional Consultant	1,000.00	
Other Expenses	3,402.82	
Legal Expenses	7,465.27	
Rent	<u>1,200.00</u>	13,193.09

Surveying Costs and Expenses		1,007.50
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TOTAL FOR GENERAL GOVERNMENT	<u>1,254,607.38</u>
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PROTECTION OF PERSONS AND PROPERTY

POLICE:

Chief of Police-Salary	65,520.00	
Salaries	1,028,000.35	
Overtime	186,297.83	
Matron's Salary	1,361.45	
Clothing & Equipment	13,779.12	
Radio Repairs	1,869.43	
Maintenance of Cruisers	12,595.74	
Office Expense & Supplies	4,527.56	
Lock-up Expense	1,005.93	
Chief's Telephone	292.00	
Officer's Training School	11,269.69	
Ammo/Drugs/Narcotics	514.20	
Electricity	199.73	
Computer Maintenance Agreement	13,190.03	
Travel/Dues	1,110.38	
Film/Photo Supplies	620.71	
Medical Expense	6,087.19	
Miscellaneous	2,439.36	
911 Equipment Maintenance	<u>985.00</u>	1,351,665.70

Police-DARE Officer		5,980.44
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Unpaid Bills of a Prior Year		264.05
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Police Cruisers		47,510.30
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Police Equipment-FY99 Pagers		1,028.58
Police Equipment/Pagers		1,227.28
Police Equipment		824.19
Matching Funds FY99 Local Law Enforcement Block Grant		1,584.10
Matching Funds FY98 Local Law Enforcement Block Grant		4,387.00
Matching Funds FY97 Local Law Enforcement Block Grant		447.49
AUXILIARY POLICE EXPENSES		1,106.20
CIVIL DEFENSE:		
Salary	705.00	
Supplies	479.86	
Shelter Supplies	2808.28	
Travel/Training	<u>223.19</u>	4,216.33
FOREST WARDEN:		
Salary	3959.00	
Supplies & Repairs	<u>6417.12</u>	10,376.12
Out of District Fires		378.00
FORESTRY DEPARTMENT:		
Labor	2,202.00	
Supplies & Repairs	1,900.23	
Equipment Hire	<u>6,875.00</u>	10,977.23
SEALER:		
Salary	2,497.00	
Travel Salary	200.00	
Supplies	<u>140.00</u>	2,837.00

DOG OFFICER:		
Salary	17,560.00	
Boarding of Dogs	2,505.00	
Destroying of Dogs	765.00	
Electricity	270.19	
Travel	14.57	
Supplies	697.01	
Fuel	1,036.12	
Telephone	<u>650.87</u>	23,498.76
Dog Officer-Kennel Repair		275.95
GAS INSPECTOR:		
		2,904.00
TOWN FIRE ENGINEERS:		
		174.99
CONSERVATION COMMISSION EXPENSES:		
Clerical	6,528.60	
Conservation Officer	9,422.70	
Professional Consultant	2,497.59	
Expenses/Mileage/Dues	<u>668.40</u>	19,117.29
Conservation Commission FY00		
Encumbered Expense		735.00
WIRE INSPECTOR:		
Salary	7,763.40	
Travel Salary	<u>262.00</u>	8,025.40
HISTORICAL COMMISSION:		
		606.00
PARKING CLERK EXPENSES:		
		189.99
BUILDING INSPECTOR:		
Salary	37,683.88	
Travel Salary	262.00	
Automobile Insurance	650.00	
Miscellaneous	<u>97.87</u>	38,693.75

TOTAL FOR PROTECTION OF PERSONS & PROPERTY

1,539,031.14HEALTH & SANITATION

BOARD OF HEALTH:

Board Salaries	9,463.65	
Clerical	17,208.37	
Travel Salary	1,800.00	
Conferences	1,062.89	
Office Expenses & Supplies	138.38	
Travel/Mileage	208.13	
Equipment	<u>2.50</u>	29,883.92

Unpaid Bills of a Prior Year 63.00

Clinics 1,656.45

Vital Statistics 405.50

Milk Inspector- Salary	448.00	
Travel Salary	<u>63.00</u>	511.00

Vermin Control- Salary	631.74	
Travel Salary	87.50	
Expenses	<u>229.24</u>	948.48

PLUMBING INSPECTOR:

Salary	6,326.40	
Travel Salary	<u>262.00</u>	6,588.40

ANIMAL INSPECTOR:

Salary	1,406.00	
Travel Salary	<u>268.00</u>	1,674.00

FY01 Valley Human Services 5,000.00

WASTE REMOVAL:		
Municipal Solid Waste Removal		8069.41
Recycling/Scrap Metal		2,000.00
GENERAL SEWER MAINTENANCE:		
Repairs	9,940.85	
Trunkmain Cleaning	7,352.44	
Equipment Hire	<u>569.94</u>	17,863.23
WASTEWATER TREATMENT PLANT:		
Superintendent's Salary	42,938.20	
Salaries	310,731.85	
Overtime	29,737.35	
Chemicals	60,249.94	
Telephone	4,839.96	
Electricity	143,565.21	
Fuel	23,971.67	
Equipment Maintenance	92,112.81	
CSO Maintenance/Equipment	40,714.26	
Lab Supplies	21,811.41	
Miscellaneous Supplies	1,064.19	
Clothing	2,000.00	
Maintenance of Railroad Crossings	8,225.69	
Water	1,242.50	
Dues/Travel	6,687.08	
Medical	687.80	
Quaboag Co-op Project	562.64	
Pretreatment Program	<u>5,216.17</u>	796,358.73
Unpaid Bills of a Prior Year		8.04
Wastewater Treatment Plant- Sludge Disposal		215,067.93
TOTAL FOR HEALTH AND SANITATION		<u>1,086,098.09</u>

HIGHWAYS

HIGHWAY SALARIES:

Superintendent's Salary	51,184.08	
Clerical	17,636.46	
Labor	336,606.06	
Overtime	<u>14,979.41</u>	420,406.01

GENERAL HIGHWAY MAINTENANCE:

Gas/Oil/Fuel	15,437.47	
Lights/Heat/Power/Water/Sewer	7,920.89	
Diesel Fuel Tax	1,116.45	
Supplies/Equipment/Repairs	17,666.15	
Street Markings	10,480.66	
Clothing Allowance	4,200.00	
Town Barn Maintenance	176.82	
Rain & Safety Equipment	560.00	
Medical	496.45	
Central Purchasing-Gasoline	<u>56,423.33</u>	114,478.22

Highway Copier		1,628.08
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STREET SIGNS & TRAFFIC REGULATIONS:

Electricity	6,154.98	
Repairs	<u>2,790.38</u>	8,945.36

MAINTENANCE OF RAILROAD CROSSINGS:		3,935.17
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SIDEWALKS AND CURBS-GENERAL MAINTENANCE:

Concrete/Bituminous Material		5,921.03
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SURFACE TREATMENT OF STREETS WITH BITUMINOUS MATERIAL:

Gravel/Sand	1,197.49	
Concrete Bituminous Materials	<u>15,133.93</u>	16,331.42

Highway Emergency Repairs- Traffic Lights		10,595.00
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SNOW & ICE CONTROL:	241,223.04
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STREET LIGHTING:	80,754.57
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TOTAL FOR HIGHWAYS	904,217.90
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CHARITIES AND SOLDIERS' BENEFITS

Veterans' Agent Salary	11,801.40	
Dues	35.00	
Hospital/Medical/Dental	1,195.87	
Ordinary Allowances	77,922.70	
Emergency Provisions/Clothing	336.85	
Emergency Rent/Fuel/Utilities	275.00	
Burial Allowance	3,825.00	
Travel/Conferences	1,317.00	
Veterans Day Observance	195.00	96,903.82

Unpaid Bills of a Prior Year- Veterans Benefits	1,260.11
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TOTAL FOR CHARITIES AND SOLDIERS' BENEFITS	98,163.93
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PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

Administration - Salaries	243,120.26
Administration - Expenses	64,463.72
Instruction - Salaries	7,386,828.15
Encumbered Teacher Salaries	1,223,829.89
Instruction - Expenses	599,032.66
Health	96,886.38
Custodians	361,583.17
Operation & Maintenance of Plant	613,582.92

Transportation	673,456.90	
Tuition	1,183,296.34	
Encumbered School Expenses	151,651.91	
Other Services	102,666.90	
Athletics	<u>100,404.07</u>	12,800,803.27
Public Schools-Security System		667.95
Public Schools-Two Way Radio System		4,630.00
Pathfinder Regional Vocational Technical High School District		740,897.00
TOTAL FOR PUBLIC SCHOOLS		<u>13,546,998.22</u>

LIBRARY

Palmer Public Library		678,143.00
County Dog Fund Reimbursement		7,320.00
Matching Funds-Public Library Construction Program		10,300.00
TOTAL FOR LIBRARY		<u>695,763.00</u>

PARKS, RECREATION AND CELEBRATIONS

PARKS:

Superintendent's Salary	50,798.76	
Clerical	2,649.72	
Overtime	11,513.51	
Summer Help	13,914.50	
Labor	158,451.26	
Truck Repairs/Expenses	6,085.10	
Supplies/Repairs	21,981.98	
Gas/Oil	2,370.60	
Electricity/Water	3,231.72	
Fertilizer/Grass Seed/Mulch	3,298.60	
Clothing Allowance	<u>1,000.00</u>	275,295.75

Legion Field Lights		3,510.98
Pee Wee Park Maintenance		3,999.32
Nick Laviolette Park Maintenance		3,956.56
New Burleigh Park Maintenance		4,882.41
Maintenance of School Grounds		13,984.77
Bondsville Park Maintenance		2,000.00
Maintenance-Shaw St. Property		3,454.39
RECREATION:		
Salaries	29,082.92	
Transportation	6,068.80	
Supplies/Equipment/Telephone	<u>3,135.81</u>	38,287.53
Recreation Other Expense-FY00		
Encumbered Expense		2,089.34
Unpaid Bills of a Prior Year		30.00
FY01 Pee Wee Baseball Midget League		2,200.00
FY01 Palmer Cowboy Football Team		2,200.00
FY01 Palmer Lil' Girls Softball League		2,200.00
FY01 Palmer Kickers Soccer Association		2,200.00
FY01 Palmer Stripers Swim Club		2,200.00
FY001Palmer Youth Basketball		753.67
FY01 Palmer Pony Baseball League		2,200.00
FY01 Palmer Girls Fast Pitch Softball		2,164.25
FY01 Palmer Suburban Basketball Assoc.		2,199.70

FY01 Little League Panthers	1,147.72
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MEMORIAL DAY OBSERVANCE:	2,612.96
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TOTAL FOR PARKS, RECREATION AND
CELEBRATIONS

373,569.35

CEMETERIES

CEMETERY DEPARTMENT:

Labor	62,963.08	
On-Call Summer Labor	6,727.00	
Salary of Secretary	3,885.66	
Truck Maintenance	2,206.00	
Electricity/Water	728.88	
General Supplies/Repairs	11,126.50	
Clothing Allowance	500.00	
Fertilizer/Lime/Loam	1,399.15	
Miscellaneous	963.00	
Building Maintenance	1,033.92	
Tree Pruning/Removal	1,715.00	
Oil & Fuel	662.38	
Alarm System	220.00	
Fence Maintenance	12,360.00	
Road Maintenance	3,000.00	109,490.57

Cemetery-Equipment Trailer	2,500.00
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Cemetery Dept.-FY99 Encumbered Exp.	1,055.25
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TOTAL FOR CEMETERIES

113,045.82

PENSIONS

County Retirement Assessment	525,766.00
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TOTAL FOR PENSIONS

525,766.00

INSURANCE

Group Health Insurance	1,686,273.80	
Group Life Insurance	12,885.57	
General Insurance	176,802.29	
Medicare Tax	121,562.41	
Unemployment Insurance	<u>19,202.25</u>	2,016,726.32
Unpaid Bills of a Prior Year		214.50

TOTAL FOR INSURANCE

2,016,940.82

UNCLASSIFIED

TOWN REPORTS		9,798.00
HAZARDOUS WASTE/RECYCLING		10,150.00

TOTAL FOR UNCLASSIFIED

19,948.00

INTEREST AND MATURING DEBT

INTEREST:

School Building Project	1,234,995.00	
Multi-Purpose Bond Issue II	3,795.00	
Multi-Purpose Bond Issue V	18,337.50	
Multi-Purpose Bond Issue VI	151,166.26	
Multi-Purpose Bond Issue VII	9,150.00	
Chapter 90-Highway	<u>1,154.29</u>	1,418,598.05

MATURING DEBT:

School Building Project	1,770,000.00	
Multi-Purpose Bond Issue II	40,000.00	
Multi-Purpose Bond Issue V	100,000.00	
Multi-Purpose Bond Issue VI	195,000.00	
Bond Issuance Fees	<u>15,076.32</u>	2,120,076.32

TOTAL FOR INTEREST AND MATURING DEBT

3,538,674.37

STATE AND COUNTY ASSESSMENTS

County Tax	50,072.00	
State Motor Vehicle Excise Tax	10,380.00	
Pioneer Valley Planning Commission	1,808.10	
Pioneer Valley Air Pollution Control District	2,514.00	
Chapter 766-Special Education	12,454.00	
School Choice	41,208.00	
Charter School Assessment	3,021.00	164,819.10
Regional Transit	<u>43,362.00</u>	

TOTAL FOR STATE AND COUNTY ASSESSMENTS

164,819.10

REFUNDS

Real Estate & Personal Property Tax	7,492.94	
Motor Vehicle Excise Tax	12,973.74	
Sewer User Fees	6,072.00	
Departmental Refunds	<u>480.00</u>	27,018.68

TOTAL FOR REFUNDS

27,018.68

WARRANTS PAYABLE

407,308.46

AGENCY

Tuition of State Wards	1,793.50
Tax Title Redemptions Due District	3,001.95
State Receipts Due District	1,033.18

Reimbursement PVTA Shuttle	76,340.00	
Payroll Deductions:		
Federal Withholding	1,661,708.92	
State Withholding	682,700.54	
County Retirement	461,012.01	
Group Health Insurance	370,695.79	
Group Life Insurance	21,096.38	
Group Life Insurance-Voluntary	12,157.99	
Medicare Tax	122,297.88	
Deferred Income	99,682.60	
Adjustment to Net	19,250.00	
School Annuities	1,249,098.80	
Police Dues	6,665.50	
Police Dispatcher Dues	1,560.50	
Defined Contribution Plan	43,865.14	
Disability Insurance	42,021.09	
Universal Life Insurance	2,933.53	
Administration Dues	11,138.50	
Credit Union	88,857.00	
Highway Dues	<u>2,965.01</u>	4,981,875.81

TOTAL FOR AGENCY	<u>4,981,875.81</u>
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TOTAL CASH DISBURSEMENTS - GENERAL FUND	<u>31,293,846.07</u>
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SPECIAL REVENUE FUNDS

GENERAL GOVERNMENT

SELECTMEN:

Fire Safety Grant	1,500.00	
MRF Advisory Board Grant	0.85	
Compost Bins Gift	<u>950.00</u>	2,450.85

PLANNING BOARD:

Application Review Fees	10,626.76
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COUNCIL ON AGING:

Greater Springfield Senior Services- Title IIIB	12,708.80
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CONSERVATION COMMISSION:

Special Maintenance Account	855.00
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STATE GRANTS:

Community Development Block Grant	301,967.28	
Health Tec Set Aside Grant	28,556.66	
Health Tec II Set Aside Grant	824.71	
Diamond Fiber Set Aside Grant	4,973.50	
FY99 Mass. Tourism Grant	<u>16,100.00</u>	352,422.15

TOTAL FOR GENERAL GOVERNMENT

379,063.56

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT:

1997 Narcotics Task Force Grant	84.66	
1998 Narcotics Task Force Grant	917.51	
1999 Narcotics Task Force Grant	11,975.58	
2000 Community Policing Grant	5,305.37	
2001 Community Policing Grant	15,513.76	
Law Enforcement Block Grant	2,179.36	
FY98 Law Enforcement Block Grant	39,937.56	
FY99 Law Enforcement Block Grant	9,688.38	
FY99 DARE Grant	10.05	
FY01 DARE Grant	7,774.91	
Cops In Schools	<u>32,402.73</u>	125,789.87

HISTORICAL COMMISSION

Rehabilitation/Maintenance Fund

213.47

TOTAL FOR PROTECTION OF PERSONS & PROPERTY

126,003.34

HIGHWAYS

Anticipation of State Reimbursement Loan

83,263.72

State Aid to Highway Construction-
Chapter 11 Acts of 1997

62,438.20

TOTAL FOR HIGHWAYS

145,701.92

PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

School Lunch - Salaries/Expenses	556,317.79
School Athletics	16,246.50
Use of Facilities	56,636.26
Lost Text Book Account	513.48
Summer School	3,700.00
Revolving Tuition	30,232.12
Revolving Medicaid	181,584.96
Revolving Student Activity Fund	200,975.00
School Choice Tuition	12,176.64
Gift Account	3,352.80
School Breakfast Demonstration Project	4,150.79
Title I	149,152.29
FY01 Title VI Restore	12,539.55
FY00 SPED Allocations	61,682.44
Summer Content Institute Program	9,072.73
Technical Literacy Challenge	13,975.11
FY00 Enhanced School Health Grant	60,586.31
Academic Support Services	64,048.28
FY01 SPED Allocation	178,650.94

FY01 Enhanced School Health Grant	73,537.75	
FY01 Technology Literacy Challenge Project MEET-613	30,000.00	
FY01 Technical Literacy Challenge-608	9,623.46	
FY01 Technical Literacy Challenge-614	18,798.55	
Mass. Early Literature Grant	14,991.38	
FY01 Class Size Reduction-652	47,169.00	
FY00 Smoking Cessation	12,897.60	
Drug Free Schools	5,539.96	
FY01 Smoking Cessation	30,987.45	
FY01 SPED Curriculum Frameworks	1,705.00	
FY00 SPED Early Childhood	551.54	
FY00 SPED Curriculum Frameworks	9,492.16	
School Class Size Reduction Program	7,015.42	
FY01 Teacher Training Math & Science	3,679.82	
FY01 SPED Early Childhood	24,876.57	
Mass. Board of Libraries- Converse Book Club	4,303.76	
FY01 Class Size Reduction-651	44,382.28	
FY01 Bay State Readers Piolet Program	49,899.88	
FY00 Teacher Training Math & Science	10,922.71	
FY00 IEP Training	3,924.99	
FY01 Academic Support Services	18,557.84	
		2,038,451.11

TOTAL FOR SCHOOLS

2,038,451.11

HEALTH & SANITATION

BOARD OF HEALTH

Perc Tests	10,830.00
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TOTAL FOR HEALTH & SANITATION

10,830.00

LIBRARY

PALMER PUBLIC LIBRARY:

Local Arts Lottery Council	9,950.02	
FY00 Library Incentive Grant	3,637.17	
FY00 Municipal Equalization Grant	8,829.00	
FY00 Non-Resident Circulation		
Off-set Grant	5,400.00	
Library Literacy Grant	6,482.95	
Library Homework Center Grant	<u>7,481.90</u>	41,781.04

TOTAL FOR LIBRARY	<u>41,781.04</u>
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PARKS DEPARTMENT

Legion Field Lights Gift	4,658.99
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TOTAL FOR PARKS	<u>4,658.99</u>
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UNCLASSIFIED

Insurance Reimbursements for	
Damages to Town Property	4,292.40

TOTAL FOR UNCLASSIFIED	<u>4,292.40</u>
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<u>BID BOND</u>	1,058.10
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<u>STREET ENTRANCE BONDS-ESCROW</u>	6,300.00
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<u>STREET EXCAVATION BONDS-ESCROW</u>	1,800.00
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<u>WARRANTS PAYABLE</u>	82,567.52
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AGENCY

Police-Off Duty Work Detail	90,162.50	
Firearms Licensing Fees	<u>2,612.50</u>	92,775.00

TOTAL FOR AGENCY		<u>92,775.00</u>
TOTAL CASH DISBURSEMENTS - SPECIAL REVENUE FUND		<u>2,935,282.98</u>

CAPITAL PROJECTS FUNDGENERAL GOVERNMENT

COMPUTER SYSTEM ADMINISTRATION		
Municipal Computer Software		37,355.00

TOTAL FOR GENERAL GOVERNMENT		<u>37,355.00</u>
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HEALTH & SANITATION

WASTEWATER TREATMENT PLANT:

Phase II CSO	403,340.25	
Three Belt Press	30,442.00	
Wastewater Treatment Plant 4X4 Pickup Truck	23,826.03	
Wastewater Treatment Plant Removal/ Replacement Underground Storage Tank	1,100.00	
Wastewater Treatment Plant Roof Replacement	<u>13,727.32</u>	472,435.60

TOTAL FOR HEALTH & SANITATION		<u>472,435.60</u>
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PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

School Building Project	215,355.07
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TOTAL FOR SCHOOLS	215,355.07
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CEMETERY DEPARTMENT

Storage Building	10,667.00	
Tractor/Loader	28,772.56	39,439.56

TOTAL FOR CEMETERIES	39,439.56
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PARKS, RECREATION & CELEBRATIONS:

Legion Field Lights	244,098.64
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TOTAL FOR PARKS, RECREATION AND CELEBRATIONS	244,098.64
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TEMPORARY LOANS

Bond Anticipation Loan	
Multi-Purpose VIII	244,000.00

TOTAL FOR TEMPORARY LOANS	244,000.00
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WARRANTS PAYABLE	3,116,365.00
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TOTAL CASH DISBURSEMENTS - CAPITAL PROJECTS FUND	4,369,048.87
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TRUST FUNDS

PROTECTION OF PERSONS AND PROPERTY

POLICE:

Law Enforcement Trust Fund	3,872.15
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TOTAL FOR PROTECTION OF PERSONS AND PROPERTY	<u>3,872.15</u>
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PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

M. Slesinski Memorial Scholarship Fund	250.00	
Wiback, Calkins, Grimaldi Scholarship Fund	<u>1,500.00</u>	1,750.00

TOTAL FOR PUBLIC SCHOOLS	<u>1,750.00</u>
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TOTAL CASH DISBURSEMENTS - TRUST FUNDS	<u>5,622.15</u>
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TOTAL CASH DISBURSEMENTS - ALL FUNDS	<u>38,603,800.07</u>
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STATEMENT OF APPROPRIATIONS,
EXPENDITURES AND BALANCES-GENERAL FUND
Fiscal Year ending June 30, 2001

GENERAL GOVERNMENT

	Approp. as Modified	Expended	Balance Surplus	Forward
SELECTMEN:				
Board Salaries	9897.00	9897.00		
Executive Secretary Salary	51656.00	48499.88	3156.12	
Clerical	37623.67	37554.99	68.68	
Selectmen Travel Salary	1133.00	1133.00		
Procurement Officer Salary	2600.00	2600.00		
Pay Adjustment Account	60014.41	21809.02		38205.39
Other Expenses	19978.00	18744.04	1233.96	
Audit Municipal Accounts	14500.00	14500.00		
Unpaid Bills of a Prior Year	146.00	146.00		
Matching Funds-1999				
Transportation Demand Mgmt. Grant Program	19100.00	19100.00		
Bondsville School Site Development	2148.09			2148.09
Update of Town Code	1753.05			1753.05
Eminent Domain Taking- Walnut St	1.00			1.00
Paratransit Transportation Service	25000.00			25000.00
Land Purchase - Tessier	1300.00			1300.00
Cablevision Advisory/ Negotiations	1000.00			1000.00
Right of Way-West Warren	2.00			2.00
Land Purchase-Sasur Property	1.00			1.00
Architect/Consultant				
Police Station and Town Building	50700.00	45100.00		5600.00
Three Rivers Flood Control Project	45000.00	39350.00		5650.00
Purchase of Vostek Property	85000.00	85000.00		

	Approp. as Modified	Expended	Balance Surplus	Forward
Purchase of Christianson Land	1.00			1.00
Purchase of Shea Property	2118.21	2000.00	118.21	
Purchase of Land- Sykes St.	37500.00			37500.00
Maintenance of Depot Village Park	400.00		400.00	
Topographical Survey/ Design-Three Rivers Pk.	7500.00	6911.12		588.88
Streetscape Improvements Project	29500.00			29500.00
ACCOUNTANT:				
Salary	42866.68	42866.68		
Assistant Salary	22109.75	22109.75		
Other Expenses	1152.00	957.90	194.10	
TREASURER:				
Salary	7490.00	7490.00		
Clerical	43126.69	43126.69		
Other Expenses	5850.00	5638.53	211.47	
Tax Title Foreclosures	4364.47			4364.47
COLLECTOR:				
Salary	42567.00	42567.00		
Clerical	42876.00	41966.96	909.04	
Other Expenses	11902.89	8735.61	3167.28	
Tax Title Expense	1500.00		1500.00	
TOWN CLERK:				
Salary	42567.00	42567.00		
Town Clerk Longevity	300.00	300.00		
Clerical	26272.77	26272.77		
Emergency Clerical	1000.00		1000.00	
Other Expenses	3206.00	3206.00		
Restoration of Town Records	4500.00	4000.00		500.00
ELECTIONS & REGISTRATION:				
Registrars' Salaries/Clerk	4321.00	4294.60	26.40	

	Approp. as Modified	Expended	Balance Surplus	Forward
Clerical	12200.78	12200.78		
Election Officers	9454.97	9454.97		
Other Expenses	9668.00	9668.00		
Elec. & Regis. Encumbered Expense-FY00	3500.00	3291.94	208.06	
Elec. & Regis. Encumbered Expense-FY01	3460.60			3460.60
ASSESSORS:				
Salary	9427.00	9427.00		
Assistant Salary	37288.04	37288.04		
Clerical	36537.09	36537.09		
Other Expenses	8105.00	6245.73	1859.27	
Revaluation of Properties	82306.14	12263.00		70043.14
Mapping	6303.35	1837.00		4466.35
Assessors Encumbered Expense-FY00	351.43	351.43		
LAW & CLAIMS:				
Town Counsel Salary	20800.00	20800.00		
Associate Town Counsel	16000.00	8997.16	7002.84	
Law & Claims/Special Legal Services	10000.00	2405.25	7594.75	
MCAD Litigation	90000.00	90000.00		
Howard Case Retirement Settlement	8000.00	8000.00		
Unpaid Bills of a Prior Year	2230.30	2230.30		
LICENSE COMMISSION:				
Clerk	500.00	500.00		
Travel Salary	910.00	909.99	0.01	
Expenses	188.00	121.30	66.70	
MEMORIAL HALL:				
Custodian's Salary	7025.97	7025.29	0.68	
Other Expenses	10441.71	8829.62	1612.09	
Fire Alarm	10000.00			10000.00
PALMER TOWN BUILDING:				
Custodian	20483.20	20483.20		
Expenses	25712.00	23709.98	2002.02	
Palmer Town Bldg. Maint.				

	Approp. as Modified	Expended	Balance Surplus	Forward
Fund/Gen. Repairs	7000.00	5448.56	1551.44	
ENGINEERING:				
Consulting Engineer	5000.00		5000.00	
FINANCE COMMITTEE:				
Salary of Recording Secretary	1545.00	220.28	1324.72	
Other Expenses	859.00	419.85	439.15	
PLANNING BOARD:				
Planner	42000.00	38699.76	3300.24	
Clerical	14315.00	9468.47	4846.53	
Court Salary	1000.00	54.00	946.00	
Other Expenses	16071.74	14964.33	1107.41	
Upgrade Zoning Map Planning Board	6420.65			6420.65
Consulting Engineer- FY00 Encumbered Exp.	5954.39	5368.14	586.25	
Planning Board FY01 Encumbered Exp.	11509.49			11509.49
BOARD OF APPEALS:				
Recording Secretary	3965.00	3767.23	197.77	
Expenses	152.00		152.00	
Consulting Engineer	1000.00		1000.00	
COMPUTER SYSTEM ADMINISTRATION:				
Computer Maint. Salary	9401.00	9401.00		
Computer Maint. Agreement	29710.00	27621.00	2089.00	
Computer Supplies	11037.00	11022.53	14.47	
Computer Conversion/ Upgrade	748.00			748.00
Computer Equipment- GIS System	1500.00	759.32		740.68
Computer Upgrade & Training	24144.01	12349.62		11794.39
Computer Equipment	10000.00	9849.50	150.50	
Computer Expense-FY00				

	Approp. as Modified	Expended	Balance Surplus	Forward
Encumbered Expense	752.34	538.00	214.34	
Assessor's Computer Equipment	2274.95			2274.95
COUNCIL ON AGING:				
Salary of Director	29011.00	27046.71	1964.29	
Drivers' Salaries	25696.40	25696.40		
Substitute Drivers	1040.00	392.00	648.00	
Clerical	6603.89	6603.89		
Expenses	2113.00	1705.31	407.69	
Greater Spfld. Senior Ser.	1349.00	1349.00		
PALMER REDEVELOPMENT AUTHORITY:				
Part-time Management				
Director	5000.00		5000.00	
Professional Consultant	9700.00	1000.00	8700.00	
Clerical	3000.00	125.00	2875.00	
Recording Secretary	750.00		750.00	
Surveying Costs	1800.00	1007.50		792.50
Feasibility Study	8200.00			8200.00
Maint. Industrial Park	6750.00	3402.82	3347.18	
Legal Expenses	9500.00	7465.27	2034.73	
Rent	4800.00	1200.00	3600.00	
MODERATOR:	222.00	222.00		
CENTRAL PURCHASING:	20600.00	13673.42	6926.58	
CENTRAL PURCHASING - TELEPHONE	49721.04	48377.03	1344.01	
CENTRAL PURCHASING- POSTAGE	20174.65	19508.35	666.30	
PROTECTION OF PERSONS AND PROPERTY				
POLICE DEPARTMENT:				
Chief of Police	65520.00	65520.00		
Salaries	1081482.00	1028000.35	53481.65	
Overtime	193786.20	189084.03	4702.17	
DARE Officer	6000.00	5980.44	19.56	

	Approp. as Modified	Expended	Balance Surplus	Forward
Matron Salary	2000.00	1361.45	638.55	
Other Expenses	77013.51	71777.58	5235.93	
Unpaid Bills of a Prior Year - 11/00	184.25	184.25		
Unpaid Bills of a Prior Year - 5/01	79.80	79.80		
Police Cruisers	62500.00	47510.30		14989.70
Police Equipment-Pagers/ Software	1227.28	1227.28		
Police Equipment-FY99 Pagers	1028.58	1028.58		
Police Equipment	4900.00	824.19		4075.81
911 Communications Sys.	431.25			431.25
FY98 Matching Funds Law Enforcement Block Grant	4397.00	4387.00	10.00	
FY97 Matching Funds Law Enforcement Block Grant	447.49	447.49		
FY99 Matching Funds Law Enforcement Block Grant	4279.00	1584.10		2694.90
AUXILIARY POLICE EXP.	1170.00	1106.20	63.80	
CIVIL DEFENSE:				
Salary	705.00	705.00		
Other Expenses	3555.00	3511.33	43.67	
FOREST WARDEN:				
Salary	3959.00	3959.00		
Other Expenses	6439.00	6417.12	21.88	
Out of District Fires	1917.00	378.00	1539.00	
FORESTRY:				
Labor	2202.00	2202.00		
Other Expenses	12807.00	8775.23	4031.77	
Gypsy Moth Control	9358.36			9358.36
Dutch Elm Disease	2000.00		2000.00	
SEALER:				
Salary	2497.00	2497.00		
Travel Salary	200.00	200.00		

	Approp. as Modified	Expended	Balance Surplus	Forward
Expenses	175.00	140.00	35.00	
DOG OFFICER:				
Salary	17560.00	17560.00		
Other Expenses	10146.00	5938.76	4207.24	
Kennel Repair	405.84	275.95		129.89
GAS INSPECTOR:				
Salary	3000.00	2904.00	96.00	
Expenses	294.00		294.00	
TOWN FIRE ENGINEERS:	175.00	174.99	0.01	
CONSERVATION COMMISSION:				
Conservation Officer	10000.00	9422.70	577.30	
Salary of Clerk	6528.60	6528.60		
Expenses	3231.00	3165.99	65.01	
Maint.& Improve. of Land	4150.84			4150.84
FY00 Encumbered Exp.	1500.00	735.00	765.00	
WIRE INSPECTOR:				
Salary	11500.00	7763.40	3736.60	
Travel Salary	262.00	262.00		
Expenses	398.00		398.00	
HISTORICAL COMMISSION:				
Expenses	606.00	606.00		
BUILDING INSPECTOR:				
Salary	37683.88	37683.88		
Travel Salary	262.00	262.00		
Vacation Replacement	600.00		600.00	
Expenses	1010.00	747.87	262.13	
DEMOLITION OF UNSAFE STRUCTURES	5018.71			5018.71
PARKING CLERK	500.00	189.99	310.01	

	Approp. as Modified	Expended	Balance Surplus	Forward
HEALTH AND SANITATION				
BOARD OF HEALTH:				
Board Salaries	9609.00	9463.65	145.35	
Travel Salary	1800.00	1800.00		
Clerical	17208.37	17208.37		
Expenses	1715.00	1484.40	230.60	
Clinics	3300.00	1656.45	1643.55	
Equipment	220.00	2.50	217.50	
Emergency Fund	1000.00		1000.00	
Unpaid Bills of a Prior Year-Board of Health	63.00	63.00		
MILK INSPECTOR:				
Salary	448.00	448.00		
Travel Salary	63.00	63.00		
ANIMAL INSPECTOR:				
Salary	1406.00	1406.00		
Travel Salary	268.00	268.00		
VITAL STATISTICS:	497.00	405.50	91.50	
VERMIN CONTROL:				
Salary	734.00	631.74	102.26	
Travel Salary	100.00	87.50	12.50	
Expenses	346.00	229.24	116.76	
QUABOAG VALLEY HUMAN SERVICES				
Quaboag Valley Human Services-Encumbered Exp.- FY00	1250.00		1250.00	
PLUMBING INSPECTOR:				
Salary	9619.00	6326.40	3292.60	
Travel Salary	262.00	262.00		
Expenses	200.00		200.00	

	Approp. as Modified	Expended	Balance Surplus	Forward
SANITARY LANDFILL:				
Recycling Account	3860.00	3860.00		
Sanitary Landfill Closure	7643.55			7643.55
Municipal Solid Waste	10000.00	8069.41	1930.59	
Groundwater Monitoring	11500.00		11500.00	
GENERAL SEWER MAINTENANCE:				
	15000.00	10510.79	4489.21	
SEWER TRUNKMAIN CLEANING:				
	7352.44	7352.44		
WASTEWATER TREATMENT PLANT:				
Superintendent Salary	42938.20	42938.20		
Salaries	312204.79	310731.85	1472.94	
Overtime	30000.00	29737.35	262.65	
Expenses	432230.40	416619.09	15611.31	
Unpaid Bills of a Prior Year- W.W.T.P.	1366.20			1366.20
Quaboag Co-op Project	2531.28	593.92	1937.36	
Unpaid Bills of a Prior Year- WWTP				
	8.04	8.04		
Sludge Removal	217000.00	215067.93	1932.07	
State & Federal Mandates	5000.00		5000.00	
HIGHWAYS & SIDEWALKS				
HIGHWAY DEPARTMENT:				
Superintendent-Salary	51184.08	51184.08		
Clerical	17636.49	17636.46	0.03	
Labor	338382.71	336606.06	1776.65	
Overtime	15000.00	14979.41	20.59	
General Highway Maintenance	119055.34	115049.56	4005.78	

	Approp. as Modified	Expended	Balance Surplus	Forward
Copier Maintenance	1628.08		1628.08	
STREET SIGNS:	11031.00	9070.36	1960.64	
Emergency Repairs- Traffic Lights	11000.00	10595.00	405.00	
Highway Department Extend- a-Hoe 4 Wheel Drive	3178.56		3178.56	
MAINT.R.R. CROSSINGS	4094.00	3935.17	158.83	
SURFACE TREATMENT:	16355.30	16331.42	23.88	
SNOW REMOVAL	40300.00	241223.04		-200923.04
STREET LIGHTING	82393.00	80754.57	1638.43	
GENERAL SIDEWALK MAINTENANCE	12226.00	5921.03	6304.97	
Eminent Domain Proceedings- Mason St.-5/20/96	1029.00			1029.00
Eminent Domain Proceedings- Mason St.	936.00			936.00
Eminent Domain Proceedings- Nipmuck St.	840.00			840.00
Eminent Domain Taking- Mass.Turnpike	3500.00			3500.00
Emergency Repairs- Town Easement	1300.00			1300.00
Reconstruction of Mason St., Precinct A-Art. 6, STM 6/8/i	405.87			405.87
Reconstruction of Mason St. Art.24 ATM 6/5/89	964.47			964.47

	Approp. as Modified	Expended	Balance Surplus	Forward
Retaining Wall/Repair Sidewalk-North St.	7200.00			7200.00
Reconstruction of Wall/ Sidewalk-High St. Thorndike	8000.00			8000.00

VETERANS DEPARTMENT

VETERANS DEPARTMENT:

Veterans Agent Salary	11801.40	11801.40		
Veterans Benefits	90012.62	86068.04	3944.58	
Veterans Other Expenses	1675.00	1547.00	128.00	
Unpaid Bills of a Prior Year- Veterans Benefits	1260.11	1260.11		

EDUCATION & LIBRARIES

PALMER PUBLIC SCHOOLS:

Encumbered Salaries	2902513.70	1223829.89		1678683.81
Operation & Maintenance	13486441.68	13486441.68		
School Expenses				
Encumbered FY00	363423.68	151651.91	211771.77	
School Expenses				
Encumbered FY00	366900.79			366900.79
School Zone Lights	10300.00			10300.00
Public Schools Security				
System	19000.00	667.95		18332.05
Two-Way Radio	4630.00	4630.00		
Old Mill Pond-Gym Pads	9403.00			9403.00
Pathfinder Regional Technical				
Vocational High School	740897.00	740897.00		

PUBLIC LIBRARY:	678143.00	678143.00		
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	Approp. as Modified	Expended	Balance Surplus	Forward
Public Library Repairs	250.00			250.00
Palmer Cultural Council Matching Grant Funds	500.00			500.00
Matching Funds-Ma. Public Library Const. Program	10300.00	10300.00		
Palmer Public Library- County Dog Fund Reimb.	13920.00	7320.00		6600.00

PARKS, RECREATION & CELEBRATIONS

PARK DEPARTMENT:

Superintendent Salary	50798.76	50798.76		
Labor	162495.00	158451.26	4043.74	
Clerical	4000.00	2649.72	1350.28	
Overtime	18991.32	18504.83	486.49	
Summer Help	15000.00	13914.50	1085.50	
Expenses	38533.80	38533.80		
Maintenance of School Grounds	14000.00	13984.77	15.23	
Pee Wee Park Maint.	4000.00	3999.32	0.68	
Nick Laviolette Field	4000.00	3956.56	43.44	
Maintenance - New Burleigh Park	5000.00	4882.41	117.59	
Maintenance-Bondsville Park	2000.00	2000.00		
Maintenance-Shaw St. Property	3500.00	3454.39	45.61	
Removal of Running Track	1046.03			1046.03
Walter Chase Mem.Park	710.88			710.88
Legion Field Lights	5000.00	3510.98		1489.02

RECREATION DEPARTMENT:

Salaries	29082.92	29082.92		
Other Expenses	10650.00	9204.61	1445.39	
Unpaid Bills of a Prior Yr.-				

	Approp. as Modified	Expended	Balance Surplus	Forward
Recreation Dept.	30.00	30.00		
Recreation FY00				
Encumbered Expense	2178.07	2089.34	88.73	
Pee Wee Midget Baseball	2200.00	2200.00		
Palmer Cowboy Football	2200.00	2200.00		
Lil' Girls Softball	2200.00	2200.00		
Kickers Soccer Association	2200.00	2200.00		
Stripers Swim Club	2200.00	2200.00		
Youth Basketball	2200.00	753.67	1446.33	
Pony Baseball	2200.00	2200.00		
Suburban Metro Girls				
Fast Pitch Softball	2200.00	2164.25	35.75	
Suburban Basketball Assn.	2200.00	2199.70	0.30	
Little League Panthers	1200.00	1147.72	52.28	
CELEBRATIONS:				
Memorial Day Observance	2747.00	2612.96	134.04	

CEMETERY DEPARTMENT

CEMETERY DEPARTMENT:

Labor	62963.08	62963.08		
Salary of Secretary	3885.66	3885.66		
Summer Laborer	10000.00	6727.00	3273.00	
Other Expenses	37808.00	35914.83	1893.17	
Cemetery Dept.				
Encumbered Exp. FY99	1055.45	1055.25	0.20	
Cemetery-Mower,				
Leaf Blower	889.55		889.55	
Cemetery-Storage Shed	750.00		750.00	
Cemetery-Equipment				
Trailer	2500.00	2500.00		
Cemetery-New Building	11862.00			11862.00

PENSIONS

County Retirement				
Assessment	525766.00	525766.00		

	Approp. as Modified	Expended	Balance Surplus	Forward
GENERAL INSURANCE				
General Insurance	475772.70	181903.93		293868.77
Health Insurance	2100103.93	1986377.73	113726.20	
Life Insurance	13533.63	12919.20	614.43	
Unemployment Insurance	19300.00	19202.25	97.75	
Medicare Tax	123269.61	122177.36	1092.25	
Unpaid Bills of a Prior Year- General Insurance	214.50	214.50		

UNCLASSIFIED

Town Reports	11086.00	9798.00	1288.00	
Hazardous Waste Removal	403.76			403.76
Hazardous Waste Expense	12150.00	10150.00	2000.00	

INTEREST & MATURING DEBT

INTEREST:

Abated Taxes	2500.00		2500.00	
Chapter 90, Highway	20000.00	1154.29	18845.71	
School Building Project	1235280.00	1234995.00	285.00	
Multi Purpose Bond Issue II	3795.00	3795.00		
Multi Purpose Bond Issue V	18388.00	18337.50	50.50	
Multi Purpose Bond Issue VI	196000.00	151166.26	44833.74	
Multi Purpose Bond Issue VII	33000.00	9150.00	23850.00	

PRINCIPAL:

School Building Project	1770000.00	1770000.00		
Multi-Purpose Bond Issue II	40000.00	40000.00		

	Approp. as Modified	Expended	Balance Surplus	Forward
Multi Purpose Bond Issue V	100000.00	100000.00		
Multi Purpose Bond Issue VI	219000.00	195000.00	24000.00	
Bond Issuance Fees	74552.21	15076.32	59475.89	
	<u>31467269.41</u>	<u>28134351.29</u>	<u>775890.87</u>	<u>2557027.25</u>

* Includes transfer to other accounts

CAPITAL PROJECTS

Streetscape Improvements	30000.00		30000.00
Streetscape Improvements	30000.00		30000.00
Voting Machines	7000.00		7000.00
Voting Booths	2120.00		2120.00
Municipal Computer Software Package	167620.00	37355.00	130265.00
Town Bldg. Parking Lot	50000.00		50000.00
Town Bldg. Ventilization	1660.00		1660.00
School Building Project	362343.48	215355.07	146988.41
Old Mill Pond Playground	13809.73		13809.73
Legion Field Lights	240098.64	244098.64	-4000.00
Monet St. Sewer Line	54989.44		54989.44
Hwy. Dept. 5 Yd. Dump Truck	13477.00		13477.00
Hwy. Dept. 3/4 Ton Pickup Truck	1538.03		1538.03
Sanitary Landfill Plase I Closeout Acct.	1392.04		1392.04
Sanitary Landfill Closeout	3805.15		3805.15
Emery St. Landfill Closing	252415.23		252415.23
State St. Landfill Closing	5713.42		5713.42
Purchase/Eminent Domain Taking Emery St.	45000.00		45000.00

	Approp. as Modified	Expended	Balance Surplus	Forward
Aeration System				
Improvements Project	3884.51			3884.51
W.W.T.P. Phase II CSO	4.59			4.59
W.W.T.P. CSO Project	442623.66	403340.25		39283.41
Reconstruction of Sewers & Sewer System	41385.56			41385.56
Sewer Overflow Facility	5158.89			5158.89
Palmer Public Library Roof	55.00			55.00
Palmer Town Bldg Roof Repairs	140.00			140.00
Palmer Public Library STM 11.95	607.60			607.60
Dewatering System Improvements	35244.84			35244.84
Industrial Pretreatment Program ATM 5/95	135.90			135.90
W.W.T.P. Three Belt Press	37866.45	30442.00		7424.45
W.W.T.P. 4X4 Pickup	687.00			687.00
W.W.T.P. Remove/ Replace Underground Tank	13633.89	1100.00		12533.89
W.W.T.P. Roof Replacement	15786.85	13727.32		2059.53
WWTP 3/4 Ton 4X4 Truck	24000.00	23826.03		173.97
Cemetery Tractor/Loader/ Backhoe	34000.00	28772.56		5227.44
Cemetery Dept.Storage Building	20000.00	10667.00		9333.00
Park Dept.-3/4 Ton Pickup Truck	952.08			952.08
Park Dept.-16' Batwing Mower	3395.80			3395.80
	1962544.78	1008683.87		953860.91

STATEMENT OF CASH RECEIPTS

GENERAL FUND

Year Ending June 30, 2001

TAXES - LOCAL

Current Year's Levy:

Real Estate	8,735,026.45	
Personal Property	<u>636,703.60</u>	9,371,730.05

Prior Year's Levy:

Real Estate	394,925.66	
Personal Property	996.55	
Tax Title Redemption	11,550.93	
Tax Possessions	5,000.00	
Tax Titles-Added Fees	<u>1,087.20</u>	413,560.34

Other Local Taxes:

Motor Vehicle Excise	1,020,756.54	
Motor Vehicle Excise-		
Paid After Abatement	5,199.90	
Farm Animal Excise	1,175.88	
Forest Products Tax	270.88	
Trailer Coach Fees	9,770.00	
Municipal Lien Certificates	<u>11,875.00</u>	1,049,048.20

TOTAL TAXES - LOCAL

10,834,338.59

STATE SHARED TAXES

Loss of Taxes and Abatements	55,810.00
Education Basis	9,278,379.00
Local Aid Fund - Lottery	2,072,238.00
State Owned Land	<u>22,502.00</u>

TOTAL STATE SHARED TAXES

11,428,929.00

LICENSES

Alcoholic Beverages	15,555.00
Licenses Issued by Selectmen	13,455.00
Licenses Issued by Board of Health	11,025.00
Dog Licenses	<u>7,034.00</u>

TOTAL LICENSES

47,069.00

PERMITS

66,666.37

FINES

Court	7,862.50
Civil Motor Vehicle Infractions	39,957.50
Municipal Fines	1,010.00

TOTAL FINES

48,830.00

STATE FUNDS

School Construction	2,026,287.00
Highway Fund	164,464.00
Sewer Rate Relief	37,235.00
Police Career Incentive	42,860.00

TOTAL STATE FUNDS

2,270,846.00

FEES FOR CURRENT SERVICES

General Government

Board of Appeals	300.00	
Tax Collector	34,230.20	
Planning Board	2,352.63	
Town Clerk	17,688.00	
Selectmen	6,269.00	
Miscellaneous	716.91	61,556.74

Public Safety

Police Department	2,758.75	
Sealer	3,402.50	
Dog Officer	565.00	6,726.25

Wastewater Treatment Plant

Sewer User Fees	1,371,151.25	
Sewer Entrance Fees	1,500.00	
Other Receipts	84,224.84	1,456,876.09

Parks & Recreation

Registration Fees	15,595.00
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Parking Clerk		
Fines		4,395.00

Cemeteries		
Sale of Lots	3,100.00	
Open Graves	6,705.00	
Foundations	<u>855.50</u>	10,660.50

TOTAL FEES FOR CURRENT SERVICES		<u>1,555,809.58</u>
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REIMBURSEMENT FOR CURRENT SERVICES

School Transportation	0.00	Rec'd in July
Veterans' Services	69,833.80	
Extended Polling Hours	2,516.00	
Tuition-State Wards	68,854.00	
Dept. of Environmental Protection	60,823.00	
Fuel Storage Tank Removal Reimb.	32,023.05	
Regional Transit Assessment Refund	16,686.00	
Workmens Compensation Audit Refund	3,950.00	
Miscellaneous	<u>50.00</u>	

TOTAL REIMBURSEMENT FOR CURRENT SERVICES		<u>254,735.85</u>
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INTEREST

Taxes & Assessments	146,530.73
Sewer User Fees	1,287.46
Investment Funds	166,086.47
Tax Liens	6,997.70
Payback Septic Loan Program	<u>295.47</u>

TOTAL INTEREST	<u>321,197.83</u>
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AGENCY

Payroll Deductions	
Federal Taxes	1,665,002.54
State Taxes	682,457.68
Group Life Insurance	20,905.17
Voluntary Life Insurance	11,856.39
Group Health Insurance	406,699.83

County Retirement	461,046.59	
Medicare	122,414.54	
Deferred Income	98,912.60	
School Annuities	1,242,678.10	
Highway Dues	2,977.38	
Adjustment to Net	19,250.00	
Police Dues	6,759.00	
Police Dispatcher Dues	1,626.00	
Defined Contribution	43,216.70	
Disability Insurance	44,103.14	
Universal Life Insurance	4,411.20	
Administration Dues	11,270.00	
Credit Union	88,857.00	4,934,443.86
State Payments Due Districts		994.98
Departmental Receipt Due Municipal		
Public Access Television		2,158.00
Tax Titles Due Districts		3,001.95
State Reimbursement PVTA Shuttle		76,340.00
TOTAL AGENCY		5,016,938.79

REFUNDS

Departmental - Prior Years	335.26	
Departmental - Current Year	69,275.66	
TOTAL REFUNDS		69,610.92

TOTAL CASH RECEIPTS - GENERAL FUND		31,914,971.93
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SPECIAL REVENUE FUNDS

SCHOOL FUNDS

School Lunch - Federal	132,635.40
Title I	173,897.00
FY01 Title VI	12,440.00
FY00 SPED Allocations	323.74
School Breakfast Demonstration Project	7,048.00
Summer Content Institute Program	2,575.15
Technical Literacy Challenge	75.11
Enhanced School Health Grant	513.06
Academic Support Services	37,898.28
FY01 SPED Allocation APCs	285,890.81
FY01 Enhanced School Health Service	85,000.00
FY01 Technical Literacy Challenge-613	30,000.00
FY01 Technical Literacy Challenge-608	10,995.00
FY01 Technical Literacy Challenge-614	20,000.00
FY01 Mass. Early Literature	17,384.00
FY01 Class Size Reduction-652	47,169.00
Drug Free Schools	6,571.00
FY01 Smoking Cessation Grant	47,790.10
FY01 SPED Curriculum Frameworks	18,559.00
FY00 SPED Curriculum Frameworks	4,186.16
FY00 School Class Size Reduction Program	1,842.29
FY01 Teacher Training Math/Science	9,757.00
FY01 SPED Early Childhood	25,627.00
Mass. Board of Libraries-Converse	
Book Club	5,000.00
FY01 Class Size Reduction-651	45,535.00
FY01 Bay State Readers Piolet Program	130,000.00
FY00 Teacher Training Math & Science	4,842.16
FY00 IEP Training	1,624.99
FY01 Academic Support Services	52,300.00

TOTAL SCHOOL FUNDS

1,217,479.25

FEDERAL FUNDS

Cops in Schools	35,723.00
Cops Fast	41,201.68

TOTAL FEDERAL FUNDS

76,924.68

STATE FUNDS

School Lunch-State	45,794.40
Arts Lottery Council	8,906.00
Greater Springfield Senior Services Title IIIB	12,865.00
Greater Springfield Senior Pharmacy Grant	700.00
Library Homework Center Grant	7,500.00
Library Literacy Grant-FY01	11,752.00
FY01 Municipal Equalization Grant	8,521.42
FY01 Non-Resident Circulation Offset Award	9,501.19
FY01 Library Incentive Grant	8,893.50
FY01 Community Police Grant	24,375.00
FY99 Mass. Tourism Grant	16,100.00
Community Development Action Grant	642.60
FY01 DARE Grant	9,700.00
Community Development Block Grant Paydowns	396,200.00
Fire Safety Grant	1,500.00
FY98 Law Enforcement Grant	362.56
FY99 Law Enforcement Grant	38,515.00
FY00 Law Enforcement Grant	21,871.00
FY99 Task Force Grant	3,044.42

TOTAL STATE FUNDS

626,744.09

FEES FOR CURRENT SERVICES

Schools		
School Lunch Program	358,838.84	
School Athletics	16,116.31	
Use of Facilities	33,018.57	
Lost Text Books	1,754.53	
School - Gifts	25.00	
Summer School	4,225.00	
School Tuition	34,673.46	
Medicaid Reimbursement	207,911.00	
Student Activity Fund	210,977.45	867,540.16
Compost Bins - Gift		246.00
Legion Field Lights Gift		4,658.99
DARE Gift		3,000.00
Board of Health Perc Tests		13,750.00
Septic System Repairs Loan Program		273.90

TOTAL FEES FOR CURRENT SERVICES

889,469.05

UNCLASSIFIED

Damage to Town Properties	6,008.50
Community Development Loan	
Program-Miscellaneous	5,822.67
Conservation Commission Wetlands	
By-Law	2,840.00
Conservation Commission-Special	
Maintenance Account	9,522.90
Historical Commission-Maintenance	
Fund	764.09
Planning Board-Application	
Review Fees	7,554.76
Street Entrance Bonds-Escrow Account	9,900.00
Street Excavation Bonds-Escrow Account	4,200.00
Loan in Anticipation of Chapter	
90 Reimbursement	145,701.92
Firearms Licensing Fees	2,612.50

TOTAL FOR UNCLASSIFIED

194,927.34

INTEREST

Student Activity Fund	4,801.11
Chapter 90 - Public Works Economic	
Development Program	407.15
Set-Aside Program Paybacks Interest	117.74
Community Development Block Grants	
Interest	472.55
Community Development-MHFA Program	
Interest	188.81
Historical Commission-Maintenance Fund	
Interest	1,039.25
Local Arts Lottery-Interest	660.84
Planning Board-Application Review	
Fees-Interest	1,834.46
Law Enforcement Block Grant	575.98

TOTAL INTEREST

10,097.89

AGENCY

Police - Off Duty Work Detail

97,937.90

TOTAL AGENCY

97,937.90

TOTAL CASH RECEIPTS - SPECIAL REVENUE FUNDS

3,113,580.20CAPITAL PROJECTS FUNDMUNICIPAL INDEBTEDNESS

Anticipation of Serial Loans-

Multi-Purpose VI

244,000.00

Multi-Purpose VII Bond Issue

736,000.00

Refund

60.00

TOTAL MUNICIPAL INDEBTEDNESS

980,060.00

TOTAL CASH RECEIPTS - CAPITAL PROJECTS FUND

980,060.00TRUST FUNDSFEES FOR CURRENT SERVICES

Cemetery Perpetual Care

Fund - Sales

4,650.00

Law Enforcement Trust Fund

15,931.59

TOTAL FEES FOR CURRENT SERVICES

20,581.59UNCLASSIFIED

Mabel Slesinski Scholarship

1,401.15

Wiback, Calkins, Grimaldi Scholarship

50,000.00

Joseph Nikodem Memorial Fund	1,173.29	
TOTAL UNCLASSIFIED		52,574.44
<u>INTEREST</u>		
Stabilization Fund	25,337.94	
Cemetery Perpetual Care Fund	4,017.93	
Conservation Fund	649.16	
Merrick Fund	71.20	
Thompson Fund	79.32	
Fuller Fund-Schools	176.20	
Fuller Fund-Parks	142.64	
M. Slesinski Memorial Fund	280.05	
Wiback, Calkins Grimaldi Scholarship Fund	1,628.60	
Joseph Nikodem Memorial Fund	30.45	
TOTAL INTEREST		32,413.49
TOTAL CASH RECEIPTS - TRUST FUNDS		105,569.52
TOTAL RECEIPTS - ALL FUNDS		36,114,181.65
Add Cash Balance, July 1, 2000		10,721,834.05
Add Warrants Payable		477,671.41
		47,313,687.11
Less: Net Cash Disbursements	38,603,800.07	
Refunds	69,275.66	
Audit Adjustment	10,855.92	38,683,931.65
Cash Balance, June 30, 2001 - All Funds		8,629,755.46

RESERVE ACCOUNT TRANSFERS

Fiscal Year Ending June 30, 2001

APPROPRIATION (as modified): 75,000.00

Date	Department	Amount
8/14/00	Legion Field Lights	5,000.00
1/25/01	Computer System Server	5,000.00
1/25/01	Sewer Maintenance-Trunkmain	
	Cleaning	2,352.44
2/14/01	Police/Town Hall Building Committee	700.00
2/20/01	Veterans Benefits	8,000.00
3/31/01	Collector-Office Supplies	2,139.89
4/11/01	Library Expanded Sunday Hours	1,320.00
4/26/01	Veterans Benefits	3,000.00
6/27/01	Medicare	12,654.66
6/27/01	Sludge Disposal	12,000.00
6/27/01	Hazardous Waste/Recycling	318.00
6/27/01	Unemployment Insurance	2,350.00
6/27/01	Emergency Repairs-Traffic Lights	11,000.00
6/27/01	Highway Surface Treatment	<u>2,355.30</u>

RESERVE FUND BALANCE - 6/30/01 6,809.71

ANNUAL REPORT
SPECIAL DEPARTMENTAL FUNDS

Year Ending June 30, 2001

Department	Balance 7/1/00	Additions	Deductions	Balance 6/30/01
Street Entrance Bonds	21675.00	9900.00	6300.00	25275.00
Street Excavation Bonds	10455.00	4200.00	1800.00	12855.00
Planning Board- Application Review Fees	29634.36	9389.22	10626.76	28396.82
Conservation Comm.- Wetlands By-Law Filing Fee	1395.27	2840.00	0.00	4235.27
Conservation Comm.- Special Maint. Account	1681.04	9522.90	855.00	10348.94
Historical Comm.- Maintenance Fund	23958.61	1803.34	213.47	25548.48
Board of Health-Perc Tests	6380.00	13750.00	10830.00	9300.00
Gift Accounts:				
Town Building	100.75	0.00	0.00	100.75
Dog Officer	155.57	0.00	0.00	155.57
Memorial Hall	10.42	0.00	0.00	10.42
Parks Dept.	22.95	0.00	0.00	22.95
Police Dept.	480.00	0.00	0.00	480.00
DARE Gift	401.42	3000.00	0.00	3401.42
Council on Aging	72.48	0.00	0.00	72.48
River Road St. Light	1000.00	0.00	0.00	1000.00
Bondsville School Site Development	204.50	0.00	0.00	204.50
Compost Bins	1656.50	246.00	950.00	952.50
School & Town Computer	343.45	0.00	0.00	343.45
Legion Field Lights Gift	0.00	4658.99	4658.99	0.00
Sale of Cemetery Lots	14391.00	3100.00	11862.00	5269.00

Department	Balance 7/1/00	Additions	Deductions	Balance 6/30/01
School Department:				
Gift Account	4981.70	25.00	3352.80	1653.90
Lost Text Books	2363.58	1754.53	513.48	3604.63
Athletics	1991.70	16116.31	16246.50	1861.51
Use of Facilities	32978.14	33018.57	56636.26	9360.45
Summer School	904.96	4225.00	3700.00	1429.96
Revolving Tuition	6901.91	34673.46	30232.12	11343.25
Middle School Gift	700.00	0.00	0.00	700.00
Revolving Medicaid				
Reimbursement	61896.16	207911.00	181584.96	88222.20
Student Activity Fund	73145.39	215778.56	200975.00	87948.95
School Choice Tuition	20347.17	0.00	12176.64	8170.53
Police Department				
Off Duty Work Detail	54414.21	97937.90	90162.50	62189.61

**TELEPHONE DIRECTORY
AMBULANCE, FIRE AND POLICE EMERGENCY - 911**

For Questions Regarding:

Call this Department:

Phone:

Zoning Appeals	Appeals, Board of	283-2611
Assessments, Abatements	Assessors, Board of	283-2607
Building Permits, Electric Permits, Plumbing, gas & wiring Permits, Zoning Enforcement	Building Inspector	283-2638
Burial Records, Cemetery Plots	Cemetery	283-2665
Emergency Preparedness, Catastrophe	Civil Defense	283-8792
Future planning for Palmer	Community Development	283-2614
Wetlands Management	Conservation Commission	283-2611
Senior activities, Information & Transportation	Council on Aging	283-2670
Animal Control	Dog Officer	283-7770
Health, Sanitation, Septic Permits/Title V, Food & Beverage License & Tobacco License	Health, Board Of	283-2606
Road Maintenance, snow & ice removal	Highway Department	283-2615
Alcohol Beverage Information	License Commission	283-2608
Federally funded elderly housing	Palmer Housing Authority	283-9311
All library services	Palmer Public Library	283-3330
	Palmer Redevelopment Authority	283-4100
Park & Field Maintenance	Park Commission	283-2667
Planning, Land Use, Zoning	Planning Board	283-2605
	Schools:	
	Converse Middle School	283-2641
	Old Mill Pond Elementary	283-2630
	Palmer High School	283-2621
	Palmer Regional Vocational Technical	283-9701
	Superintendent of Schools	283-2650
Scale, weight Certification	Sealer of Weights & Measures (Residence)	283-4070
Committee Appointments, Class I, II & III Licenses, Amusement/Entertainment Licenses, Street Entrance, Street Excavation Licenses	Selectmen, Board of	283-2603
Parking Tickets, Property & Excise Tax Bills	Tax Collector	283-2601
General Accounting	Town Accountant	283-2602
Births, Deaths, Marriages, Dog Licenses, Fishing & Hunting Licenses, Business Certificates, Elections & Voter Registration	Town Clerk	283-2608
Bill Payment, Payroll, Insurance Benefits	Town Treasurer	283-2600
Veteran's Information/Referrals Benefits	Veteran's Agent	283-2610
Sewer Bill, Sewer Abatements	Wastewater Treatment Plant	283-2671
EMERGENCY NUMBERS - 911	Fire – Bondsville	283-9036
	Palmer	283-3861
	Thorndike	283-3861
	Three Rivers	283-7161
	Hospital	283-7651
	Ambulance	283-1652
	Police Dept.	283-8792

